

**ROCKINGHAM COUNTY BOARD OF EDUCATION**

**Central Administrative Offices 511**

**Harrington Highway**

**Eden, NC 27288**

**January 13, 2020**

**6:00 PM**

**REGULAR BOARD MEETING**

Present: Ms. Paula Rakestraw, Board Chair and Mr. Bob Wyatt, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Brent Huss, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Ms. Ann Marie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Board Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

**CALL TO ORDER**

Ms. Rakestraw called the meeting to order.

**ROLL CALL**

The Board members stated their names. Six board members were present at roll call.

**ANNOUNCEMENTS**

Ms. Rakestraw announced there is a Work Session scheduled for Monday, January 27, 2020 at 6:00 p.m. at Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Ms. Rakestraw announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, February 10, 2020 at Central Administrative Offices, 511 Harrington Highway, Eden, N.C.

**MOMENT OF SILENCE**

The Board had a moment of silence.

**PLEDGE OF ALLEGIANCE**

The Board led the pledge of allegiance.

**APPROVAL OF AGENDA**

Mr. Huss requested to amend the agenda to add a closed session after item 5.2 making it item 5.3, seconded by Ms. Bell. The vote was 6/0.

**HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS**

**Public Comments:**

1. Shelby Rhyne – Ms. Rhyne commented with a tennis update for the Board.
2. Diane Parnell – Ms. Parnell commented thanking Mr. Huss for email response per her request for information of the political candidate email to teachers.
3. Ron Price – Mr. Price gave an invocation and read a quote from Benjamin Franklin.
4. Brenda Carter – Ms. Carter commented she would like the Board to consider opening their meetings with prayer.
5. Bill James – Mr. James commented he would like to see the Board open their meetings with prayer.

**Board Comments:**

Ms. Bell congratulated the Reidsville High Football Team for winning their 21<sup>st</sup> State 2AA Championship. Ms. Bell stated parents can view the video of the High School Academies for information on those programs.

Mr. Isley thanked those that attended the meeting this evening and encouraged the public to attend. Mr. Isley wished everyone a happy new year.

Ms. McMichael stated there are severe cases of head lice in the schools and encouraged parents to check their children. She also mentioned for parents to attend the meeting for those students transitioning from middle to high schools.

**CLOSED SESSION – (First closed session)**

Action: Mr. Isley moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and specific employee considerations according to N.C. General Statute 143-318.11-1. (a) 1. (1) (6), seconded by Ms. McMichael. The vote was 6/0.

Action: Ms. McMichael moved to return to open session, seconded by Mr. Isley. The vote was 6/0.

**CONSENT AGENDA**

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes, Head Start substitutes and SACC early childhood substitutes list for 2019-2020.
2. Board of Education meeting minutes for approval:
  - December 9, 2019 – Open Session Meeting Minutes
  - December 17, 2019 – Open Session Special Called Meeting Minutes

Action: Ms. Bell moved that the Board approve all the consent items as presented. Ms. McMichael seconded the motion. The vote was 6/0.

**Bus Driver Substitute / Volunteer List:**

None

**Child Nutrition Substitute List:**

None

**SAC/Early Childhood Center Substitute List:**

Jamie Riddle

**Bus Monitor Substitute:**

None

**Substitute Teacher List:**

Joy Atkinson

**Head Start Substitute Teacher List:**

None

## **ACTION ITEMS**

### **Approval – 2020-2021 Traditional School and Dillard Academy Calendars on First Reading:**

Ms. Rakestraw recognized Dr. Charles Perkins for comments regarding the 2020-2021 traditional school calendar and the Dillard Academy calendar. Dr. Perkins presented the calendars requested the approval of the 2020-2020 traditional school calendar and the year-round Dillard Academy school calendar on first reading (Attachment 1-A). The Early College calendar will be presented at an upcoming meeting.

Action: Ms. Bell moved that the Board approve the first reading of the 2020-2021 traditional and year-round Dillard Academy school calendars as presented. Ms. McMichael seconded the motion. The vote was 6/0.

### **Approval – Board Policies for Adoption:**

Ms. Rakestraw recognized Dr. Cindy Corcoran for comments regarding board policies for adoption. Dr. Corcoran presented Board Policies for adoption as listed below for board approval, recommended by the Policy Committee. Dr. Corcoran stated Board Policy is being presented for approval as well on second reading.

