

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices 511
Harrington Highway
Eden, NC 27288
January 14, 2019
6:00 p.m.
REGULAR BOARD MEETING

Present: Mr. Brent Huss, Chairperson and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Board Member Mr. Wayne Kirkman was absent. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Interim Finance Director; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Attorney, Ms. Elizabeth Troutman and Ms. Renée Everhart, Board Clerk were present.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call. Board Member Mr. Wayne Kirkman was absent.

ANNOUNCEMENTS

Mr. Huss announced the work session is scheduled Monday, January 28, 2019 at 6:00 p.m. at the Central Administrative Offices in Eden.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. Monday, February 11, 2019 at the Central Administrative Offices in Eden.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Mr. Wyatt moved to approve the agenda. The recognitions were rescheduled for a later date. Action Item 8.2 – Approval of Energy Savings Performance Contract was pulled from the agenda. Mr. Isley seconded the motion. The vote was 5/1. Ms. Bell voted in opposition.

HEARING OF INDIVIDUALS / PUBLIC COMMENTS

Mr. Huss stated the Board will hear comments from the public at this time.

1. Ms. Shelby Ryan – Ms. Ryan addressed the Board regarding tennis news, stating 8 courts now at Jaycee Park in Reidsville and 4 courts at Bridge Street in Eden.
2. Ms. Virginia Hoover – Ms. Hoover addressed the Board stating a thank you to Dr. Shotwell and the Board for the recognition and reception for outgoing board members. She spoke in favor of equity for students. Ms. Hoover referenced Dr. Martin Luther King, Jr.'s speech on equity.
3. Ms. Jennifer Nixon – Ms. Nixon addressed the Board on behalf of Reidsville Area Foundation. She spoke of importance of equity training. She is hopeful that RAF and the Board will continue a good relationship.
4. Mr. Merrill Holloway – Mr. Holloway addressed the Board regarding Rockingham County Schools impact on equity.
5. Ms. Dawn Charaba – Ms. Charaba addressed the Board regarding data provided for poverty of our students and regarding equity.
6. Mr. Randy Hester – Mr. Hester addressed the Board and provided an invocation.
7. Mr. Jim Fink – Mr. Fink addressed the Board stating he appreciates the work of Ms. Frazier at Central Elementary with his children. He thanked the board for being a board that listens.

8. Mr. Ron Price – Mr. Price addressed the Board stating there are problems in the schools and needs that should be looked into.
9. Ms. Ophelia Wright – Ms. Wright addressed the Board stating she is in support of equity training and in favor of the district serving Head Start.
10. Mr. Joseph Bryant – Mr. Bryant addressed the Board stating a thank you to Ms. Amanda Bell for her leadership. He spoke in favor of equity training and welcomed the new board members.
11. Mr. Malcolm Allen – Mr. Allen, President of Eden NAACP, welcomed the new board members and stated radical change is not always for the best.

Mr. Huss thanked County Commissioner Berger for attending the meeting this evening.

CONSENT AGENDA

Mr. Huss presented the consent agenda items for approval:

12. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2018-2019.
13. Board of Education meeting minutes for approval:
 - December 12, 2018 – Open Session Regular Board Meeting Minutes

Action: Mr. Wyatt moved that the Board approve the consent items as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Bus Driver Substitute List:

None

Child Nutrition Substitute List:

None

SACC/Early Childhood Center Substitute List:

Lauren Paschal

Bus Monitor Substitute:

None

Substitute Teacher List:

Myra Johnson
Dawn Perdue
Victoria Joyce
Michelle Profitt-Turner

ACTION ITEMS

Approval – 2018-2019 School Improvement Plans:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the School Improvement Plans. Dr. Perkins presented the 2018-2019 School Improvement Plans for approval. Dr. Perkins stated the schools have been working on their plans since the summer and all schools are utilizing the NC STAR school improvement tool to monitor school improvement.

Action: Mr. Wyatt moved that the Board approve the 2018-2019 school improvement plans as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Budget Amendments:

Mr. Huss recognized Ms. Annie Ellis for comments regarding budget amendments. Ms. Ellis presented budget amendments for board consideration (Attachment 1-A).

Budget Amendment #6 – State Public School Fund

Budget Amendment #7 – Local Current Expense Fund
Budget Amendment #8 – Federal Grant Fund
Budget Amendment #9 – Capital Outlay Fund

Action: Ms. Rakestraw moved that the Board approve the budget amendments as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Auditor Contract Renewal:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Auditor Contract Renewal. Ms. Ellis presented the Auditor Contract Renewal from Anderson, Smith and Wike PLLC for the fiscal year ending June 30, 2019 (Attachment 2-A). Ms. Ellis stated the fees for 2019 have not increased.

Action: Ms. Bell moved that the Board approve the auditor contract renewal as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Ms. Huss recognized Dr. Shotwell for comments regarding gifts, grants and donations. Dr. Shotwell requested the Board's approval for the gifts, grants and donations to the school district.

Action: Ms. Bell moved that the Board approve the gifts, grants and donations as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – 2019 Board of Education Meeting Schedule:

Mr. Huss recognized Dr. Shotwell for comments regarding the Board of Education 2019 meeting schedule. Dr. Shotwell presented 2019 Board of Education meeting schedule for board consideration (Attachment 4-A). The board determined that meeting locations may change and will be announced as decided.

Action: Mr. Isley moved that the Board approve the 2019 Board of Education meeting schedule as presented with the understanding meeting locations may change. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Rockingham Promise with RCC:

Mr. Huss recognized Dr. Shotwell and Dr. Charles Perkins for comments regarding the Rockingham Promise with RCC. Dr. Perkins stated that Rockingham Promise is a joint collaboration between Rockingham County Schools and Rockingham Community College to improve the educational opportunities for high school students in Rockingham County. Dr. Perkins presented the plan as a four-year grant commitment with details of the plan (Attachment 5-A). Dr. Perkins presented a powerpoint providing an overview of the program as well.

- Rockingham Promise is a collaboration between RCS and RCC to benefit both organizations and our students. A grant will be submitted to Reidsville Area Foundation for funding support.
- There are 3 components to the proposal:
 - RCC will provide college instructors on the campuses of each RCS high school to teach college level courses. This will reduce class size in regular high school courses by 10% during specific periods
 - RCS will provide bus transportation from Reidsville High to RCC to promote participation in Career and College Promise courses and Career and Technical Education courses.
 - The proposal grant would provide 25 students with tuition free scholarships to RCC, starting with Reidsville High School, then adding another high school each of the following years in this order: Dalton McMichael High, Morehead High and Rockingham County High.
- This collaboration is building on the Machining Grant proposal, the Advanced Studies Academy and success to CCP courses with RCC. The proposal will be in the February 2019 Reidsville Area Foundation grant cycle.

Action: Mr. Wyatt moved that the Board approve the Rockingham Promise with Rockingham Community College as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Request for Proposal (RFP) for Board Attorney Legal Services:

Ms. Huss recognized Dr. Shotwell for comments regarding the RFP for legal services. Dr. Shotwell stated a motion is needed to approve the Administration to issue a RFP for Board Attorney legal services to serve the Board of Education and the school district. As background, Dr. Shotwell stated the motion had been made regarding an advertisement for board attorney services at the December 12, 2018 board meeting. This is a follow-up to that discussion and presented for board decision at this time.

Action: Mr. Isley moved that the Board approve to start the application process for board attorney services with the applicants replying to the Board Chair. Mr. Wyatt seconded the motion. There was no vote.

Action: Mr. Isley made a substitute motion regarding the RFP process but there was no second.

Board Attorney, Ms. Troutman stated since there was no second on the substitute motion, someone could make another substitute motion.

Action: Mr. Wyatt made a substitute motion to give Dr. Shotwell the authority to prepare a draft Request for Proposal (RFP) stating the qualifications and needs of the Board of Education – to have prepared for the January work session for board review at that time. Mr. Isley seconded the motion. The vote was 5/1. Ms. Bell voted opposed.

REPORTS / DISCUSSION ITEMS

2019 Budget Calendar:

Mr. Huss recognized Dr. Shotwell for comments regarding the 2019 Budget Calendar. Dr. Shotwell presented the 2019 budget calendar (Attachment 6-A). Dr. Shotwell stated the calendar is set to follow the board meetings, work sessions, and meets the deadline to have the RCS draft budget to the Commissioners by May 15, 2019

Head Start Update:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the Head Start Program. Dr. Corcoran began the presentation with an overview of the existing Head Start Program in Rockingham County. Dr. Corcoran stated the program requires the following employee positions:

1. Director
2. Fiscal Officer
3. Education Manager
4. Family Service Workers
5. Health Manager/Coordinator and/or Nutrition Mental Health/Disability Coordinator
6. Teachers
7. Teacher Assistants

For a total of 61 employees.

Dr. Corcoran stated on September 10, 2018 the Board approved the following option: OPTION 1 – The Board of Education (based on the information provided tonight) would recommend that Rockingham County Schools submit a letter of interest to the Rockingham County Commissioners by the deadline of September 21st with the intent to submit a proposal for managing and overseeing the Head Start Program moving forward from the current grant cycle of 2015-2019. On September 17, 2018 Dr. Shotwell submitted a letter to the County Commissioners expressing RCS's interest in becoming a grantee for the Head Start Program. In late October, County Commissioners determined to extend their oversight of the program until June 30, 2019.

Dr. Pam Watkins stated at this time Rockingham County Schools is actively working to submit the grant by February 11, 2019. The application to be the Grantee Dr. Watkins stated is \$1.6 million of federal funding. Dr. Watkins stated as part of the grant, RCS would be committed to providing some in-kind budget spending toward the program.

Dr. Stephanie Ellis stated if Rockingham County should be selected as the grantee, the school district is committed to the next five years of overseeing and managing the Head Start Program for Rockingham County as of July 1, 2019 – June 30, 2024.

Board Comments:

Mr. Huss recognized the board members at this time for board comments.

Mr. Wyatt commented on teaching in North Carolina and how the perception has changed over the years. Mr. Wyatt stated the State Superintendent of Schools is trying to change the perception and make the teaching profession a valuable career again.

Ms. Bell thanked those that spoke during public comments and welcomed the new board members to the Board of Education.

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell stated he wanted to say "thank you" for everyone for making this the best school year ever. Dr. Shotwell stated the school district should be very proud of the Reidsville Rams as they brought home their 20th gold ring claiming the State 2A Football Championship.

Dr. Shotwell stated congratulations are in order for the RCS Transportation Department and bus drivers. The North Carolina bus inspection results are reported with a state average of approximately 42%. The RCS Transportation Department improved with a score of 24.15%. Dr. Shotwell stated the lower the number the better the score. Dr. Shotwell stated the overall improved scores from 55.5% in 2014-15 to the now 24.15% for 2018-19 is a great improvement.

Dr. Shotwell stated bus driver training is scheduled February 4-6, 2019.

Dr. Shotwell stated the "Day of Service" for MLK Service Day is scheduled for January 21, 2019 at 10:00 am – 2:00 p.m. at Reidsville Middle School. To register for the Day of Service you can contact RCEP at 336-552-0761.

Board Chair Comments:

Mr. Huss stated the did not have any comments at this time. The Board took a short break.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session pursuant to North Carolina General Statute 143-318.11A1,3,8 to discuss personnel matters according to N.C.G.S. 115C-319-321 to preserve the attorney client privilege and formulate school safety plans. Mr. Isley seconded the motion. The vote was 6/0.

OPEN SESSION

Employments

—Administration

—Licensed

Aimee Jenkins
Effective 2/18/19
Naomi Mitchem
Effective 1/8/19 – 6/14/19
Elisabeth Ownbey
Effective 1/17/19-6/14/19

—**Classified**

Tanner Johnson
Effective 1/14/19
Teresa Moore
Effective 1/7/19
Rhonda Lawrence
Effective 1/7/19
Pennialisha Lawson
Effective 1/7/19
Sydney Lawson
Effective 1/7/19-6/12/19
Hunter Sawyers
Effective 1/22/19-6/12/19
Randy Houchins
Effective 1/14/19
Florine Ward
Effective 1/14/19-6/12/19

Transfers

Administrative:

Ann-Marie Ellis
Effective 1/1/19
Yolanda Stubblefield
Effective 1/7/19-6/14/19

Licensed:

Classified:

Carolyn Darby
Effective 12/14/18
Jennifer Hodges
Effective 1/2/19
Thomas Long
Effective 12/10/18
Bria Pass
Effective 1/22/19
Joyce Pinnix
Effective 1/2/19
Rhiannah Locklear
Effective 1/23/19
Joyce Pinnix
Effective 1/16/19
Ernestine Rogers
Effective 11/28/18
Elizabeth Shoemaker
Effective 1/1/19
Gloria Thomas
Effective 11/28/18

Retirements:

—**Administrative**

—**Licensed**

Joseph Nesbit
Effective 1/1/19

—**Classified**

Resignations:

—**Administrative**

Rebecca Wells
Effective 1/4/19

—**Licensed**

Elizabeth Crouch

Effective 1/18/19
Jeffery Minton
Effective 1/21/19
Stacie Mitchell
Effective 1/31/19

Classified

Jennifer Adams
Effective 1/15/19
James Artis
Effective 1/2/19
April Enoch
Effective 1/2/19
Angela Jones
Effective 1/11/19
Misty Southern
Effective 1/1/19
Connie McKinney
Effective 1/22/19

Leave Requests:

None

Action: Mr. Wyatt moved to return to open session, seconded by Ms. Bell. The vote was 6/0.

OPEN SESSION

Action: Mr. Wyatt moved to accept the **amended personnel report and amended personnel addendum** as presented, seconded by Ms. Bell. The vote was 5/0. Ms. McMichael recused her vote on personnel.

Action: Mr. Wyatt moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

February 11, 2019

BUDGET AMENDMENT NO. 6
ROCKINGHAM COUNTY SCHOOLS
STATE PUBLIC SCHOOL FUND

The Rockingham County Board of Education, at a meeting on the 14th day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:		Increase (Decrease)
See Attached		\$ (135,721)
Total		<u>\$ (2,168,681)</u>

REVENUES		Increase (Decrease)
1.3100.000.000	Allocation-State Public Funds	\$ (135,721)
Total		<u>\$ (135,721)</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 74,688,281
Amount of Increase/(Decrease) of Above Amendment	<u>\$ (135,721)</u>
Total Appropriation in current Amended Budget	<u>\$ 74,552,560</u>

Passed by majority vote of the Rockingham County Board of Education on the 14th day of January, 2018.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

CURRENT
APPROVED
BUDGETBUD AMEND.
(DECREASE)/
INCREASEADJUSTED
BUDGET

1.5120.014.418	Computer Software & Supplies	15,000	(3,328)	11,672
	Total	15,000	(3,328)	11,672
1.5210.032.121	Salary - Teacher	2,752,640	(131,050)	2,621,590
1.5210.032.133	Salary - Psychologist	246,871	(130,096)	116,775
1.5210.032.141	Salary - ECSPX	-	56,644	56,644
1.5210.032.142	Salary - Assistant	54,033	(26,669)	27,364
1.5210.032.146	Salary - Other Assignment	105,930	(50,930)	55,000
1.5210.032.211	Employers Soc Sec. Cost	245,376	(21,581)	223,795
1.5210.032.221	Employers Retirement Cost	589,368	(68,380)	520,988
1.5210.032.231	Employers Hospital Cost	399,812	6,104	405,916
1.5210.032.311	Contracted Services	126,368	(40,641)	85,727
1.5210.032.312	Workshop Expenses	1,000	10,000	11,000
1.5210.032.313	Advertising Fees	400	600	1,000
1.5210.032.314	Printing & Binding	500	1,300	1,800
1.5210.032.332	Travel	19,702	(1,702)	18,000
1.5210.032.333	Field Trips	5,000	2,200	7,200
1.5210.032.411	Instructional Supplies	20,000	7,000	27,000
1.5220.032.311	Contracted Services	72,768	49,232	122,000
1.5220.032.312	Workshop Expenses	1,200	300	1,500
1.5220.032.332	Travel	2,000	500	2,500
1.5220.032.411	Supplies & Materials	1,500	1,000	2,500
1.5230.032.121	Salary - PreK Teachers	329,000	(102,000)	227,000
1.5230.032.142	Salary - PreK Assistants	65,177	9,551	74,728
1.5230.032.211	Employers Soc Sec. Cost	30,709	(7,072)	23,637
1.5230.032.221	Employers Retirement Cost	74,578	(17,436)	57,142
1.5230.032.231	Employers Hospital Cost	57,988	(3,052)	54,936
1.5230.032.331	Contracted Services-Transportation	100	4,900	5,000
1.5240.032.132	Salary - Speech Pathologist	957,691	(43,890)	913,801
1.5240.032.211	Employers Soc Sec. Cost	75,994	(3,357)	72,637
1.5240.032.221	Employers Retirement Cost	180,621	(8,278)	172,343
1.5240.032.311	Contracted Services - Speech	16,011	47,989	64,000
1.5240.032.332	Travel	5,000	(2,000)	3,000
1.5240.032.411	Supplies & Materials	5,000	(1,500)	3,500
1.5241.032.132	Salary - Speech Pathologist - PreK	183,860	89,386	273,246
1.5241.032.211	Employers Soc Sec. Cost	14,065	6,838	20,903
1.5241.032.221	Employers Retirement Cost	34,676	16,858	51,534
1.5241.032.231	Employers Hospital Cost	21,364	9,156	30,520
1.5250.032.411	Travel	2,000	(1,000)	1,000
1.5840.032.145	Salary - Health Services	308,670	(3,265)	305,405
1.5840.032.211	Employers Soc Sec. Cost	23,613	(250)	23,363
1.5840.032.221	Employers Retirement Cost	58,215	(616)	57,599
1.5840.032.311	Contracted Services - PT	66,184	29,816	96,000
1.6200.032.113	Salary - Director	77,125	1,543	78,668
1.6200.032.211	Employers Soc Sec. Cost	5,900	118	6,018
1.6200.032.221	Employers Retirement Cost	13,212	1,625	14,837
1.6200.032.312	Staff Development	7,000	(5,500)	1,500
1.6200.032.411	Supplies & Materials	-	500	500
	Total	7,258,221	(317,105)	6,941,116

1.5110.056.423	Gas/Diesel Fuel	20,105	184,712	204,817
	Total	20,105	184,712	204,817
1.5110.061.315	Reproduction Costs	-	196,750	196,750
1.5110.061.411	Instructional Supplies	344,646	(361,389)	(16,743)
1.5110.061.411	Instructional Supplies	-	161,195	161,195
1.5110.061.462	Non-Cap. Computer Equip. - Invent.	6,920	3,444	10,364
	Total	351,566	-	351,566
	TOTAL	7,644,892	(135,721)	7,509,171

BUDGET AMENDMENT NO. 7

ROCKINGHAM COUNTY SCHOOLS

LOCAL CURRENT EXPENSE FUND

The Rockingham County Board of Education, at a meeting on the 14th day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:	Increase (Decrease)
See Attached	\$ -
Total	<u>\$ -</u>

REVENUES	Increase (Decrease)
	\$ -
Total	<u>\$ -</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 21,158,726
Amount of Increase/(Decrease) of Above Amendment	<u>\$ -</u>
Total Appropriation in current Amended Budget	<u>\$ 21,158,726</u>

Passed by majority vote of the Rockingham County Board of Education on the 14th day of January, 2019.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

CURRENT
APPROVED
BUDGETBUD AMEND.
(DECREASE)/
INCREASEADJUSTED
BUDGET

2.5110.061.411	Instructional Supplies	331,215	(1,737)	329,478
2.5110.061.413	Textbooks	-	1,705	1,705
2.5400.061.342	Postage	10,369	32	10,401
	Total	341,584	-	341,584
2.6941.801.311	Contracted Services	500	12,200	12,700
2.6941.801.411	Supplies & Materials	30,000	(12,200)	17,800
2.6950.801.311	Contracted Services	175	10,000	10,175
2.6950.801.411	Supplies & Materials	13,350	(10,000)	3,350
	Total	44,025	-	44,025
	TOTAL	385,609	-	385,609

BUDGET AMENDMENT NO. 8

ROCKINGHAM COUNTY SCHOOLS

FEDERAL GRANT FUND

The Rockingham County Board of Education, at a meeting on the 14th day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:		Increase (Decrease)
See Attached		\$ 219,052.00
	Total	<u>\$ 219,052.00</u>

REVENUES		Increase (Decrease)
3.3600.017.000	Voc. Ed. Program	\$ 228,833.00
3.3600.051.000	IASA Title I Migrant	\$ (9,781.00)
	Total	<u>\$ 219,052.00</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 11,492,225.50
Amount of Increase/(Decrease) of Above Amendment	<u>\$ 219,052.00</u>
Total Appropriation in current Amended Budget	<u>\$ 11,711,277.50</u>

Passed by majority vote of the Rockingham County Board of Education on the 14th day of January, 2019.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

CURRENT
APPROVED
BUDGETBUD AMEND.
(DECREASE)/
INCREASEADJUSTED
BUDGET

3.5120.017.163	Salary - Sub Pay	- .00	5,000.00	5,000.00
3.5120.017.211	Employer's Soc. Sec. Cost	- .00	382.50	382.50
3.5120.017.312	Workshop Expense	- .00	29,000.00	29,000.00
3.5120.017.314	Printing & Binding	- .00	1,000.00	1,000.00
3.5120.017.319	Other Professional/Technical	- .00	1,500.00	1,500.00
3.5120.017.332	Travel	- .00	5,000.00	5,000.00
3.5120.017.333	Field Trips	- .00	4,000.00	4,000.00
3.5120.017.351	Tuition Fees	- .00	2,000.00	2,000.00
3.5120.017.411	Supplies & Materials	- .00	64,683.68	64,683.68
3.5120.017.422	Repairs	- .00	1,000.00	1,000.00
3.5120.017.462	Non-Capitalized Computer Equip.	- .00	99,041.14	99,041.14
3.5120.017.541	Purchase of Equipment	- .00	6,000.00	6,000.00
3.5830.017.462	Non-Capitalized Computer Equip.	- .00	2,776.00	2,776.00
3.6120.017.312	Workshop Expense	- .00	1,000.00	1,000.00
3.6120.017.341	Telephone	- .00	700.00	700.00
3.6120.017.411	Supplies & Materials	- .00	500.00	500.00
3.6550.017.171	Salary - Driver	- .00	500.00	500.00
3.6550.017.211	Employer's Soc. Sec. Cost	- .00	38.25	38.25
3.8100.017.392	Indirect Cost	- .00	4,711.43	4,711.43
	Total	- .00	228,833.00	228,833.00
3.5330.050.143	Salary - Tutor	111,206.00	20,645.00	131,851.00
3.5330.050.163	Sub Pay	4,744.64	8,917.33	13,661.97
3.5330.050.211	Employer's Soc. Sec. Cost	43,725.47	2,261.52	45,986.99
3.5330.050.311	Contracted Services	- .00	1,200.00	1,200.00
3.5330.050.312	Workshop Expense	2,994.01	4,126.40	7,120.41
3.5330.050.411	Instructional Supplies	1,599,594.30	(138,464.81)	1,461,129.49
3.5330.050.418	Computer Software	2,600.00	5,200.00	7,800.00
3.5330.050.462	Non-Cap. Computer Equipment	52,661.39	86,194.00	138,855.39
3.5350.050.198	Tutorial Pay	- .00	4,463.10	4,463.10
3.5350.050.211	Employer's Soc. Sec. Cost	- .00	341.43	341.43
3.5350.050.221	Employer's Retirement Cost	- .00	841.74	841.74
3.5880.050.311	Contracted Services	1,285.00	715.00	2,000.00
3.5880.050.411	Supplies & Materials	6,092.65	3,600.00	9,692.65
3.8100.050.392	Indirect Cost	98,252.61	(40.71)	98,211.90
	Total	1,923,156.07	0.00	1,923,156.07
3.8200.051.399	Unbudgeted Federal Grant Fund	11,108.58	(9,781.00)	1,327.58
	Total	11,108.58	(9,781.00)	1,327.58
	TOTAL	1,934,264.65	219,052.00	2,153,316.65

BUDGET AMENDMENT NO. 9

ROCKINGHAM COUNTY SCHOOLS

CAPITAL OUTLAY FUND

The Rockingham County Board of Education, at a meeting on the 14th day of January, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:		Increase (Decrease)
4.6550.120.551	Lease/Purchase School Buses	\$ 263,103
4.8300.120.381	Debt Service Payment Principle	\$ 674,468
Total		<u>\$ 937,571</u>

REVENUES		Increase (Decrease)
4.3400.120.000	State Allocations - School Buses	\$ 674,468
4.4850.120.000	Installment Purchase Proceeds	\$ 263,103
Total		<u>\$ 937,571</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 1,684,901
Amount of Increase/(Decrease) of Above Amendment	<u>\$ 937,571</u>
Total Appropriation in current Amended Budget	<u>\$ 2,622,472</u>

Passed by majority vote of the Rockingham County Board of Education on the 14th day of January, 2019.

Chairman, Board of Education

Secretary, Board of Education



ANDERSON SMITH & WIKE PLLC

Certified Public Accountants

January 7, 2019

Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

We are pleased to confirm our understanding of the services we are to provide for Rockingham County Schools for the year ended June 30, 2019. We will audit the basic financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of Rockingham County Schools as of and for the year ended June 30, 2019. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Rockingham County Schools' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Rockingham County Schools' RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Schedules of the Board's Proportionate Share of the Net Pension and OPEB Liabilities (Assets)
- 3) Schedules of Board Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Rockingham County Schools' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditors' report on the financial statements.

1. Schedule of expenditures of federal and State awards
2. Individual fund budgetary schedules

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the second paragraph when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on-

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal and State statutes, regulations, and the terms and conditions of federal and State awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Guide.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance and State Single Audit Implementation Guide reports on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the State Single Audit Implementation Guide. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance and the State Single Audit Implementation Guide, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance and the State Single Audit Implementation Guide, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to the Board of Education of Rockingham County Schools. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement,

whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal and State awards; federal and State award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and the State Single Audit Implementation Guide, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and State award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and the State Single Audit Implementation Guide.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are

required to be communicated under AICPA professional standards, *Government Auditing Standards*, the Uniform Guidance and the State Single Audit Implementation Guide.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Rockingham County Schools' compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and the State Single Audit Implementation Guide requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and State statutes, regulations, and the terms and conditions of federal and State awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement and the State Single Audit Implementation Guide for the types of compliance requirements that could have a direct and material effect on each of Rockingham County Schools' major programs. The purpose of these procedures will be to express an opinion on Rockingham County Schools' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the State Single Audit Implementation Guide.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and State awards, and related notes of Rockingham County Schools, in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards and related notes previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal and State statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair

presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and the State Single Audit Implementation Guide, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received) in conformity with the Uniform Guidance and the State Single Audit Implementation Guide. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal and State awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal and State awards no later than the date the schedule of expenditures of federal and State awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance and the State Single Audit Implementation Guide; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance and the State Single Audit Implementation Guide; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are

responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal and State awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal and State awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal and State awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience, to evaluate the adequacy and results of those services, and accept responsibility for them.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request, will locate any documents selected by us for testing and will provide copies of reports or other documents, where requested.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal and state awards, summary schedule of prior audit findings, auditors' reports, and a corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditors' reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits.

We will provide copies of our reports to Rockingham County Schools; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Anderson Smith & Wike PLLC and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to an oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight

responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Anderson Smith & Wike PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release or for any additional period requested by an oversight agency. If we are aware that a federal or State awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

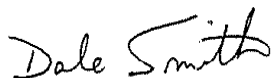
We expect to begin our audit in April 2019 and to issue our reports no later than October 31, 2019. H. Dale Smith is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for the audit and financial statement preparation services will not exceed \$26,800 for the audit and \$3,000 for the writing of the financial statements. In addition, we will bill separately at standard hourly rates for any assistance provided with new GASB disclosures or other nonattest services requested by management that we may provide. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Rockingham County Schools and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Anderson Smith & Wike PLLC



H. Dale Smith, CPA

RESPONSE:

This letter correctly sets forth the understanding of Rockingham County Schools.

Officer signature: _____ Date: _____

Board Chair Signature: _____ Date: _____



SYSTEM REVIEW REPORT

To the Partners of Anderson Smith & Wike, PLLC
and the Peer Review Committee of the North Carolina Association
of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Anderson Smith & Wike, PLLC (the firm) in effect for the year ended March 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Anderson Smith & Wike, PLLC in effect for the year ended March 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Anderson Smith & Wike, PLLC has received a peer review rating of *pass*.

Koonce, Wooten & Haywood, LLP

Koonce, Wooten & Haywood, LLP

August 1, 2016

Raleigh

4060 Barrett Drive
Post Office Box 17806
Raleigh, North Carolina 27619

919 782 9265
919 783 8937 FAX

Durham

3511 Shannon Road
Suite 100
Durham, North Carolina 27707

919 354 2584
919 489 8183 FAX

Pittsboro

10 Sanford Road
Post Office Box 1399
Pittsboro, North Carolina 27312

919 542 6000
919 542 5764 FAX

January 14, 2019

TO: Rockingham County Board of Education Members
FROM: Dr. Rodney Shotwell, Superintendent
RE: Gifts/Grants/Donations for Board Approval and Notification/Acceptance

Background: According to board Policy Code 8220 Gifts and Bequests, gifts and/or donations greater than \$1,000 requires board approval. The listing below reflects gifts/donations for board approval.

Recommendation: At this time the recommendation is that the Board approves the proposed gifts and/or donations to the district as presented.

Gifts/Donations to the School District for Board Acceptance:

1	Bethany Elementary from Bethany PTA for reimb of Chromebook purchase	\$ 5,778.32
2	RCS from Kate B Reynolds Trust for the RCS Exceptional Children's Program in honor of Jennifer Nixon	\$ 5,000.00
3	Reidsville High School from RCEF for College Advising Corps led school tours	\$ 2,500.00
4	Rockingham County High School from RCEF for College Advising Corps led school tours	\$ 2,500.00
5	Morehead High School from Three Rivers Chapter AACA for Automotive lift donation	\$ 2,500.00
6	Wentworth Elem from Williams Companies, Inc for purchase of Chromebooks for classrooms	\$ 2,500.00
7	McMichael High School from William Tevendale for donation to Coon J. Joyce Scholarship fund	\$ 1,500.00
8	Huntsville Elem from Huntsville PTA for AR Enterprise Subscription Alignment	\$ 1,283.50
9	McMichael High School from William Tevendale for donation to Lady Phoenix Softball team	\$ 1,000.00

Total \$ 24,561.82

Gifts/Donations to the School District accepted on behalf of the board by the Superintendent

Reported to the Board for acceptance:

1	Holmes Middle School from Allgoods, LLC for donation to football team	\$ 24.00
2	Rockingham County High School from Anonymous Donor for needy students	\$ 27.00
3	Wentworth Elem from Susan Childress for Thanksgiving meal for needy family	\$ 29.99
4	Wentworth Elem from Erica Davidson for Thanksgiving meal for needy family	\$ 29.99
5	Wentworth Elem from Holt Garrell for Thanksgiving meal for needy family	\$ 30.00
6	Wentworth Elem from Shady Grove Baptist Church for Thanksgiving meal for needy family	\$ 40.00
7	Rockingham County High from Jason Boswell for donation to Fire Academy in memory of Joseph Hedgecock	\$ 50.00
8	Wentworth Elem from Rockingham County Sheriff's Dept for Thanksgiving meal for needy family	\$ 87.00
9	Wentworth Elem from Anonymous Donor for backpack program supplies	\$ 100.00
10	Rockingham County Middle from Calvary Baptist Church for backpack program supplies	\$ 110.00
11	Western Rockingham Middle from Jerry and Michelle Walker to cover lunch debts for students	\$ 300.00
12	McMichael High from Benevity Community Impact Fund for donation to Lady Phoenix Softball team	\$ 465.00
13	Rockingham County High from Reidsville Rotary Club for donation to RCHS Interact Club	\$ 500.00
14	Douglass Elem from Sunshine Bishopric to be used at the discretion of the principal	\$ 500.00
15	Reidsville High from Dr. Jerry Booth for scholarship donation to Alamance Community College for RHS student	\$ 500.00
16	Reidsville High from Bluestone Baptist Church for donation to backpack program	\$ 625.00
17	RCS EC Department from Walmart for functional skills classrooms	\$ 700.00
18	Lincoln Elem from Spray United Methodist Women for donation to backpack program	\$ 725.00
19	Rockingham Middle from Reidsville Rotary Club for band program	\$ 750.00

Total \$ 5,592.98

Total for 1/14/2019 \$ 30,154.80

Previous Total \$ 493,334.97

Grand Total Year-to-Date for Fiscal Year 2018-2019 \$ 523,489.77

Rockingham County Board of Education – 2019 Meeting Schedule

Adopted January 14, 2019

Board Meeting Dates 6:00 p.m.