Policy 2010 – Board and Superintendent Relations  
Policy 6125 – Administering Medication to Students  
Policy 7241 – Drug and Alcohol Testing of Employees

Action: Ms. McMichael moved that the Board approve the policies for adoption as presented. Ms. Bell seconded the motion. The vote was 6/0.

### **Approval – Interim Budget Resolution:**

Ms. Rakestraw recognized Ms. Annie Ellis for comments regarding an interim budget resolution. Ms. Ellis presented the Interim Budget Resolution for February 1-28, 2020 (Attachment 2-A).

Action: Ms. Bell moved the Board approve the Interim Budget Resolution for February 1-28, 2020 as presented. Ms. McMichael seconded the motion. The vote was 6/0.

### **Approval – Gifts, Grants and Donations:**

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the gifts, grants and donations to the school district. Dr. Shotwell presented the gifts, grants and donations update for board approval (Attachment 3-A).

Action: Mr. Isley moved the Board approve the gifts, grants and donations as presented. Ms. McMichael seconded the motion. The vote was 6/0.

## **REPORTS / DISCUSSION ITEMS**

### **Audit Report for Fiscal Year Ended June 30, 2019:**

Ms. Rakestraw recognized Mr. Dale Smith, Auditor from Anderson, Smith and Wike. Mr. Smith presented the Financial Audit Report for the fiscal year ended on June 30, 2019. Mr. Smith reported the district has a clean, unmodified report which is excellent. Mr. Smith reviewed the Child Nutrition Program, stating the finances for that program have turned around and are in good shape. Mr. Smith reviewed the Child Care Program, stating the district reported a loss in revenue for 2019.

### **2020 Budget Calendar**

Ms. Rakestraw recognized Ms. Annie Ellis for a report on the 2020-2021 budget calendar. Ms. Ellis presented the budget calendar for the Board with important dates as listed below. The Board discussed scheduling March 23<sup>rd</sup> as a budget discussion session for approximately 4-6 hours, to be determined.

- February 5      Budget are due from Directors and Budget Managers
- March 2        Mail draft proposed budget to the Board of Education

- March 9 Budget discussions during regular board meeting that will include Supervisors, Directors, Senior Cabinet and the Superintendent – Discussion of budgets
- April 6 Mail corrected draft proposed budget to Board of Education
- April 13 Final discussion of draft proposed budget with Board of Education – Public Hearing on the draft proposed budget
- May 11 Submit draft proposed budget to the Board of Education for approval
- May 15 Submit approved proposed budget to the County Commissioners on/or before May 15

#### **Old Bethany High School Survey Report:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report on the old Bethany High School survey and meeting. Dr. Parks presented an update on the survey and meeting with a powerpoint presentation. Dr. Parks stated there were 254 responses to the survey and the next step would be to form a committee in late spring of 2020 for formulate ideas on how to use the property. Dr. Parks will be working to organize the committee. Dr. Parks presentation included the following information.

- Need ideas on resources to help renovate the old buildings at Bethany
- What are the gaps or needs we do not have
- Community to describe their ideas and input of how to provide funding/donations to update the existing buildings
- Reviewed the Old Bethany School survey questions
- 90.2% of the responses were in favor of maintaining the Old Bethany buildings and property
- Survey Results of what buildings need to be demolished
- 90.2% of the responses were in favor of replacing the roof at the gymnasium
- 83.1% of the responses were in favor of replacing the roof on building #4 the main building
- 59.8% of the responses were in favor of donating funding for the renovation or demolition of buildings
- 50.4 attended Bethany High School
- Survey results of those that completed the survey 43.3% were parents
- Survey results of comments from the community for suggestions for future of the property at Old Bethany
- Additional feedback

#### **Operations and Logistics Updates:**

Ms. Rakestraw recognized Dr. Sonja Parks for a report on Operations and Logistics. Dr. Parks presented an update on the Operations and Logistics Departments information as listed below.

- RCS Apprenticeship Program Maintenance Department Open House – December 17, 2019 with invitational in February 2020
- Energy Performance Contract Milestones – schedule
- Stoneville School roof update
- Western Tennis Court updates
- Reidsville High School Machining lab
- Morehead High School Security Vestibule – target completion date is January 21, 2020
- Walk in freezer at Maintenance
- Update on North End School Property sale

#### **Superintendent's Report:**

Ms. Rakestraw recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell presented the Superintendent's Report.