6:00 p.m. start time – held at Central Office

Monday, 1/14/2019

Monday, 2/11/2019

Monday, 3/11/2019

Monday, 4/8/2019

Monday, 5/6/2019

Monday, 6/10/2019

Monday, 7/15/2019

Monday, 8/12/2019

Monday, 9/9/2019

Monday, 10/14/2019

Tuesday, 11/12/2019
(Monday 11/11 is Veteran's Day)

Monday, 12/9/2019

Work Session Meeting Dates

6:00 p.m. start time – held at Central Office

Monday, 1/28/2019

Monday, 2/25/2019

Monday, 3/25/2019

No Meeting (Spring Break 4/22-4/26)

Monday, 5/20/2019

Tuesday, 6/25/2019
(Special Called Meeting for Budget Amendments)

No Meeting

Monday, 8/26/2019

Monday, 9/23/2019

No Meeting

No Meeting

No Meeting

NOTE: Spring break is April 22-26, 2019; Monday 11/11 is Veteran's Day so Board Meeting is scheduled Tuesday, 11/12/2019. The NCSBA Annual Conference is scheduled 11/18-11/20. The May 6th and May 20th meetings are scheduled to allow for the Memorial Holiday.



ROCKINGHAM COUNTY SCHOOLS

*Administrative Offices
511 Harrington Highway
Eden, NC 27288*

*Charles Perkins, Ed.D.
Assistant Superintendent
K-12 Curriculum & Instruction
(336) 627-2621/FAX (336) 627-2660
Email cperkins@rock.k12.nc.us*

To: Board of Education - Rockingham County Schools

From: Dr. Rodney Shotwell - Superintendent
Charles Perkins - Assistant Superintendent

Date: January 14, 2019

Subject: Rockingham Promise Grant Proposal

Rockingham Promise

Rockingham Promise is a joint effort to improve the educational opportunities for high school students in Rockingham County. Rockingham County Schools (RCS) and Rockingham Community College (RCC) have collaborated to design an innovative and progressive plan to increase access to college courses, create opportunities for students to pursue certificate and degree programs at RCC and to obtain higher education and other skills to better prepare students for career and college opportunities. We are working together to generate potential pathways for success for students, while also creating a pipeline of students to meet the career and industry demands in our county. Our hope is that the Reidsville Area Foundation will see this mutual benefit for our students and county and become a partner as well in these efforts.

We propose our Rockingham Promise initiative as an initial 4 year grant commitment, with the goal of creating additional industry partnerships that would allow the program to sustain itself for years to come. The long-term goal would be to provide graduating seniors who meet Rockingham Promise criteria, a tuition free education at RCC. The initiative has three primary focus areas:

- Focus Area 1 - Provide Career and College Promise (CCP) RCC faculty on the campus of RCS high schools.
- Focus Area 2 - Provide transportation to Reidsville High and Rockingham County High students to RCC for Career and Technical Education (CTE) courses, access to other CCP courses, and access to certificate and pathway track programs.
- Focus Area 3 - Provide 25 RHS students with *Rockingham Promise Scholarships* to RCC for tuition free access to higher education - with the goal of adding the other 3 traditional high schools into the *Rockingham Promise* program each subsequent year.

The sections below discuss each focus area in depth throughout the remainder of this grant proposal.

RCS VISION 2020:

Collaborator. Communicator. Community Engagement. Creative & Critical Thinker. Goal Oriented & Resilient Individual.

Focus Area 1: RCC Instructors on the campus of RCS high schools

Throughout 2018, RCS and RCC staff have met and discussed how to increase the participation in Career and College Promise courses at each of our high schools. Career and College Promise courses offer dual credit (both high school credit and college credit) opportunities for students tuition free. One of the major obstacles over the years has been transportation. Students from Reidsville High, Morehead High and McMichael High have struggled to get to RCC for the courses due to distance and lack of transportation. In an effort to increase participation, RCC is proposing to place 2 courses per semester on each campus of our traditional high schools, thus addressing the transportation issue.

We have tried to place courses that meet specific needs at each high school. RCC faculty will be paired with two schools and will be able to teach in the morning at one school and the afternoon at the paired school. This will greatly assist in reducing class size at each school, as they will have 2 additional courses to enroll students. Class sizes at the high school start with initial RCS allotments of 1 teacher for every 36 students, so the additional sections will assist schools in reducing class sizes.

In addition to the face-to-face RCC faculty, RCC will also make available its online courses and teleconference courses to students to increase access. This will assist our high school students in being exposed to many more college course options.

RCC applied and was awarded a grant for a Career Coach beginning with the 2019-20 school year. The Career Coach will be based at each high school one day per week to recruit students into Career and College Promise courses. This additional recruiter will greatly assist plans to grow and increase access to college courses, degree, and certificate programs through RCC.

The following table represents an example of the courses that will be available face to face at each high school beginning in the 2019 academic year:

School	Semester 1 1st Block	Semester 1 2nd Block	Semester 1 3rd Block	Semester 1 4th Block
RHS	MUS 110 (M/W/F)	---	---	---
	COM 231 (T/TH)	---	---	---
Online options: HIS 111, SOC 210, PSY 150				
RCHS	MAT 171 (M/W/F)	MAT 152 (M/W/F)	---	---
	MUS 110 (T/TH)	COM 231 (T/TH)	---	---
Online options: HIS 111, SOC 210, PSY 150				
MHS	---	---	MAT 171	MAT 171

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			(M/W/F)	(M/W/F)
	---	---	SPA 111 (T/TH)	SPA 112 (T/TH)
Online options: HIS 111, SOC 210, PSY 150				
DMHS	MAT 171 (M/W/F)	MAT 171 (M/W/F)	---	---
	SPA 111 (T/Th)	SPA 112 (T/TH)	---	---
Online options: HIS 111, SOC 210, PSY 150				

Reidsville High School's participation in the International Baccalaureate Program (IBP) is a factor that contributes to the low participation in Career and College Promise courses. As a World IB School, RHS encourages its students to participate in as many IB courses as possible. As a result, RCC course placements at RHS will try to supplement the IB Program where feasible. However, this is the reason our grant begins the *Rockingham Promise Scholarship* at RHS for the first year of the grant application. We know and understand the value that the Reidsville Area Foundation places in supporting RHS and we want RHS to be a major focus for this grant.

In 2017, RCC and RCS jointly created a blueprint for the [Advanced Studies Academy](#). This Academy outlines a course sequence that would allow a high school student to earn as many as 63 college credit hours by taking the maximum allowable dual credit courses while in high school during their junior and senior years. Having access to RCC faculty on our high school campus and access to the many online course offerings, combined with the new Career Coach that will be based on our high school campuses next year will greatly enhance a student's ability to fully complete the Advanced Studies Academy pathway, earning maximum credit that will be transferable to any North Carolina public university and several private North Carolina institutions.

Another major factor that must be addressed in our plan includes textbooks. We are seeking funds to purchase textbooks for students enrolled in CCP courses. While tuition is free for CCP students enrolled in high school, textbook costs are not provided through the CCP legislation. In order to fully support the inclusion and expansion of CCP course offerings at RHS and all high schools, a funding source for textbooks will be necessary.

RCC will be seeking assistance from the RCC Foundation for textbook assistance as well.

Focus Area 2: Provide transportation to RHS and RCHS students to RCC for college courses

To address the transportation issues impacting RHS students, RCS would like to provide bus transportation for students to attend RCC courses each day. A RCS school bus would transport the students from RHS departing after their first lunch period (12:25 pm). The bus would make a stop at RCHS (since it is on the way) to pick up any additional students on that campus and arrive at RCC in time for classes to begin at 1:00 pm. We would provide transportation back to RCHS and RHS by 3:30

pm, in order for students to ride their regular buses home if needed. Transportation costs are expected to be approximately \$12,000.

Transportation would allow students to have access to any RCC course being offered face to face during this time frame or any online course offering. Students would have access to all the other resources that CCP students have access to while on RCC's campus.

Solving the transportation issue will greatly assist RHS in increasing their student enrollment in CCP courses. This could potentially create opportunities for Career and Technical Education (CTE) cohorts such as Prehealth Sciences, Web Design, Criminal Justice, Cosmetology, Information Technology, and Early Childhood Development courses and programs.

The availability of the Career Coach will also assist in marketing these potential cohorts and pathways of courses to students at RHS. This would begin to identify populations of students who are not following the IB Diploma Program, and expose them to other education and career options. Other career technical options include Computer-Integrated Machining, Criminal Justice Technology, Cosmetology, Early Childhood Education, Electrical Systems, Industrial Systems, Information Technology (Networking, Web Design, Cybersecurity) Health Sciences, and Welding.

Focus Area 3: Implement the *Rockingham Promise* initiative at RHS for 25 students to receive tuition free access to RCC

The *Rockingham Promise Scholarship* Initiative would begin at RHS and would offer 25 students the opportunity to attend RCC tuition free. The scholarship would apply "last dollar" funding principles for any student who meets the following criteria:

- Have a 2.80 unweighted high school Grade Point Average (GPA)
- Meet all entrance requirements to RCC
- Have taken and passed a minimum of 3 Career and College Promise Courses (CCP) in high school
- Have applied for all eligible federal pell grants and/or other available RCC student aid

Current tuition and fees are \$912 per semester for any student who is taking a full time course load of 12 hours. Although our grant request asks for \$40,000 for tuition, the actual amount will likely not be as much due to anticipating students will qualify for student aid. A cohort of 25 students at the current tuition rate would equal \$45,600 without any student aid.

Each subsequent year, we will add another 25 students from another high school into the *Rockingham Promise Scholarship* Initiative. The order of the other high schools would be McMichael High, Morehead High and Rockingham County High. This order is based on the current after graduation attendance rates at RCC from each high school from lowest to highest enrollment.

Each subsequent year of the grant, the amount of funding going towards RCC personnel would be reduced in order to fund additional *Rockingham Promise* students from each high school.

The final phase of the *Rockingham Promise* Initiative involves the recruitment of industry and business to continue to fund the promise to our future students. Following the success model of the ROCKATOP

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Apprenticeship Program, we will recruit industry to create other internships and partnerships that would pay for tuition and textbooks for students to continue the *Rockingham Promise* opportunities for future students.

RCC will also leverage the support of the RCC Foundation to continue to support the *Rockingham Promise Initiative*.

Proposed Budget

Year	Amount	Description
2019-20 (year 1)	\$400,000	5 RCC faculty (x \$80,000)
	\$40,000	Tuition for <i>Rockingham Promise</i> @ RHS (25 students)
	\$30,000	Textbooks
	\$12,000	Transportation Costs for RHS / RCHS
Total (year 1)	\$482,000	
2020-21 (year 2)	\$240,000	3 RCC faculty (x \$80,000)
	\$80,000	Tuition for <i>Rockingham Promise</i> @ RHS, DMHS (50 students)
	\$30,000	Textbooks
	\$12,000	Transportation Costs for RHS / RCHS
Total (year 2)	\$362,000	
2021-22 (year 3)	\$80,000	1 RCC faculty (x \$80,000)
	\$120,000	Tuition for <i>Rockingham Promise</i> @ RHS, DMHS, MHS (75 students)
	\$30,000	Textbooks
	\$12,000	Transportation Costs for RHS / RCHS

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Total (year 3)	\$242,000	
2022-23 (year 4)		
	\$160,000	Tuition for <i>Rockingham Promise</i> @ RHS, DMHS, MHS, and RCHS (100 students)
	\$30,000	Textbooks
	\$12,000	Transportation Costs for RHS / RCHS
Total (Year 4)	\$282,000	
Total Award	\$1,368,000	

**CALENDAR FOR THE
2019 – 2020
BUDGET**

Feb. 6	Budgets due from Directors, Budget Managers
March 5	Mail draft Proposed Budget to Board of Education
March 11	Budget discussions during regular board meeting Includes Supervisors, Directors, Senior Cabinet and Superintendent – Discussion of budgets
April 2	Mail Corrected Draft Proposed Budget to Board of Education
April 8	Final Discussion of Draft Proposed Budget with Board of Education Public Hearing on the Draft Proposed Budget
May 6	Submit Draft Proposed Budget to Board of Education for approval
May 15	Submit Approved Proposed Budget to County Commissioners on or before May 15

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
January 28, 2019
WORK SESSION MINUTES
6:00 p.m.

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Amanda Bell, Mr. Bob Wyatt and Mr. Doug Isley. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Chief Financial Officer; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; and Ms. Renee Everhart, Board Clerk were present. Board Members Mr. Wayne Kirkman and Ms. Kimberly McMichael were absent.

CALL TO ORDER

Mr. Huss called the meeting to order. Five members were present.

ANNOUNCEMENTS

Mr. Huss announced the next regular board meeting of the Rockingham County Board of Education will be at 6:00 p.m., on Monday, February 11, 2019 at the Central Administrative Offices in Eden.

Mr. Huss announced the Work Session is scheduled at 6:00 p.m., on Monday, February 25, 2019 at the Central Administrative Offices in Eden.

REVIEW ITEMS / REPORTS

Financial Audit Report for Fiscal Year Ended June 30, 2018:

Mr. Huss recognized Mr. Dale Smith from the Accounting Firm of Anderson, Smith and Wike. Mr. Smith reported the Financial Audit Report for fiscal year ended June 30, 2018 is a clean, unmodified opinion which means the numbers are reliable and free of any misstatements. Mr. Smith reported as of June 30, 2018 the district's fund balance was \$12,520,677.00. Mr. Smith stated this was an increase of over \$2.4 million from the previous year's fund balance. Mr. Smith stated the increase in the fund balance reflects the Administration's approach to managing the fund balance. Mr. Smith reviewed the School Fund Service Program. Mr. Smith reviewed the Child Care Fund stating there had been no increase in 12 years. Mr. Smith reported a new government reporting standard was implemented and referenced page 11 of the report for the explanation.

Draft Request for Proposals (RFP) for Legal Services:

Mr. Huss recognized Dr. Shotwell for a report on the RFP for legal services. Dr. Shotwell presented a draft Request for Proposal (RFP) for legal services for the Board of Education (Attachment 1-A). After board input, some changes were made to the draft which Dr. Shotwell stated he would revise the RFP and bring to the February board meeting as requested.

School Calendars for 2019-2020:

Mr. Huss recognized Dr. Shotwell for a report on the 2019-2020 school calendars. Dr. Shotwell presented the draft 2019-2020 traditional calendar and John W. Dillard Academy draft calendar for review (Attachment 2-A). Dr. Shotwell stated the calendar with 173 days will allow the district to forgive 5 days if needed. Dr. Shotwell stated the cost to add 5 extra days (with Teacher Assistants) would be an additional \$50,000 increase. Dr. Shotwell stated the teachers are under contract with the state for 215 days. Dr. Shotwell will bring the calendars to the February board meeting for first reading approval. The second reading will be presented at the march board meeting.

Report on RCS Website Overview:

Mr. Huss recognized Dr. Shotwell for a report on the RCS website. Dr. Shotwell stated the current RCS website has been in place since 2008 with a current contract which is valid until October 2019. Dr. Shotwell stated in the summer of 2018, the district began to explore possibilities for a new vendor for the RCS website. Dr. Shotwell stated the current website is difficult to update and is also labor intensive and time-consuming which results in school's websites that are not updated on a regular basis. Dr. Shotwell stated the school webmasters are challenged with finding time to maneuver the current website. The new website design will provide a user-friendly viewing on all types of devices (tablets, laptops and cell phones). Having met with McConnel Group, they can provide a website design that is user-friendly to all devices and our school webmasters. Dr. Shotwell provided a cost analysis of the last six years. The new website design costs will include training hours and support (Attachment 3-A). Dr. Shotwell stated it would be implemented in three phases with a monthly price of approximately \$750 – 1200 month. Dr. Shotwell stated the three phases are listed below which will total approximately \$65,000:

1. Phase 1 – Cost is \$10,000 and includes the site development map
2. Phase 2 – Cost is \$12-15,000 and is for the creation of design and framework of the new RCS webpage
3. Phase 3 – Cost is \$12-16,000 and includes giving schools access and ability to make changes to school websites. Also includes the software upgrades, etc.

Proposal for Consulting Services for Roof at Leaksville-Spray Elementary School.

Mr. Huss recognized Dr. Sonja Parks for a report on the consulting services needed for the roof at Leaksville-Spray Elementary School. Dr. Parks presented a roof consulting services proposal with SKA Consulting Engineers. Dr. Parks stated the proposal contains a Summary of the Construction Proposed Scope of Services, Proposed Compensation, and Limitations of Service (Attachment 4-A). Dr. Parks stated that SKA Consulting Engineers proposes to perform the outlined scope of roof consulting services for this building roof for total fee of \$24,500.00. Dr. Parks clarified these costs are for consulting fees only – this is not the fee to replace the roof. Dr. Parks stated this company has a well-established working relationship with the school district and did an excellent job with the Stoneville Elementary School roof project. Dr. Parks stated she will ask for approval at the February board meeting.

Planned Service Agreement with Johnson Controls:

Mr. Huss recognized Dr. Sonja Parks for a report on the Planned Service Agreement with Johnson Controls. Dr. Parks presented the Planned Service Agreement with Johnson Controls, to address the proper maintenance and repair service for the HVAC equipment of the school district (Attachment 5-A). Dr. Parks stated the two-year service agreement has been reviewed by Mr. Arty Bolick, an attorney with Brooks Pierce Attorney Firm. Dr. Parks stated the current contract agreement is \$459,942.00 which has remained the same for the past couple years. The new contract price is \$471,462.00, an increase of less than 3% (due to operating costs). Dr. Parks stated she will ask for approval at the February board meeting.

Investment Grade Energy Audit:

Mr. Huss recognized Dr. Sonja Parks for a report on the Investment Grade Energy Audit. Dr. Parks presented the timeline (Attachment 6-A) and Investment Grade Energy Audit Agreement. Dr. Parks stated since the announcement for the RFP, Mr. Arty Bolick, an attorney with Brooks Pierce Attorney Firm, and his staff have been working to negotiate a contract for an Investment Grade Energy Audit Agreement. Dr. Parks provided links to the information as well.

Update on Morehead High School Lobby/Reception Renovation:

Mr. Huss recognized Dr. Sonja Parks for a report on the Morehead High lobby/reception area renovation. Dr. Parks presented the two options for the lobby/reception renovation for Morehead High School (Attachment 7-A). Dr. Parks introduced Ms. Ashley Dennis with Mosley Architects to speak to the two options presented. Dr. Parks stated she would bring the Option #2 to ask for board approval at the February board meeting.

Update on Reidsville High School Machining Lab/Locker Room Renovation:

Mr. Huss recognized Dr. Sonja Parks for a report on the Reidsville High lab/locker room renovation. Dr. Parks presented the proposal for the lab/locker room renovation including the cost analysis (Attachment 8-A). Dr. Parks introduced Ms. Ashley Dennis with Mosley Architects to speak to the renovation project. Dr. Parks stated she would bring the renovation proposal to ask for board approval at the February board meeting.

Inventory of Buildings Owned by Rockingham County Schools:

Mr. Huss recognized Dr. Shotwell and Dr. Sonja Parks for a report on the inventory of buildings owned by Rockingham County Schools. Dr. Shotwell presented the inventory list of the buildings owned by RCS (Attachment 9-A). Dr. Shotwell stated the Johnson Street building, old Williamsburg building and old treachery building at old Bethany School could be offered as they serve no purpose going forward for the school district. The flat building at Draper is currently being utilized and the newer portion of Lawsonville School has four Head Start classrooms, parent resource center and training room. Dr. Shotwell stated the old portion of Lawsonville School is vacant.

ADJOURNMENT

Action: Ms. Bell moved to adjourn, seconded by Mr. Isley. The vote was 5/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of School

February 11, 2019

Request for Proposal (RFP)

Rockingham County Schools Legal Services

The Rockingham County Schools (RCS) invites applications from interested school board attorneys to provide legal services as per the following:

Purpose of the RFP

The request for proposal is for the purpose of selecting Rockingham County School's legal counsel. The Rockingham County Schools is seeking legal counsel for three (3) years commencing July 1, 2019 through December 31, 2022.

Sealed proposals for Rockingham County Schools Legal Counsel are requested by the Board of Education of the Rockingham County Schools. All **SEALED** proposals should be submitted to Mr. Brent Huss, Chairman RCS Board of Education, on or before 4:00 p. m. on March 1, 2019.

Brief Description of the Rockingham County Schools:

Enrollment: 12,119 of students Pre-K - 12

Number of Employees:

- 40 administrators
- 709 teachers
- 57 support staff (nurses, mental health, counselors, social workers)

Schools: 22 school schools

- Bethany Elementary
- Central Elementary
- Dalton McMichael High
- Douglass Elementary
- Huntsville Elementary
- J. Holmes Middle
- Dillard Academy
- Leaksville-Spray Elementary
- Lincoln Elementary
- Monroeton Elementary
- John M. Morehead High
- Reidsville High
- Reidsville Middle
- Rockingham County High
- Rockingham Early College
- Rockingham County Middle
- South End Elementary
- Stoneville Elementary
- SCORE Alternative School
- Western Rockingham Middle
- Wentworth Elementary
- Williamsburg Elementary

Board of Education:

- Brent Huss (chair)
- Paula Rakestraw (vice-chair)
- Amanda Bell
- Doug Isley
- Wayne Kirkman
- Kimberly McMichael
- Bob Wyatt

Management:

Budget: The 2018-2019 Budget of \$123.9 million was approved by the board on October 8, 2018.

Educational programs begin in preschool and prepare students for post-secondary education, college preparation and movement into the world of work upon graduation.

Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. All responsible firms are encouraged to submit proposals.

The Rockingham County Schools reserves the right to accept or reject any and all proposals submitted in the best interest of the Rockingham County Schools, and the Board further reserves the right to waive any defect or informality in any proposal should it be in the best interest of the Rockingham County Schools.

The Rockingham County Schools intends to enter into a contract with the successful Proposer incorporating all provisions of the Request for Proposal. By submitting a Proposal, the Proposer is agreeing to enter into such a contract if they are awarded the work.

The Rockingham County Schools reserves the right to exercise renewal thereafter. The Rockingham County Schools has the right to terminate any contract executed pursuant to this Request for Proposals with a thirty (30) day written notice.

**Request for Proposal for Legal Services for the
Rockingham County Schools (RCS)**

The information contained in this RFP for legal services is provided in fourteen sections:

1. Submission of Proposals
2. Scope of Educational Law Services
3. Counsel Services to be Provided
4. Proposal Structure
5. Fee Structure and Invoicing
6. Professional Credentials
7. Methodology to Provide Counsel
8. Request for References
9. Insurance

10. Evaluation of Proposals
11. General Requirements
12. Staffing
13. Term and Renewal
14. Final Criteria Evaluation

1. Submission of Proposals

Eight (8) copies of all completed Legal Services proposals MUST be returned to Mr. Brent Huss, Board Chair - Board of Education, Rockingham County Schools, 511 Harrington Highway, Eden, NC 27288 by March 1, 2019 at 4:00pm. The Rockingham County Schools requests that each proposal include the following: a summary page listing all rates, fees and charges per account or service. Please reference Section #11, Proposal of Costs/Fees by Category for guidance on how to structure your fee submission presentation.

The Rockingham County Schools is requesting RFP submissions to be provided for the following legal service sections: vendor contact review, bond counsel and general education law, special education, and labor management relations.

A firm may respond to all items in this RFP.

The Rockingham County Schools reserves the right to award services in total to one law firm or to award individual services to separate law firms based on the proposal or proposals that best meet Rockingham County Schools' needs.

All RFPs submitted **up to the deadline date** will be reviewed by the Board of Education for the Rockingham County Schools. Proposals received after the 4:00 p.m. deadline will not be considered. Each RFP will be evaluated based on the standards provided in the Evaluation Criteria section of the RFP. Items that will be considered are **Credentials, Experience, Methodologies, References and Fee Schedules**.

If you have any questions regarding this RFP, please contact Mr. Brent Huss, Chairman RCS Board of Education at 336-347-8897r.

2. Scope of Educational Law Services

The Rockingham County Schools is seeking legal services from a lawyer or law firm(s) that will take all necessary steps to provide the Rockingham County Schools with excellent legal advice, representation and defense while remaining sensitive to the issue of cost. The educational areas that services requested include, but are not limited to, the following:

- Board of Education Representation
- Human Resources and Support Services
- Curriculum and Instruction
- Finance and Support Services
- Technology Special
- Special Education
- Labor Management Relations

Description of Services

The selected attorney(s) will provide legal services including, but not limited to, the following:

Services to be included in **each** of the service areas:

- Legal counsel and advice to the Board and the Administration
- Timely advice and counsel on emergent matters. Counsel is expected to respond, at least verbally to be followed in writing, within a maximum of twenty-four (24) hours when an inquiry is made by the Board or the Administration
- Written legal opinions upon request
- Initiate and/or defend lawsuits as necessary and at the direction of the Board
- Prepare all necessary legal documents
- Attend all regular meetings for the Board, and attend its meetings with committees or third parties upon request
- Work cooperatively with legal counsels or insurance companies, consortiums, or other entities with whom the Board may be affiliated
- Represent the Rockingham County Schools in all judicial and/or administrative proceedings within the specific service area in which the Rockingham County Schools or any of its board members, administrators, or agents may be a party or have an interest
- Provide written, timely notification to the Board of changes in school law or state regulations including court and administrative decisions that might impact upon the operation of the Rockingham County Schools
- Conduct in-service programs on specified legal issues for appropriate staff members upon request
- Fulfill other legal duties as are commonly accepted and assigned

General Counsel Services to be provided:

- Review and advise for legal notices, resolutions, board policies, and matters of Rockingham County Schools governance
- Review and advise in matters of procurement and service contracts, bid specifications, bidding matters, contract preparation and execution, and remedies of contract disputes
- Provide advice and counsel on all matters related to regular students including discipline, attendance, adherence to rules and regulations, etc.
- Represent the Board in matters involving interface with the municipal governing body including planning and adjustment boards, financial matters, jurisdictional matters, etc. and with state agencies such as the EDA, DOE, EPA as needed
- Provide assurance statements as required for financial audits, bonding matters, and grant compliance.

3. Counsel Services to be Provided (but not limited to):

- **School Board.** Review recent and pending changes in Federal and North Carolina State laws, and update the district's school board policies including the State Board of

Education regulations and the Open Meeting Law. Review Board of Education agendas and obligations of the Board of Education meetings, when requested. Respond to other legal responsibilities and obligations of the Board of Education and/or Rockingham County Schools such as real estate acquisitions, contract reviews and litigation issues. Contact with the Board of Education would be with the Board Chairman. Review and advise for legal notices, resolutions, board policies and matters of direct governance. Provide legal research and advice pertaining to specific educational law issues that may arise in regard to Rockingham County Schools policies, procedures, Board of Education actions, educational programs, along with student and personnel issues.

- **Superintendent's Office.** Complete research on selected policy issues, administrative regulations, and student/faculty personnel activities. Assist in policy drafting and regular policy update recommendations. Prepare legal opinions on education- related legal questions at the request of the Superintendent. Monitor and review changes in public school law. Advise the Superintendent of legislative changes and resulting necessary administrative actions. Advise Superintendent regarding the interface with the municipal, local and state governing bodies and agencies. Prepare Rockingham County Schools' cases for Superintendent's Hearing to present to the Hearing Officer for determination, including draft of charges, witness interviews and collection of exhibits.
- **Human Resource and Support Services.** Investigate and prepare reports, recommendations and charges concerning employee misconduct and EEO matters, Employment Retirement Systems, Teacher Retirement System, certification tenure, and civil service issues. Review and provide recommendations concerning selected Board policies. Provide training on topics such as sexual harassment, Americans with Disabilities Act, and Family Medical Leave Act and race and discrimination as requested. Serve as a consultant and representative for improper employee practices. Consult with Rockingham County Schools staff concerning tax issues as they pertain to compensation related matters in the context of labor negotiations.
- **Curriculum and Instruction.** Review various legalities from schools such as freedom of information requests and first amendment religion issues, intellectual property issues, such as sale of teacher designed instructional activities, textbook approval clarification and challenges to curricular or library materials, student rights, student issues related to state law. Prepare and present, as requested, programs for staff on pertinent problems in school law. Provide advice on matters related to regular students including discipline, attendance, adherence to rules and regulations, etc. Specialized legal services on instructional program issues as it become necessary.
- **Finance and Support Services.** Review and advise in matters of procurement and services of contracts, bid specifications, bidding matters, remedies of contract disputes. Intervene on Rockingham County Schools' behalf in property value procedures, property assessment challenges before county assessors. Provide general counsel on finance items, leases, construction contracts, sale of Rockingham County Schools' property, finance compliance issues, liability issues, bank bond issues, liability issues prior to involvement of the insurance company's counsel and general board policy questions. Provide assurance statements as required by financial audits, bonding matters, and grant compliance. Intervene on behalf of the Rockingham

County Schools on contractual issues such as arbitration, court representation on financial or contractual items.

- **Information Technology.** Provide periodic updates regarding administrative practice and Board of Education policy including acceptable use, FCC and State Board of Accounts, review of important court decisions and other pertinent opinions regarding federal and state regulations. Conduct specific research on proprietary system usage, copyright laws, and other detailed questions as they may arise that are applicable to this changing environment.
- **Special Education Counsel Services.** Review special education issues upon request and provide guidance to Board and Administration. Represent the Rockingham County Schools in mediation upon request. Represent the Rockingham County Schools at all stages of due process beyond mediation including administrative law, commissioner, state board and court proceedings. Serve at the Rockingham County Schools' liaison to the legal representatives/advocates of parents. Review special education contracts upon request.
- **Labor/Personnel Counsel Services.** Advise the board in legal matters pertaining to labor relations and personnel administration. Review grievances with the administration and assist in the writing of administrative responses to grievances. Represent the Board in all arbitrations, administrative proceedings, court proceedings, etc. involving labor relations or personnel administration. Advise the Board on employment, employee discipline, seniority, tenure and other personnel administration matters.

4. Proposal Structure

The Rockingham County Schools will entertain proposals that service the above needs. The Rockingham County Schools is providing respondents the flexibility to forward a proposal regarding their specific area of expertise to provide a general all-encompassing response to this RFP. Proposal structure should include A) and/or B):

- A.** Contractual agreement for the completion of all Rockingham County Schools' legal needs.
- B.** Contractual agreement for completing Rockingham County Schools' legal work in any area of legal expertise.

5. Fee Structure and Invoicing

- A.** All services are to be invoiced monthly and must include a detailed description of the matter invoiced, service provided, the date the service was provided, the time expended, the hourly rate, the charges, and reimbursable expenses.
- B.** Fee Structure - Legal Services - We are requesting a retainer fee rate based on a set number of billable hours. The fee schedule below would be after the maximum retainer fee has been used.

Please provide the hourly rate for services in each of the following categories:

General Counsel: _____
Special Education: _____
Labor/Personnel: _____
Construction: _____
Court Time: _____
Board Meetings: _____
Travel Time: _____
Other (Specify): _____

Please provide the hourly rate for the services of the following personnel:

Paralegals: _____
Associates: _____
Bond Issues: _____

1. Fees for the preparation of, documentation for, and supervision of the closing of the Rockingham County Schools' financial borrowing and issuance of letters of certification relative to borrowings and purchases.
 - a) Issues up to one million dollars
 - b) Issues over one million dollars
 - c) Issues of letters of certification relative to borrowings and purchases
2. Any additional fees/costs proposed by your firm.

C. The Board shall not pay an hourly rate for the services of secretarial or other administrative staff. Administrative support is considered part of the outside counsel's overhead and is built into its rate structure. Such administrative support includes the services of word processors, librarians, and any information technology professionals. While it may be appropriate to pay an hourly billing rate for the services of a paralegal, purely clerical or secretarial tasks (i.e. taking telephone messages, faxing, setting up case files) should not be billed at a paralegal or attorney rate, regardless of who performs them.

6. Professional Credentials and Experience

All proposals must include the following information in the order requested:

- A.** Please submit a brief description and history of your law firm including date established, number of employees and specialty services provided.

- B.** Please list the members of your firm who will be assigned to the RCS along with their professional credentials and resumes.

Minimum Qualifications: The firm shall have one or more licensed professionals on staff whose major focus has been and will remain for the duration of any contract executed pursuant to this request for proposals providing professional services to and advising public entities. The firm shall have at least five (5) years' of experience in representing public entities. The firm shall designate one or two lawyers within the firm, who will be assigned to represent the interest of the Rockingham County Schools. This individual shall be licensed to practice law in North Carolina throughout the term of the contract and shall remain in good standing with the North Carolina State Supreme Court. The firm and all individuals assigned to work with the Rockingham County Schools shall be well versed in all aspects of school law.

- C.** Please list your firm's professional memberships in North Carolina and National Law associations.
- D.** Please list the professional law journals to which your firm subscribes that relate to North Carolina State Public Education and related topics.
- E.** Please list School Law workshops and seminars that members of your firm have attended and/or presented at in the past three years.
- F.** Please list the courts that members of your firm are admitted to practice.
- G.** Please include assurances that your firm and any individual attorney assigned to represent the Board have not been subject to discipline by the North Carolina Bar Association or any other Bar Association
- H.** Please describe your firm's experience in the following legal areas:
1. Federal and State Civil Rights Laws
 2. Federal law affecting public schools
 3. School Transportation Laws in North Carolina
 4. North Carolina contract, real estate, public officers, finance, general municipal law
 5. Regulations and Decisions of the North Carolina Board of Education
 6. Tort Liability of School Districts and Officials
 7. Discipline of Classified and Certified Employees
 8. Administration and negotiations of Collective Bargaining Agreements in school districts
 9. Tax issues pertaining to wages and benefits

7. Methodology to Provide Counsel

- A.** What provisions will your firm make to keep the School Board, Superintendent and other administrators informed of changes and decisions in state, local, or federal laws, rules and regulations that affect the operation of schools?
- B.** What provisions does your firm have to provide for attendance, as needed, at Board of Education meetings?
- C.** What provisions does your firm have to provide telephone and individual conferences with the Superintendent and designated staff?
- D.** What provisions does your firm have for preparation of legal opinions of school district related legal questions at the request of the Board of Education, Superintendent, or designated staff?
- E.** How does your firm address the timeliness of responses to requests to prepare legal opinions?
- F.** What provisions does your firm have to provide representation of the school district in litigation, arbitration, and administrative or legal proceedings?