- Congratulations to Reidsville High School Football Team winning the 21<sup>st</sup> State Championship of the 2A Conference
- Congratulations to our new National Board Certified Teachers
- Congratulations to our National Board Certified Teacher Renewals
- The Transition Fair recognized the community partners like Youth Haven that help our students transition

- High School Operations Expo will provide information sessions for parents and students on all of our Academies in January and February
- Save the date for the MLK Day of Service scheduled January 25, 2020 at Western Rockingham Middle School at 10:00 – 2:00 p.m.

**Announcements – Ms. Rakestraw, Board Chair:**

Ms. Rakestraw stated the Head Start Director, Ms. Felicia Jumper is on board and will do a great job for the school district. Ms. Rakestraw also requested input from the board members if they would like to hear what students are doing at the schools.

**CLOSED SESSION**

Action: Mr. Isley moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and emergency response plans according to N.C. General Statute 143-318.11-1. (a) 1. (1) (6), seconded by Mr. Wyatt. The vote was 6/0.

Action: Ms. McMichael moved to return to open session, seconded by Mr. Wyatt. The vote was 6/0.

**OPEN SESSION**

**PERSONNEL ACTIONS**

**Employments:**

**—Administration**

Casey Davis  
Effective TBD  
Brooke Willis  
Effective TBD  
Melissa Winant  
Effective 2/3/20

**—Licensed**

Jeffrey Allen  
Effective 1/21/20  
Lindsay Crumpler  
Effective 1/21/20-6/12/20

**—Classified**

Larry Butchee  
Effective 12/16/19  
Mercedes Cox  
Effective 12/16/19  
Annie Dodd  
Effective 1/6/20  
Kimberly Perkins  
Effective 1/6/20-6/12/20  
Courtney Benton  
Effective 1/13/20-6/12/20  
Kayla Biggs  
Effective 1/13/20  
Lonnie Roberts  
Effective 1/3/20

**Terminations:**

**—Administration**

**—Licensed**

**—Classified**

**Transfers:**

**—Administration**

Pamela Watkins  
Effective 12/16/19

**—Licensed**

Ashley Belton  
Effective 1/3/20

Kimberly Hodges  
Effective 1/10/20-6/12/20

—**Classified**

James Allen  
Effective 12/19/19

Jerry Carter  
Effective 12/19/19

Damien Price  
Effective 1/20/20

Robin Sawyers  
Effective 1/6/20

Diane Brown  
Effective 1/8/20

Mercedes Cox  
Effective 1/10/20

Kristy Ellison  
Effective 12/2/19

Abigail Hall  
Effective 1/22/20

Angela Haskins  
Effective 1/7/20

Sabrina Hemingway  
Effective 12/2/19

Chastity Joyce  
Effective 1/3/20

Shenitta Peterkin  
Effective 1/8/20

Francesca Somorang  
Effective 12/2/19

Lauren Webster  
Effective 12/2/19

Kimberly Williams  
Effective 3/2/20

Robin Wilson  
Effective 1/6/20

**Resignations:**

—**Administration**

Shannon Franklin  
Effective 1/20/20

—**Licensed**

Jennifer Maness  
Effective 1/10/20

Christy Norfolk  
Effective 1/30/19

Lillie Small  
Effective 1/9/20

—**Classified**

Rose Graves  
Effective 1/3/20

Shirley Holland  
Effective 12/31/19

Michelle Motley  
Effective 1/3/20

Tierra Venable  
Effective 12/9/19

Christopher Anderson  
Effective 1/10/20

Toye Rowe

Effective 1/17/20

**Retirements:**

—**Administrative**

—**Licensed**

Audrey Somers

Effective 4/1/20

—**Classified**

Jo Anne Rosser

Effective 1/3/20

**Leave Requests:**

None

Action: Mr. Isley moved to accept the amended personnel report as presented, seconded by Ms. Bell. The vote was 6/0.

Action: Mr. Isley moved to accept Emergency Response Plan as presented, seconded by Mr. Wyatt. The vote was 6/0.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

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Ms. Paula Rakestraw, Board Chair  
Rockingham County Board of Education

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Dr. Rodney Shotwell  
Superintendent of Schools

Minutes signed as approved

February 10, 2020