8. Request for References

Please provide a listing of school districts, municipalities or other public entities your firm has represented, including dates of service. Also provide the names, business addresses and telephone numbers of the Board of Education President, Superintendent of Schools and other persons connected with such districts or municipalities familiar with your work.

9. Insurance

The successful firm(s) must provide and maintain the following minimum limits of insurance coverage during the period of performance required under the contract resulting from the Request for Proposal:

Professional Liability

Malpractice - minimum of \$1,000,000 coverage
\$1,000,000 Errors and Omissions per occurrence.

Prior to commence work under contract, the successful firm(s) shall furnish Rockingham County Schools with certificates of insurance as evidenced that the insurance required herein has been procured. Firms must give the Rockingham County Schools sixty (60) days advance notice of cancellation, non-renewal, or any change in insurance coverage, including changes in the amount of the coverage.

Subcontractors

Sub-contractors are not permissible; a partner, lawyer, or other legal representative from the awardees firm must perform any or all work.

10. Evaluation of Proposals

All responsive proposals meeting the eligibility requirements defined herein shall be evaluated by the School Board.

The selection will be based on the following:

- Responsiveness of the proposed in clearly stating an understanding of the work to be performed
- Demonstrated capabilities to perform the required services past record and experience

The School Board will evaluate proposals by measuring the applicant's capabilities in the following areas:

- School Board liability
- Civil Rights issues
- Employee rights
- EEOC matters
- Students' rights
- Employee discipline and discharge
- Contract administration
- Vendor reviews
- Recent pending changes in federal and North Carolina state laws, Board of Education regulation and the Open Meeting Law
- State law affecting school budgets
- Legislation pertaining to information technology, finance, business acceptable use and copyright law
- Request for public information
- Experience with other North Carolina Public Schools
- District Recommendations from other School Districts (North Carolina)
- Fee Proposals

11. General Requirements

A. Waiver and/or Rejection: The Rockingham County Schools reserves the right to reject any and all proposals in whole or in part; with or without cause, and to accept proposals, if any, which in its judgment will be in its best interest. Rockingham County Schools will also have the option should no submittal meet their criteria to hire an attorney of their choice.

B. Proposal Public Record: Proposer acknowledges that all information contained within their proposal is part of the public domain as defined by the State of North Carolina Public Record Law.

C. Unrequested Solicitation: Any solicitation of Board Members, Officers or any other employee of the Rockingham County Schools by the proposer may result in his/her proposal being denied consideration.

12. Staffing

The proposal shall designate that an attorney or attorneys be designated as the primary contacts at the firm. The School Board may also establish limits on billing for multiple attorneys at meetings or conferences. The Board also reserves the right to require for the same, or team of, attorneys to handle a matter from start to finish.

For attendance at Board Meetings at which legal advice will not be required for major policy or other decisions, the proposer shall invoice the services of the attending attorney at its lowest hourly rate. The proposer shall also invoice routine advice and brief phone and email communications at its lowest hourly rate.

13. Term and Renewal

The term of the contract shall be for a period of three years renewed annually. The contract may be renewed in the sole discretion of the Board. Either party may terminate the contract by a thirty (30) day written notice to the other.

14. Final Criteria Evaluation

The Rockingham County Schools will select the top proposals for final comparison review and may contact each servicer and ask follow-up questions concerning the RFP if needed. At this time, the Rockingham County Schools may request individual interviews with the top finalist to allow them to clarify areas of their RFP. Based on the review and evaluation process discussed in this RFP, a decision will be made concerning awards of service.

Traditional Calendar

2019 - 2020 School Calendar

August '19						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S=5

September '19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S=19

October '19						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S=21

November '19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S=17

December '19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=15

January '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S=17

February '20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S=19

March '20						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=21

April '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S=16

May '20						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S=20

June '20						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S=3

July '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Holidays - 11



Teacher Workday Mandatory - 14



Early Release



First Day of School



Annual Leave - 10



Teacher Workday Optional - 7

Student Days=173 +11(H) +10(AL) + 7(opt) +14 (Mand)=215 Teacher Days

1st Qtr – October 25 – 43 days
2nd Qtr – January 16 – 43 days

3rd Qtr – March 20 – 42 days
4th Qtr – June 3 – 45 days

John W. Dillard Academy

2019-2020 School Calendar

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S=3

August 2019						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S=22

September 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S=18

October 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S=9

November 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S=17

December 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=15

January 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S=18

February 2020						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S=19

March 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=20

April 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S=10

May 2020						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S=20

June 2020						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S=2



Holidays



Mandatory Teacher Workday

Intercession



Early Release Day



First Day of School



Annual Leave



Optional Teacher Workday

1st Qtr – September 26th – 43 Days

2nd Qtr – December 20th – 41 Days

3rd Qtr – March 11th – 45 Days

4th Qtr. – June 3rd – 44 Days

Student Days=173 +11(H) +10(AL) + 7(opt) +14 (Mand)=215 Teacher Days

School Calendar Template © calendarlabs.com

173 Student Day Calendar – Dillard Academy 1.7.19



Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

Rodney Shotwell, Ed.D.
Superintendent
rshotwell@rock.k12.nc.us
336.627.2600

To: RCS Board of Education

From: R. Shotwell

Date: January 23, 2019

Re: Website Review

The current website has been in place since 2008. Our first provider was School Wires on which we designed and developed the current website for the district. School Wires was bought by Blackboard who is the current provider for RCS. The current contract is valid to October 2019. During the summer of 2018 we began to explore some possibilities for a new vendor for our website. The current website design is to be updated for our end users, our parents, community, and district employees. The newly developed website will provide a user-friendly viewing on all types of devices (cell phones, tablets and laptops).

The current website design is difficult to alter or update which would be cost prohibitive. Updating the website pages is also labor intensive and time-consuming which results in school websites that are not updated on a regular basis. Our school webmasters are challenged with finding time to maneuver the current website in order to stay up-to-date.

Having met with the McConnel Group, they are can provide a webpage design which is user-friendly to all devices and our school webmasters. We began this process as a result of the successful implementation of the City of Reidsville website via the McConnel Group. Please take a look at the City of Reidsville's [webpage](#) on your cell phone and/or other devices. You will see the simplicity and usability, depending on device you are using. I would ask you to do the same thing to the current Rockingham County School [webpage](#).

Looking at the amount spent on our current webpage provider over a six-year period of time and compare it to the cost with the McConnel group. The estimate of \$65,000 is a top end cost estimate. The cost is spread out over two budget years and includes the analysis of our current webpage and all content and designing the new webpage. The monthly cost after the webpage goes live includes training hours and support which can accumulate and accrue over time.

School Year	Amount	Blackboard 5 Year Cost	McConnel Group over 5 Years
FY 18-19	\$ 29,373.98	\$29,373.98	\$13,000.00
FY17-18	\$ 2,403.38	\$ 2,403.38	
	\$ 28,840.50	\$28,840.50	\$13,000.00
FY16-17	\$ 28,275.00	\$28,275.00	\$13,000.00
FY 15-16	\$ 24,150.00	\$24,150.00	\$13,000.00
FY14-15	\$ 24,150.00	\$24,150.00	\$65,000.00
FY13-14	\$ 24,150.00	\$24,150.00	\$13,000.00
Total		\$161,342.86	\$130,000.00

January 4, 2019

Rockingham County Schools – Maintenance
391 County Home Road
Reidsville, NC 27320

Attention: Mr. E. C. Stophel (via e-mail: estophel@rock.k12.nc.us)

**Reference: Proposal for Roof Consulting Services
Roof Replacement for Leaksville Spray Elementary School
Rockingham County Schools – Reidsville, NC
SKA Proposal No. 2018-112-105**

Dear Mr. Stophel:

SKA Consulting Engineers, Inc. is pleased to submit a proposal to provide roof consulting services to prepare the Contract Documents and provide limited Contract Administration service for the above referenced reroofing project for Rockingham County. This proposal contains a Summary of the Construction, our Proposed Scope of Services, Proposed Compensation, and Limitations of Service.

Scope of the Construction

SKA understands that Rockingham County Schools (RCS) plans to replace the steep roofs on Leaksville Spray Elementary School. The replacement will include removal of the existing roof system down to the structural deck and installation of a new roof system with associated flashings, penetrations and accessories. It is our understanding that the roof included in SKA's proposed services currently has shingle roofing that is configured in a hip and gabled shape, and has an approximate total area of 80,000 square feet. The scope of construction (addressed by SKA's services) does not include replacement or repairs to the roof systems on low-slope area, adjacent buildings, walkways, connectors, or other facilities on the referenced campus (refer to attached map).

Proposed Scope of SKA Services

SKA proposes to perform the following scope of services for the Scope of Construction described above:

1. Conduct a site visit to evaluate the condition of the roof. This will include removal of cores to verify the components of the existing roof. Obtain measurements sufficient to prepare drawings for the project.
2. Meet with the Owner to discuss our recommendations for the project.



3. Prepare Contract Documents including Contract Drawings and Specifications depicting reroofing to be performed on the above referenced project. Provide electronic Bid Documents to the school system and bidders.
4. Conduct a Prebid Meeting with prospective bidders, to include a site visit. Prepare and issue addendums as needed.
5. Bid opening to be performed by Rockingham County Schools.
6. Prepare the Contract for construction for execution by the successful Contractor and RCS.
7. Conduct a Preconstruction Meeting to review with the Contractor the project requirements and issue meeting minutes.
8. Review and respond to Contractor's material submittals, requests for substitution, etc.
9. Review and respond to the Contractor's Applications for Payment. Review and respond to Change Orders (if any).
10. Conduct periodic site visits to observe the work in progress throughout the roof construction. This proposal includes a total of six (6) site visits, including a final inspection and preparation of a "punch-list" at project's completion. Additional site visits will be invoiced at a cost of \$1,200 each.
11. Review Manufacturer's and Contractor's warranties for adherence to the specifications.

Proposed Compensation

SKA Consulting Engineers proposes to perform the outlined scope of roof consulting services for this building roof for a lump sum fee of \$24,500.00. If additional services are required, we can provide an estimate of the cost for the specific services required at the time for your approval.

Limitations of Service

The following limitations apply to SKA's services:

- A. All services provided by SKA are subject to SKA's General Conditions of Service (attached). If there is a conflict between SKA's General Conditions of Service and any other part of this proposal, the provisions of SKA's General Conditions of Service shall take precedence.
- B. The Proposed Compensation includes one (1) bid period and excludes a public Bid Opening meeting. Additional bidding services (such as Bid Opening, re-bidding, etc.) will require additional fees that are to be determined based upon the requested scope of additional services.



- C. The fee is based on SKA's roof consulting services being provided in the time period of February 2019 through July 2019. Services performed outside of this timeframe may incur additional fees.
- D. The fees described herein are for SKA's services associated with the Scope of Construction described in the Summary of the Project. SKA fees may increase if the Scope of the Construction is altered.
- E. The Proposed Scope of Services excludes structural repairs as well as assessment, replacement and/or repairs to the existing roof deck.

SKA Consulting Engineers, Inc. appreciates this opportunity to submit a proposal for these Roof Consulting Services. We look forward to working with you towards the completion of a successful reroofing project. Please let us know if you have any questions regarding the proposed scope of work or the proposed fee.

You may indicate your acceptance of this proposal by signing below and returning a copy to us.

Respectfully submitted,

SKA CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read "Ronald D. Coleman".

Ronald D. Coleman
Roofing Technical Specialist

A handwritten signature in black ink, appearing to read "Brett E. Adamson".

Brett E. Adamson, P.E., Manager
Building Solutions Group – GSO

Enclosures: General Conditions of Service

cc: SKA – BEA, SCS, LLR, TLS



The Terms and Conditions of this Agreement (SKA Proposal No. 2018-112-105) and the attached General Conditions of Service are acceptable to Rockingham County Schools.

Signature: _____

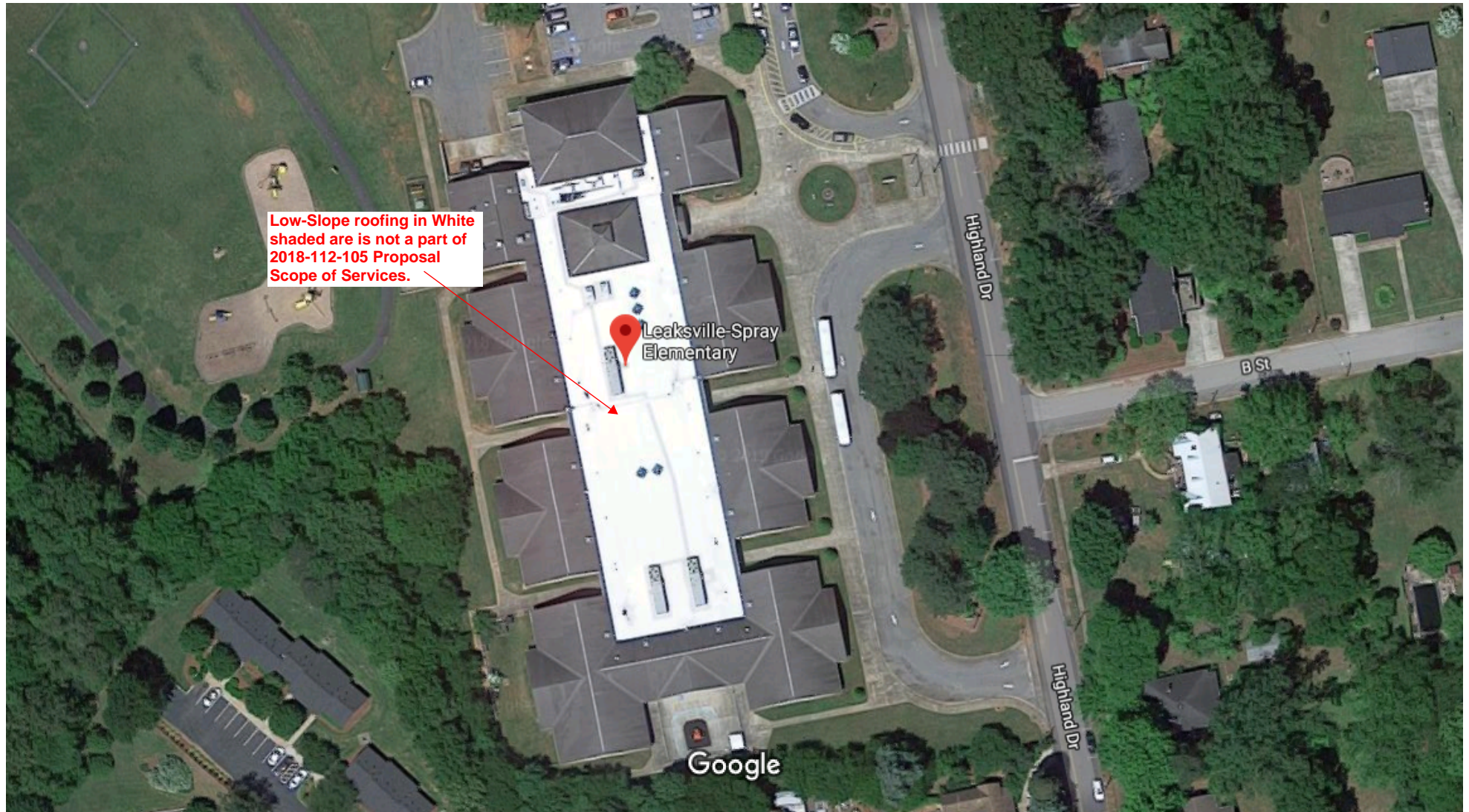
Printed Name: _____

Title: _____

Date: _____

Please return one executed copy of this Agreement to our office.

Google Maps Leaksville-Spray Elementary



Imagery ©2018 Google, Map data ©2018 Google 100 ft



GENERAL CONDITIONS OF SERVICE

These General Conditions of Service are incorporated by reference into the foregoing Letter Proposal from SKA Consulting Engineers, Inc. ("SKA"), and shall be part of the Agreement under which services are to be performed by SKA for Client. The term "Agreement" shall mean the Letter Proposal from SKA, these General Conditions, any Fee Schedule and/or Schedule of Limitations/Exclusions that may be included in or attached to the Letter Proposal, and any other contract documents executed by SKA and Client.

Section 1: Scope of Services. The scope of services shall include all services provided by SKA, in its discretion, which are reasonably necessary and appropriate for the effective and prompt fulfillment of SKA's obligations under the Agreement. It is understood that the scope of services and the schedule, if any, set forth in the Letter Proposal are based on information provided by or on behalf of Client. In performing its scope of services, SKA may rely upon information supplied by or on behalf of Client, the contractors or consultants involved in the project upon which SKA's services are being provided ("the Project"), and information available from generally accepted reputable sources, without independent verification of this information by SKA. If this information is incomplete or inaccurate, or if unexpected conditions are discovered, the scope of services and the schedule and charges for performing the scope of services may change, even as the work progresses.

Section 2: Client's Duties / SKA's Right of Entry / Project Safety. To allow SKA to perform the scope of services, Client shall, at no expense to SKA: (a) provide all information regarding Client's requirements and operations necessary for the orderly progress of SKA's work; (b) designate a representative with authority to transmit and receive instructions and information, and to interpret and define Client's policies and requests for services; (c) provide a safe environment on and around the Project for SKA's work; and (d) provide access to publicly and privately owned property as required for SKA to perform the work, including the use of scaffolds or similar mechanical contrivances. Client grants to SKA, and its consultants and independent contractors, the right to enter the Project and property owned by Client and/or others in order for SKA to perform its work on the Project. Client agrees to obtain all legal rights-of-entry required for SKA to perform its work on the Project, and to hold harmless, indemnify and defend SKA from any alleged damages as a result of any unauthorized entry. SKA will perform work only under conditions deemed safe by SKA's personnel. Client will compensate SKA for any safety or security measures required by hazardous or unsafe job conditions. SKA is not responsible for the safety of other persons or property.

Section 3: Documents. All reports, notes, drawings, specifications, data, calculations, and other documents prepared by SKA shall remain the property of SKA. SKA shall store documents relating to SKA's services under the Agreement for a reasonable time after the completion of SKA's services. SKA will exercise reasonable care in safeguarding these documents, but disclaims any liability for loss of or damage to the documents. Client agrees not to use SKA-generated documents for marketing purposes, nor to use such documents for projects other than "the Project", without SKA's express written authorization. Review and authorization are essential because of the different circumstances associated with such use, including the passage of time.

Client agrees to waive any claim against SKA and to defend, indemnify and hold harmless SKA from any claim or liability for injury or loss or otherwise arising from any party's unauthorized reuse of documents prepared by SKA.

Section 4: Samples. Soil, rock, water and/or other samples obtained from the Project are the property of Client. SKA will have no obligation to maintain or preserve such samples after the completion of SKA's services under the Agreement. SKA shall immediately dispose of all samples unless Client instructs SKA otherwise in writing. Client is responsible for charges for storage by SKA of samples requested by Client. If requested by Client to store samples, SKA will exercise reasonable care in such storage, but disclaims any liability for loss of or damage to samples. In any event, if any such samples are contaminated by hazardous substances or suspected hazardous substances, it shall be Client's sole responsibility to immediately arrange for the lawful disposal of such substances, including the removal of all contaminated samples from the custody of SKA and transporting them to a lawful disposal site. SKA is entitled to dispose of all samples if storage charges are not paid within 45 days of invoice date.

Section 5: Hazardous Materials. "Hazardous materials" includes, but is not limited to, any substance, waste, oil, asbestos, lead, pollutant (including mold and mildew) or contaminant, in whatever form, now or hereafter included with such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. The scope of services for this Agreement does not include, and expressly excludes, any responsibility for detection, remediation, accidental release, or any services relating to hazardous materials. If SKA encounters, or reasonably suspects that it has encountered, hazardous materials on the Project, SKA shall cease



activity on the Project and promptly notify Client. Client shall initiate action, where appropriate, to identify and investigate the nature and extent of hazardous materials on the Project, and to abate and/or remove the same as may be required by federal, state or local law now existing or hereinafter enacted or amended. Unless otherwise specifically provided in writing, the services to be provided by SKA do not include identification of hazardous materials, and SKA has no duty to identify or attempt to identify the same on the Project. It is further understood and agreed that the services of SKA may be uninsurable as a result of the presence or potential presence of hazardous materials on the Project. If such circumstances arise, Client agrees to hold harmless, indemnify and defend SKA, its employees, consultants, independent contractors and agents, from and against any and all claims, lawsuits, damages, liability and costs, including but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of hazardous materials.

Section 6: Construction Observation Services. When construction observation services are included in the Agreement, SKA will provide personnel to make periodic observations to determine if construction is in general compliance with the contract documents. Client understands that SKA is not a guarantor or insurer of the work of the contractor or any of its subcontractors. Client understands that the contractor is solely and exclusively responsible for the accuracy and adequacy of construction and for all other activities performed by the contractor and its subcontractors and suppliers, including the methods and means of construction; supervision of personnel and construction; control and operation of machinery; falsework, scaffolding and other temporary construction aids; safety in, on and about the site; and compliance with all OSHA and other applicable state and local governmental agency regulations. SKA's monitoring of the contractor's performance expressly excludes and specifically disclaims any responsibility for review or observation of the adequacy and sufficiency of the contractor's safety measures or of safety conditions on the Project.

Section 7: Standard of Care. Services performed by SKA under this Agreement will be conducted in a manner consistent with that degree of care and skill ordinarily exercised by members of the engineering profession currently practicing in the same locality and under similar circumstances. No other representation, warranty or guaranty, expressed or implied, is included or intended in this Agreement, or in any report, opinion, document, or otherwise provided by SKA to Client.

Section 8: Suspension or Termination of Work. Client may, at any time and for any reason, suspend further services by SKA immediately upon SKA's receipt of written notice from Client. However, Client shall nonetheless remain liable for and shall promptly pay SKA for all services rendered to the date upon which SKA receives the written notice of suspension, plus suspension charges. Suspension charges shall include the cost of assembling documents, personnel and equipment rescheduling or reassignment, and fees or expenses charged as a result of commitments made to others by SKA on Client's behalf. If payment of SKA's invoices by Client is not made when due, SKA may, upon seven days' written notice to Client, suspend performance of services under this Agreement. If payment in full is not received by SKA within seven days of the date of the notice, the suspension shall take effect without further notice. SKA shall not resume services until payment of SKA's invoices are brought current. If SKA's invoices are not brought current within thirty days of the date of the notice, SKA may terminate this Agreement, under which circumstances Client will be liable to SKA for the amounts set forth above associated with Client's termination of the Agreement, plus the reasonable profit anticipated by SKA had SKA fully completed its work under the Agreement, and any other costs or expenses incurred as a result of SKA's cessation of work on the Project. SKA shall have no liability to Client or others for delay or damage caused because of such suspension of services. Client agrees to indemnify, hold harmless and defend SKA from and against any and all claims or liability arising or resulting from any suspension of services.

Section 9: Insurance / Liability. SKA carries workers compensation, general liability and professional liability insurance in amounts consistent with industry standards for firms our size with our average project sizes and annual billings. SKA will furnish appropriate insurance certificates to Client upon request. In the event Client requests that SKA acquire insurance coverage beyond SKA's normal levels of coverage, Client will pay SKA the costs associated with the acquisition of the additional coverage, plus a 10% administrative fee. If for whatever reason SKA cannot reasonably acquire the additional coverage requested by Client, Client agrees that SKA's normal coverage types and amounts are acceptable to Client. Client understands and agrees that SKA's total liability to Client for any and all injuries, claims, losses, expenses, or damages whatsoever, including attorneys' fees and legal expenses, arising out of or in any way related to the Project or this Agreement from any cause or causes, including, but not limited to, SKA's negligence, errors, omissions, breach of contract, or breach of warranty shall not exceed the total amount recoverable from SKA's insurance. Client also understands and agrees that SKA's total liability to Client for any and all injuries, claims, losses, expenses, or damages whatsoever, including attorneys' fees and expenses, as described above which is not covered by insurance coverage, shall not exceed the total of SKA's fees for the services rendered to Client on the Project. SKA shall not be liable for any reason for special, indirect or consequential damages, including loss of use



and lost profit. SKA shall take reasonable precautions to minimize damage to Client's property and/or to property owned by others during the conduct of any SKA field work and testing on the Project. Client understands that in the normal course of this type of work damage to Client's property and/or to property owned by others may occur, and that SKA shall not be liable for such damage.

Section 10: Conflicts of Interest: Client understands that SKA has a broad client base. This assignment may involve parties with adverse interests to clients with whom SKA has current or past relationships. It is SKA's policy to make reasonable attempts to identify such relationships prior to acceptance of a professional assignment, but SKA cannot assure that conflicts or perceived conflicts will not arise, and SKA does not accept and expressly disclaims any costs, expenses or damages claimed by Client for such occurrences.

Section 11: Consultants / Independent Contractors. SKA occasionally retains consultants as independent contractors to assist in the performance of SKA's work. If independent contractors are utilized by SKA on the Project, the services of these independent contractors will be billed to Client at the cost charged by the independent contractor to SKA, plus 10% if the independent contractor has at least \$500,000 of Professional / General Liability insurance, or 20% if the independent contractor has a lesser level of Professional / General Liability insurance. Such consultants shall be afforded the same rights and protections as SKA hereunder.

Section 12: Reimbursable Expenses. SKA will bill direct non-payroll expenses at cost plus 10%. Direct expenses shall include, but shall not be limited to, the following:

- a) Out-of-pocket expenses, such as travel, lodging, and costs for consultants, independent contractors and any other outside services SKA deems reasonably necessary for purposes of performing SKA's work under this Agreement.
- b) Costs of providing copies of receipts or detailed back-up information concerning charges included in SKA's invoices.
- c) Other costs reasonably incurred in the performance of SKA's work on the Project.

In addition to the above, charges for the use of SKA field and laboratory equipment, reproduction facilities, etc., will generally be billed consistent with SKA's current reimbursable rate schedule. Such items not listed on SKA's current reimbursable rate schedule will be billed at approximately 1% of replacement cost per day, subject to adjustment for minimum or extended usage.

Section 13: SKA's Invoices / Payment Terms. SKA's invoices will be based primarily upon the time spent by SKA's personnel involved with SKA's work on the Project, with this time being billed at the rates set forth in SKA's current Fee Schedule. SKA's expenses, including costs associated with SKA's retention of consultants and SKA's reimbursable expenses, will be included in SKA's invoices. SKA's time charges are accrued on an hourly basis, unless other arrangements are established. Minimum time charges for personnel at a job site are 8 hours per day, unless the time of the SKA employee or consultant on the day at issue is also used on another job. Hourly rates are not increased for overtime. Billing rates may be increased annually. Client understands and agrees that time is of the essence with respect to payment of SKA's invoices, and that timely payment is a material part of the consideration for services rendered by SKA under this Agreement. Client is responsible for payment of SKA's invoices, unless arrangements for another party to pay SKA's invoices are made in advance of SKA's performance of work, with said arrangements being made part of this Agreement. In the event that an agent for Client engages SKA on behalf of Client and Client fails to pay SKA's invoices on a timely basis, then Client's agent is also responsible for payment of SKA's invoices. Client shall pay all SKA's invoices, which will be submitted periodically and on a monthly basis, unless otherwise provided in this Agreement. SKA's invoices are due upon receipt by Client and are payable no later than thirty (30) days after the date of the invoice. Interest and finance charges of one and one-half percent (1.5%) per month or eighteen percent (18%) per annum will be assessed on all delinquent balances of principal past due, with interest and finance charges beginning to accrue on the thirty-first (31st) day after the date of the invoice. Any payments received by SKA thereafter shall be first applied to accrued interest and finance charges, and then to the principal balances of the oldest invoices first. If Client reasonably objects to all or any portion of any invoice, Client shall nevertheless timely pay the undisputed amount of such invoice and notify SKA of such objection in writing within fourteen (14) days of the date of the invoice; otherwise, such objections are expressly waived. Client shall pay all expenses and costs, including reasonable



attorneys' fees, incurred by SKA in the enforcement of this Agreement, including expenses and costs incurred by SKA in the collection of amounts owing to SKA.

Section 14: Miscellaneous Provisions.

Precedence: These General Conditions take precedence over any inconsistent or contradictory provisions contained in any other document included in the Agreement.

Entire Agreement: The Agreement constitutes the entire agreement between Client and SKA, supersedes all prior discussions or communications between Client and SKA, and cannot be changed, amended or altered unless in writing and acknowledged by SKA.

Governing Law: The laws of the State of North Carolina shall govern the validity and interpretation of this Agreement.

Mediation: All claims, disputes or controversies arising out of this Agreement shall be submitted to mediation prior to commencement of any legal action to enforce any of the terms of this Agreement, unless otherwise agreed in writing by the parties to this Agreement. This provision does not apply if a statute of limitations or a statute of repose may affect a claim of a party, in which event the party may commence legal action prior to submission of the dispute to mediation. If litigation is filed before mediation of the dispute, the mediation process shall begin within thirty (30) days after service of the summons and complaint, unless otherwise agreed upon by the parties to this Agreement.

No Third Party Liability: SKA's services are being performed solely for Client's benefit. No contractor, subcontractor, supplier, fabricator, manufacturer, tenant, occupant, consultant, or other third party shall have any claim against SKA as a result of SKA's services. Client shall defend, indemnify and hold harmless SKA from any third party claims arising from SKA's services for Client.

Project-Specific Work: SKA's work product, including its conclusions, relates only to the Project. Any use of SKA's work product, including but not limited to its conclusions, on any other project is not authorized by SKA, and SKA accepts no responsibility for any attempt to apply SKA's work product from the Project to any other project.

Transmission of SKA's Work Product: In the event that SKA's work product is stored or transmitted by some form of electronic media, Client agrees that SKA shall not be held liable for the completeness, transmission, accuracy or longevity of these materials, nor for misuse thereof.

Letter Proposal Duration: SKA's Letter Proposal expires 120 days after transmission to Client, unless a different expiration date is included in the proposal. SKA may withdraw or modify its Letter Proposal at any time prior to acceptance by Client.

Legal Process: Client is responsible, after notification from SKA, for payment of SKA's time charges, attorneys' fees and other expenses resulting from a required response by SKA to subpoenas or court orders issued at the request of any person or entity concerning any part of SKA's work associated with the Project. SKA's charges in this regard will be based on SKA's billing rates in effect at the time of SKA's receipt of the subpoena or court order.



Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

Sonja Parks, Ed.D
Assistant Superintendent
skparks@rock.k12.nc.us
336.627.2611

MEMORANDUM

TO: Rockingham County Board of Education

FROM: Dr. Sonja Parks, Assistant Superintendent

DATE: January 28, 2019

RE: Planned Service Agreement with Johnson Controls

Attached for your review is a Planned Service Proposal from Johnson Controls, to address the proper maintenance and repair service for the Heating, Ventilation, and Air Conditioning (HVAC) equipment in the school district. As you may know, we have three Johnson Controls' employees who report to Rockingham County Schools on a daily basis. Their primary responsibility is to provide a systematic, preventative maintenance program for all of the HVAC equipment in our facilities. An important part of the preventative maintenance program responsibility is ensuring the operation sequence of the equipment, which in turn, provides for proper indoor air quality and comfort. The three JCI employees are also the first line response group for breakdowns of equipment.

The outsourcing service agreement allows the district to utilize qualified people that understand the complex HVAC systems we have in the district. Johnson Controls provides resources to the maintenance staff for training, repair, and troubleshooting services. Many times a maintenance employee will be teamed with a JCI employee on a job so that the maintenance employee can become more familiar with the equipment and its operation.

This two- year service proposal has been reviewed by Mr. Arty Bolick, an attorney in Ms. Wilson's office, who has given his approval to bring the contract to the Board for action on February 11. The price of the current contract agreement is \$459,942.00 this price has remained the same for the past couple years. The new contract price is \$471,462.00, an increase of less than 3% due to increase in operating costs.

Please review the attached Planned Service Agreement and Terms and Conditions. Please let me know if there are any questions or additional information you need.

Thank you.

Attachments

Planned Service

CUSTOMER
ROCKINGHAM COUNTY SCHOOLS

LOCAL JOHNSON CONTROLS
OFFICE 4189 Eagle Hill Dr.
High Point NC 27265

DATE
1/09/2019



Partnering with you to deliver value-driven solutions

A Planned Service Agreement with Johnson Controls provides you with a customized service strategy designed around the needs of your facility. Our approach features a combination of scheduled, predictive and preventative maintenance services that focus on your goals.

As your building technology services partner, Johnson Controls delivers an unmatched service experience delivered by factory-trained, highly skilled technicians who optimize operations of the buildings we work with, creating productive and safe environments for the people within.

By integrating our service expertise with innovative processes and technologies, our value-driven planned service solutions deliver sustainable results, minimize equipment downtime and maximize occupant comfort.

Executive Summary

PLANNED SERVICE PROPOSAL FOR ROCKINGHAM COUNTY SCHOOLS

ATTN: MRS SONJA PARKS

Dear Dr. Parks,

We value and appreciate your interest in Johnson Controls as a service provider for your building systems and are pleased to provide a value-driven maintenance solution for your facility. The enclosed proposal outlines the Planned Service Agreement we have developed on your facility.

Details are included in the Planned Service Agreement summary (Schedule A), but highlights are as follows:

- In this proposal we are offering a service agreement for 2 years - starting 4/1/2019 and ending 3/31/2021.
- The agreement price is \$471,642.00 dollars per year with Premium Coverage for the six (6) listed chillers and the fifty eight (58) boilers.

As a manufacturer of both mechanical and controls systems, Johnson Controls has the expertise and resources to provide proper maintenance and repair services for your facility.

Again, thank you for your interest in Johnson Controls and we look forward to becoming your building technology services partner.

Please contact me if you have any questions.

Sincerely,

Kevin W. Bolick
Account Executive
(336) 706-2879

Benefits of Planned Service

A Planned Service Agreement with Johnson Controls will allow you to optimize your building's facility performance, providing dependability, sustainability and energy efficiency. You'll get a value-driven solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

With this Planned Service Agreement, Johnson Controls can help you achieve the following five objectives:

- 1. Identify Energy Savings Opportunities**

Since HVAC equipment accounts for a major portion of a building's energy usage, keeping your system performing at optimum levels may lead to a significant reduction in energy costs.

- 2. Reduce Future Repair Costs**

Routine maintenance may maximize the life of your equipment and may reduce equipment breakdowns.

- 3. Extend Asset Life**

Through proactive, factory-recommended maintenance, the life of your HVAC assets may be extended, maximizing the return on your investment.

- 4. Ensure Productive Environments**

Whether creating a comfortable place where employees can be productive or controlling a space to meet specialized needs, maintenance can help you achieve an optimal environment for the work that is being accomplished

- 5. Promote Environmental Health and Safety**

When proper indoor conditions and plant requirements are maintained, business outcomes may be improved by minimizing sick leave, reducing accidents, minimizing greenhouse gas emissions and managing refrigerant requirements.

All of the services we perform on your equipment are aligned with "The 5 Values of Planned Maintenance" and our technicians understand how the work they perform can help you accomplish your business objectives.



Personalized Account Management

A Planned Service Agreement also provides you with the support of an entire team that knows your site and can closely work with you on budget planning and asset management. Your local Johnson Controls account management team can help guide planned replacement, energy retrofits and other building improvement projects. You'll have peace of mind that an entire team of skilled professionals will be looking out for what is best for your facility and budget.

A Culture of Safety

Johnson Controls technicians take safety seriously and personally, and integrate it into everything they do. All of our technicians participate in regular and thorough safety training. Because of their personal commitment, we are a leader in the HVAC service industry for workplace safety performance. This means that you do not have to worry about us when we are on your site.



Commitment to Customer Satisfaction

Throughout the term of your Planned Service Agreement, we will periodically survey you and use your feedback to continue to make improvements to our service processes and products. Our goal is to deliver the most consistent and complete service experience possible. To meet this goal, we've developed and implemented standards and procedures to ensure you receive the ultimate service experience – every time.

Energy & Sustainability

A more sustainable world one building at a time – Johnson Controls is a company that started more than 125 years ago with a product that reduced energy use in buildings. We've been saving energy for customers ever since. Today, Johnson Controls is a global leader in creating smart environments where people live, work and play, helping to create a more comfortable, safe and sustainable world.

The Value of Integrity

Johnson Controls has a long, proud history of integrity. We do what we say we will do and stand behind our commitments. Our good reputation builds trust and loyalty. In recognition for our commitment to ethics across our global operations, we are honored to be named one of the World's Most Ethical Companies by Ethisphere Institute, a leading think tank dedicated to business ethics and corporate social responsibility. In addition, *Corporate Responsibility Magazine* recognizes Johnson Controls as one of the top companies in its annual "100 Best Corporate Citizens" list.



Service Plan Methodology

As part of the delivery of this Planned Service Agreement, Johnson Controls will dedicate a local customer service agent responsible for having a clear understanding of the agreement scope, and your facility procedures and protocols.

JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL**

PREPARED FOR Rockingham County Schools

A high-level overview around our service delivery process is outlined below including scheduling, emergency service, on-site paperwork, communication and performing repairs outside of the agreement scope.

Scheduling

Preventative maintenance service will be scheduled using our automated service management system. In advance of the scheduled service visit, our technician is sent a notice of service to a smartphone. Once the technician acknowledges the request, your customer service agent will call or e-mail your on-site contact to let you know the start date and type of service scheduled.

The technician checks in, wears personal protective equipment, performs the task(s) as assigned, checks out with you and asks for a screen capture signature on the smartphone device. A work order is then e-mailed, faxed or printed for your records.

Emergency Services

Emergency service can be provided 7 days a week, 24 hours a day, 365 days a year. During normal business hours, emergency service will be coordinated by the customer service agent. After hours, weekends and holidays, the emergency service number transfers to the Johnson Controls after-hours call center and on-call technicians are dispatched as needed.

Johnson Controls is committed to dispatching a technician within hours of receiving your call through the service line. A work order is e-mailed, faxed or printed for your records. Depending on the terms of your agreement, you may incur charges for after hour services.

Communication

A detailed communication plan will be provided to you so you know how often we will provide information to you regarding your Planned Service Agreement. The communication plan will also provide you with your main contacts at Johnson Controls.

Approval Process for Non-Covered Items

Johnson Controls will adhere to your procurement process. No work will be performed outside of the agreement scope without prior approval. Johnson Controls will work with you closely to ensure your procurement process is followed before any non-covered item work is started.

Summary of Services and Options

Comprehensive and Operational Inspections

During comprehensive and operational inspections, Johnson Controls will perform routine checks of the equipment for common issues caused by normal wear and tear on the equipment. Additional tests can be run to confirm the equipment's performance.

Routine maintenance, such as lubrication, cleaning and tightening connections, can be performed depending on the type of equipment being serviced. Routine maintenance is one of the keys to the five values of maintenance – it can help identify energy saving opportunities, reduce future repair costs, extend asset life, ensure productive environments, and promote health and safety.

Summary

Thank you for considering Johnson Controls as your building technology services partner. The following agreement document includes all the details surrounding your Planned Service Agreement.

With planned service from Johnson Controls, you'll get a value-driven solution that can help optimize your building controls and equipment performance, providing dependability, sustainability and energy efficiency. You'll get a solution that fits your specific goals, delivered with the attention of a local service company backed by the resources of a global organization.

We'll be your building technology services partner

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Planned Service Agreement

Customer Name: ROCKINGHAM COUNTY SCHOOLS
Address: 511 HARRINGTON HWY EDEN NC
27288-7547 Proposal Date: 1/09/2019
Estimate #: 1-39LON18

Scope of Service

Johnson Controls, Inc. ("JCI") and the Customer (collectively the "Parties") agree Preventative Maintenance Services, as defined in Schedule A ("Services"), will be provided by JCI at the Customer's facility. This Planned Service Agreement, the Equipment List, Supplemental Price and Payment Terms, Terms and Conditions, and Schedules attached hereto and incorporated by this reference as if set forth fully herein (collectively the "Agreement"), cover the rights and obligations of both the Customer and JCI.

Extended Service Options for Premium Coverage

If Premium Coverage is selected, on-site repair services to the equipment will be provided as specified in this Agreement for the equipment listed in the attached Equipment List.

Equipment List

Only the equipment listed in the Equipment List will be covered as part of this Agreement. Any changes to the Equipment List must be agreed upon in writing by both Parties.

Term / Automatic Renewal

This Agreement takes effect on 4/1/2019 and will continue until 3/31/2021 ("Original Term"). There will not be an automatic renewal. Renewal price adjustments and terminations are discussed in the Terms and Conditions.

Refrigerant Charges

Refrigerant is not included under this Agreement and will be billed separately to the Customer by JCI.

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR Rockingham County Schools

Price and Payment Terms

The total Contract Price for JCI's Services during each year of the Original Term is \$471,462.00 dollars. This amount will be paid to JCI in monthly installments. All payments will be due and payable within 30 days of the invoice date and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services. A penalty of one and a half percent (1.5%) of the amount due per month shall accrue for payments received after the payment due date. Renewal price adjustments are set forth in the Terms and Conditions.

Invoices will be sent to the following location:

Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

This proposal is valid for thirty days from the proposal date.

JOHNSON CONTROLS Inc.

By: Kevin W. Bolick

By:

Signature :

Signature:

Title: Account Executive **Date:** 01/09/2019

Title: **Date:**

Signature:

Customer PO#:

Title: **Date:**

JCI Branch: Greensboro NC Service - 0664

Address: 4189 Eagle Hill Dr

High Point, NC 27265

Branch Phone: (866)252-2690

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR Rockingham County Schools

Schedule A

Rockingham County Schools Maintenance Locations

<u>Elementary</u>	<u>Middle</u>	<u>High</u>	<u>Other</u>
Central	Reidsville	Reidsville	Central Office
Dillard	Rockingham	Rockingham	Maintenance Shop
Leaksville Spray	Western Rockingham	Morehead	Old Bethany
Lincoln	Holmes	Dalton McMichael	Bus Garage
Moss Street			B.T.W. Learning Center
New Vision			
Draper			
Huntsville			
Douglass (new & Historic)			
South End			
Stoneville			
Monroeton			
Wentworth			
Williamsburg			
Bethany			

Supplemental Price & Payment Terms

Special Additions & Exceptions

1. This agreement includes Premium Coverage for the (6) chillers at: Morehead Vocational, Morehead Science Wing, Reidsville High, Rockingham Middle School, and (new) Douglass Elementary. It does not include the chillers at Morehead Auditorium, Morehead Cafeteria, Rockingham Co. High School or at Central Elementary.
2. This agreement includes Premium Coverage for the (58) boilers at: Bethany, Williamsburg, South End, Lawsonville, Reidsville High, Reidsville Middle, Rockingham High, Draper, Morehead High, Leaksville Spray, (new) Douglass Elementary, Dalton McMichael, Western Rockingham Middle, Dillard, Huntsville, Monroeton, New Vision, Lincoln Elementary, Moss Street, Rockingham Middle, Stoneville, Wentworth, Central Elementary, BT Washington Learning Center, Holmes (historic) Douglass, Johnson Street, Maintenance Shop, Bus Garage, and (old) Williamsburg.

Please note that Premium Coverage is for the chiller(s) or boiler(s) only; it does not extend to associated pumps, valves, etc... and it is in accord with the definitions and exceptions found within the Terms & Conditions.

JCI will continue to provide qualified people that understand the complex systems. JCI will compliment the RCS staff with resources for training, repair, or predictive diagnostic services so that students and teachers remain undistracted. JCI will assist to establish a prioritized budget and a 5-yr plan that controls costs while making provisions for a healthier, more comfortable and sustainable learning environment. When the JCI Team is time-challenged to remain current on Preventive Maintenance, Repairs, and Replacements, the RCS Maintenance Director will be asked to prioritize the activities and/or to invest in additional resources to complete them.

1. JCI will be the first point of contact for all comfort-related concerns. Monthly review/reconciliation meetings will be held with Rockingham County Schools Maintenance Director.
2. This agreement includes: (1) JCI HVAC Team Leader and (2) JCI Mechanics who will commit 100% of their time (excluding JCI vacations and holidays) to RCS. When a team member becomes sick or must miss work for something other than vacations or holidays, the JCI office will "backfill" for that person. The pool of Mechanics provided to RCS will be limited to five (5) in addition to the HVAC Team Leader; it is the HVAC Team Leader's responsibility (in conjunction with the JCI Branch Operations Team) to manage the resources to insure quality service delivery.
3. This agreement does not include overtime labor.
4. This agreement does not include maintenance or repairs to window units; however, the JCI Team will be glad to evaluate a window unit if they are already on-site.
5. Filter changing for units in classrooms will be by RCS staff; filter changing for units in Equipment Rooms will be by JCI.

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR Rockingham County Schools

6. RCS will provide all materials for scheduled services and repairs unless the equipment has Premium Coverage, in which case JCI provides the repair materials.
7. This agreement includes (remote) Branch Technical Support for Metasys-related troubleshooting; it does not include additional Branch Mechanical Support. RCS will be charged for on-site Metasys support.
8. JCI will conduct monthly safety meetings...RCS employees are encouraged to attend.
9. This agreement does not include any services/coverage for any clock or security systems.
10. This agreement does not include any fire alarm system coverage.
11. Associated equipment such as cooling towers, pumps, separators, control valves, etc...will continue to receive Basic-level coverage. Packaged and split system air conditioning equipment will continue to receive Basic-level coverage.
12. This agreement includes preventive maintenance labor (only) for the Bard units that serve the trailers at Moss Street Elementary (qty=3) and at South End (qty=1).
13. RCS will receive a 10% discount on all prevailing labor rates when billable work is performed.

JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL** PREPARED FOR ROCKINGHAM COUNTY SCHOOLS

TERMS AND CONDITIONS

DEFINITIONS

CONNECTED SERVICES – Provided that Customer's Covered Equipment is capable of supporting Internet connected services, Customer may be eligible for additional services equipment which allows JCI to access, monitor and trend equipment data remotely.

COVERED EQUIPMENT is the equipment as set forth in the attached Equipment List for which Services are to be provided under this Agreement.

EQUIPMENT FAILURE means the failure under normal and expected working conditions and operation of moving parts or electronic components that are part of the Covered Equipment.

SCHEDULED SERVICE VISITS are the on-site labor visits required to perform JCI recommended inspections and preventive maintenance on Covered Equipment.

SCHEDULED SERVICE MATERIALS are the materials required to perform Scheduled Service Visits on Covered Equipment, such as grease, lubricants and sprays, depending on the Covered Equipment.

REPAIR LABOR is the labor necessary to restore Covered Equipment to working condition following an Equipment Failure, but does not include services relating to total equipment replacement due to obsolescence or unavailability of parts.

REPAIR MATERIALS are the parts necessary to restore Covered Equipment to working condition following an Equipment Failure, but excludes total equipment replacement due to obsolescence or unavailability of parts. At JCI's option, Repair Materials may be new, used, or reconditioned.

SERVICES are the agreed upon work, materials, labor, service visits, repairs and the Scheduled Service Visits, Scheduled Service Materials, Repair Labor, and/or Repair Materials, as applicable, to be provided by JCI pursuant to and expressly defined the Agreement between parties.

SERVICE COVERAGE OPTIONS

BASIC COVERAGE means Scheduled Service Visits, plus Scheduled Service Materials if elsewhere noted in this Agreement, for Covered Equipment. No parts, equipment, Repair Labor or Repair Materials are provided for under BASIC COVERAGE.

PREMIUM COVERAGE means BASIC COVERAGE as well as Repair Labor, plus Repair Material if elsewhere noted in the Agreement for Covered Equipment.

EXTENDED SERVICE means service for repairs performed outside JCI's normal business hours (available either 24/5 or 24/7) and is available only if Customer has PREMIUM COVERAGE, as more fully described in Schedule A. The price for Extended Service, if chosen by Customer, is part of the total Contract Price.

If services are performed or materials, parts or equipment provided beyond the scope or time period covered by the Service Coverage option selected by Customer or the agreed upon Services, Customer agrees to pay JCI's standard fee and/or hourly rates for all additional services, materials, parts and/or equipment.

A. INITIAL EQUIPMENT INSPECTION NECESSARY FOR PREMIUM COVERAGE

If Customer has ordered PREMIUM COVERAGE, JCI will by agreement inspect the Covered Equipment within 45 days of the date of this Agreement or as seasonal or operational conditions permit. JCI will then advise Customer if JCI finds any Covered Equipment not in working order or in need of repair. With the Customer's approval, JCI will perform the work necessary to put the Covered Equipment in proper working condition. This work will be done at JCI's standard fee and/or hourly rates for parts and labor in effect at that time. If the Customer does not want JCI to do the work identified by JCI, any such impacted equipment will be removed from the list of Covered Equipment and the price of this Agreement will be adjusted accordingly. Should Customer not make recommended repairs or proceed with the modified PREMIUM COVERAGE, JCI reserves the right to invoice Customer for the cost of the inspection depending upon the time and expense involved.

B. STANDARD OF CARE AND WARRANTIES

JCI warrants its Services will be provided in a good and workmanlike manner. Any Services not performed in a good and workmanlike manner will be re-performed by JCI provided Customer notifies JCI no later than one (1) calendar year from the date the Services were performed. If a part or equipment is installed as part of JCI's Services, JCI warrants that the installed part or equipment will be free from defects in workmanship and material until the end of the contract term or for one (1) year from the date on which JCI installs the part or equipment, whichever is earlier. Customer acknowledges that re-performance (repair or replace), as provided herein, shall be its exclusive and only remedy with regards to any warranty claim under this Agreement. In order to assert a warranty claim, Customer must provide written notice to JCI of its claim during the applicable warranty period. Any lawsuit based upon the warranty must be brought no later than one (1) year after the expiration of the applicable warranty period. This limitation is in lieu of any other applicable statute of limitations. Customer understands JCI is a provider of services under this Agreement and shall not be considered a merchant or a vendor of goods. **CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THESE WARRANTIES ARE THE SOLE WARRANTIES AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**

C. EXCLUSIONS

JCI's Services and Warranty obligations do not include failures beyond JCI's reasonable control, including: (i) Acts of God, (ii) abuse or misuse of covered Equipment, (iii) alterations, adjustments, attachments, combinations, modifications, or repairs to Equipment not performed or provided by JCI, (iv) items caused by or related to equipment not covered by this Agreement, (v)

JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL**

PREPARED FOR ROCKINGHAM COUNTY SCHOOLS

operator error, (vi) use of the Covered Equipment in a manner or environment, or for any purpose, for which it was not designed by the manufacturer (including use with improper water treatment or contaminated water), and site-related problems, including power failures and fluctuations in electrical current (or "power surges") or failure to keep the site clean and free of dust, sand and other particles or debris, unless such conditions are previously expressly acknowledged by JCI in writing, (vii) the repair or replacement of ductwork, casings, cabinets, structural supports, tower fill/slats/basin, hydronic and pneumatic piping, and vessels, gaskets, and piping not normally replaced or maintained on a scheduled basis, and removal of oil from pneumatic piping, (viii) service calls resulting from the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather, (ix) service calls required because JCI had previously been denied access to the Covered Equipment, (x) disposal of hazardous wastes, (xi) replacement of obsolete parts.

D. CUSTOMER COMMITMENTS TO JCI

- 1) The Customer warrants it has given JCI all information concerning the condition of the Covered Equipment.
- 2) The Customer agrees and warrants that, during the Term of this Agreement, the Customer will:
 - (a) operate the Covered Equipment according to the manufacturer's and JCI's recommendations;
 - (b) keep accurate and current work logs and information on the Covered Equipment as recommended by the manufacturer and JCI;
 - (c) provide an adequate environment for Covered Equipment as recommended by the manufacturer and JCI, including, but not limited to adequate space, electrical power, water supply, air conditioning, and humidity control;
 - (d) notify JCI immediately of any equipment malfunction, breakdown, or other condition affecting the operation of the Covered Equipment;
 - (e) allow JCI to start and stop, periodically turn off, or otherwise change or temporarily suspend equipment operations so that JCI can perform the Services required under this Agreement; and
 - (f) as applicable, provide proper condenser and boiler water treatment, as necessary, for the proper functioning of Covered Equipment.

E. INDEMNITY

JCI and the Customer each agree to indemnify the other Party and their officers, agents, directors, and employees, from third party claims, demands or suits for bodily injury, including death, or tangible property damage resulting from the intentional misconduct or any negligent acts by their employees or agents. Customer expressly agrees JCI shall be responsible only for such injury or damage caused by the intentional misconduct or the negligent acts of JCI's employees or agents and JCI shall not be responsible for any injury or damage caused, or contributed to, in any manner by Customer or any third-party. The obligations of JCI and of the Customer under this paragraph are further subject to Paragraphs F and K below.

F. FORCE MAJEURE

JCI shall not be responsible to the Customer for damage, loss, injury, or delay caused by conditions beyond JCI's reasonable control including: (a) acts of God, (b) acts of Government agencies, (c) strikes, (d) labor disputes, (e) fire, (f) explosions or other casualties, (g) thefts, (h) vandalism, (i) terrorism, riots or war, or (j) unavailability of parts, materials or supplies due to unforeseen or extraordinary circumstances.

G. PAYMENT OBLIGATION

Customer shall make all payments to JCI when due in accordance with the Price and Payment Terms provision of this Agreement or any renewal adjustments thereto, and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services hereunder.

H. RESOLUTION OF DISPUTES

If a dispute, claim, or other matter in question ("Dispute") related in any manner to this Agreement arises, the Parties shall promptly attempt in good faith to resolve such Dispute by negotiation. In the event the Dispute is unable to be resolved, either party may demand mediation as a condition precedent to further proceedings. Any and all claims not resolved through negotiation or mediation shall be subject to arbitration. Either party may initiate arbitration by filing a demand on the other party. Arbitration shall be conducted in accordance with the then current arbitration rules of the American Arbitration Association or other arbitration service mutually agreed to by the Parties. The award rendered by the arbitrator shall be final, and judgment issued by the Arbitrator may be entered in accordance with applicable law in any court having competent jurisdiction. The Party prevailing in the arbitration or court proceeding shall be entitled to an award of its reasonable costs, including reasonable attorney's fees, incurred as a result of the Dispute.

I. TERMINATION

JCI and the Customer agree in the event either Party fails to perform its obligations under this Agreement, the affected Party must provide the other with written notice containing a detailed description of the alleged deficiency or breach. Should the Party alleged

JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL** PREPARED FOR ROCKINGHAM COUNTY SCHOOLS

to be in breach of this Agreement fail to respond in writing to, or take action to cure the alleged deficiency or breach within ten (10) days of the written notice of same, the notifying Party may terminate this Agreement for cause. In the event the Agreement is terminated for cause, Customer shall make payment to JCI for all costs incurred by JCI through the effective date of termination. Customer and JCI shall each have the right to terminate this Agreement at any time upon prior written notice which shall be received by the non-terminating Party at least thirty (30) days before the date of termination.

J. ASBESTOS, MOLD AND HAZARDOUS MATERIALS

Customer shall supply JCI information in its possession relating to the presence of asbestos-containing materials ("ACM") in areas where work or services will be performed. If Customer or JCI suspects that any ACM may be disturbed by JCI's services, it shall immediately stop performing the services in the affected area. Customer shall be responsible at its sole expense for addressing the presence of ACM and must provide a certificate of abatement before JCI will be obligated to perform or continue its Services; unless JCI had actual knowledge that ACM was present and acted with intentional disregard of that knowledge. JCI is responsible for disposing of any hazardous materials that it uses in providing the work and services. Customer shall supply JCI with any information in its possession relating to the presence of hazardous materials if their presence may affect JCI's work or services. If either Customer or JCI becomes aware of or suspects the presence of Non-JCI hazardous materials that may interfere with work or services, JCI shall immediately stop the work or services in the affected area and notify the other's contacts. "Hazardous Materials" specifically includes mold. JCI shall have no obligations relating to the identification, abatement, cleanup, control, removal or disposal of mold. Customer shall be responsible at its sole expense for removing and disposing of Non-JCI Hazardous Materials and the remediation of any areas impacted by the release of the Non-JCI Hazardous Materials, unless JCI had actual knowledge that Non-JCI Hazardous Materials were present and acted with intentional disregard of that knowledge. Hazardous Materials remain the property and the responsibility of the Customer even when removed from equipment or replaced by JCI as provided by the terms of this Agreement. The Customer shall be responsible for the proper storage and disposal of Hazardous Materials. This includes, but is not limited to, used oil, contaminated or uncontaminated refrigerant, and PCBs.

K. CHOICE OF LAW

This Agreement shall be subject to and governed by the laws of the State where the project is located or services are performed.

L. JCI'S INTELLECTUAL PROPERTY

JCI shall retain all right, title and interest in any (a) work provided to Customer, including without limitation, all software source and object code, documentation, technical information or data, specifications and designs and any changes, improvements or modifications thereto ("Deliverables"), and (b) Know-How (defined below) employed by JCI in the creation of the Deliverables or performance of the Services, whether known to JCI prior to, or developed or discovered or acquired in connection with, the performance of its obligations under this agreement. Ownership of all Deliverables and Know-How shall vest solely in JCI and no Deliverables shall be deemed "works made for hire." Without limiting the generality of the foregoing, ownership of all source files used in the course of performing the Services shall remain the exclusive property of JCI. For purposes of this Agreement, "Know-How" means any know-how, processes, techniques, concepts, methodologies, tools, analytical approaches, database models and designs, discoveries, and ideas furnished, produced by, developed, employed or used by JCI in the creation or provision of the Deliverables or in the performance of the Services, and any changes, improvements or modifications thereto or derivatives thereof.

M. MISCELLANEOUS PROVISIONS

- 1) Any notice that is required to be given under this Agreement must be in writing.
- 2) This Agreement is the entire contract between JCI and the Customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between JCI and the Customer.
- 3) The Customer acknowledges and agrees that any purchase order issued by Customer in connection with this Agreement or JCI's proposal at any time is intended only to establish payment authority for the Customer's internal accounting purposes. No customer purchase order shall be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included or referenced in the Customer's purchase order will have any force or effect and these terms and conditions shall control.
- 4) Should any changes to relevant regulations, laws, or codes substantially affect JCI's Services or obligations, the Customer agrees to negotiate in good faith with appropriate and equitable changes to the scope or price of the Agreement or both.
- 5) This Agreement may not be transferred or assigned by either party without the prior written consent of the other.

N. CONNECTED SERVICES – In the event Customer is receiving Connected Services on any Covered Equipment as more fully described in Schedule A, Customer may be required to allow JCI to install hardware and/or software to enable communication with Customer's Equipment ("Gateway Device"). To deliver Connected Services on the Equipment the Customer shall provide a secure Internet connection to allow remote access to the Gateway Device to remotely access, transmit, store, and trend data for the purposes of providing Services. JCI will not use Connected Services to remotely operate or make changes to the Customer's Equipment. Customer understands that the Gateway Device shall remain JCI's

JOHNSON CONTROLS **PLANNED SERVICE PROPOSAL** PREPARED FOR ROCKINGHAM COUNTY SCHOOLS

property and JCI may upon reasonable notice remove it at any time. JCI will not disclose any individual customer equipment data acquired through Connected Services without customer consent. Customer hereby grants JCI a perpetual, worldwide, royalty free license to use, modify, manipulate, sublicense and create derivative works from such Data. JCI shall retain all rights to any intellectual property, data, materials and/or products created as a result of or relating to Connected Services. JCI makes no warranty or guarantee relating to the Connected Services.

- O. **Customer Portal** – Customer shall have the right to participate in JCI's Customer Portal pursuant to the then applicable Customer Portal Terms of Use Agreement.

[END OF DOCUMENT]



Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

Sonja Parks, Ed.D
Assistant Superintendent
skparks@rock.k12.nc.us
336.627.2611

MEMORANDUM

TO: Rockingham County Board of Education

FROM: Dr. Sonja Parks, Assistant Superintendent

DATE: January 28, 2019

RE: Investment Grade Energy Audit Agreement

At the Board of Education meeting on Monday, May 21, 2018, we had two companies submit a Request for Proposal. These proposals were reviewed, evaluated and two rounds of oral interviews were conducted; one on March 22, 2018 and the other on April 26, 2018. Johnson Controls Inc. was ranked the highest overall ESCO with Ameresco being ranked second.

Since this announcement, Arty Bolick, Brooks Pierce Attorney, Johnson Controls Attorney's, the NC State Energy office and Staff have been working to negotiate a contract for an Investment Grade Energy Audit Agreement. Please review the following attached documents:

- [Investment Grade Energy Audit Agreement](#)
- [Energy Services Agreement](#) (We may be asking the Board to approve the ESA after completion of the Audit, but for now it is being presented for information purposes.)
- [EGA/ESA Schedules and Exhibits](#)

At the January 28, 2019, Board of Education meeting, Mr. Stophel and I will be reviewing the timeline and Investment Grade Energy Audit Agreement.

Please let me know if there are any questions or additional information you need.

Thank you.

Attachments

Energy Performance Contract

Projected Schedule

**July-
November
2018**

- Negotiated Investment Grade Energy Audit Agreement with Local Government Commission, Johnson Controls and RCS

**June
2018**

- Third-Party Consulting Services Contracted, Locklear, Locklear and Jacobs, PLLC

**May
2018**

- Selected Energy Service Company (ESCO) Johnson Controls

**March-
April
2018**

- Proposals Reviewed, Evaluated and Ranked
- Oral Interviews: March 22, 2018 April 26, 2018

**January-
February
2018**

- Conducted Site Visits
- Proposals received February 5, 2018

**November-
December
2017**

- Issued RFP
- Posted on Utility Savings Initiative Website
- Conducted Mandatory pre-proposal meeting

Energy Performance Contract

Projected Schedule

**July-December
2019**

- Financial RFP release
- Energy Services Contract preparation and release (School Board, County, Local Government Commission approval)
- Energy Service Contract approval

**June
2019**

- Review of IGA by Third-Party Consultant, Local Government Commission and RCS

**February-
May
2019**

- Investment Grade Audit to be completed by Johnson Controls

**January
2019**

- Request approval of Investment Grade Audit
- Section J of the IGA Agreement (*\$209,984 IGA not-to-exceed cost if District does not proceed with energy performance contract)



Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

Sonja Parks, Ed.D
Assistant Superintendent
skparks@rock.k12.nc.us
336.627.2611

MEMORANDUM

TO: Rockingham County Board of Education

FROM: Dr. Sonja Parks, Assistant Superintendent

DATE: January 28, 2019

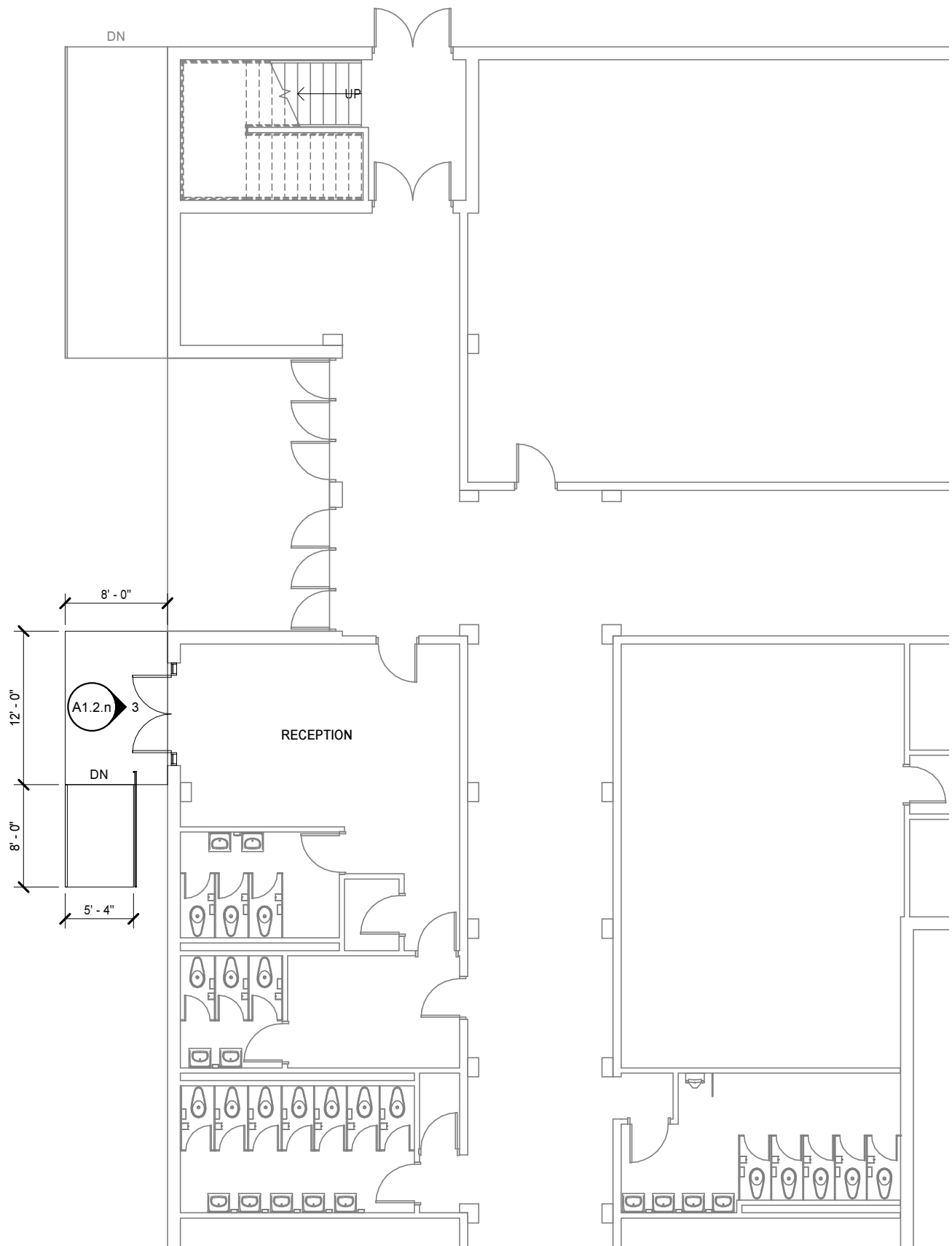
RE: Update on Morehead High School Lobby/Reception Renovation

At the Work Session Meeting on January 28, 2019, Ashley Dennis with Mosley Architects and I will be sharing two options for the lobby/reception renovation for Morehead high school. The renovation project is included in the 2018-19 capital budget. Please review the attached cost estimate for these two options and the fee proposal.

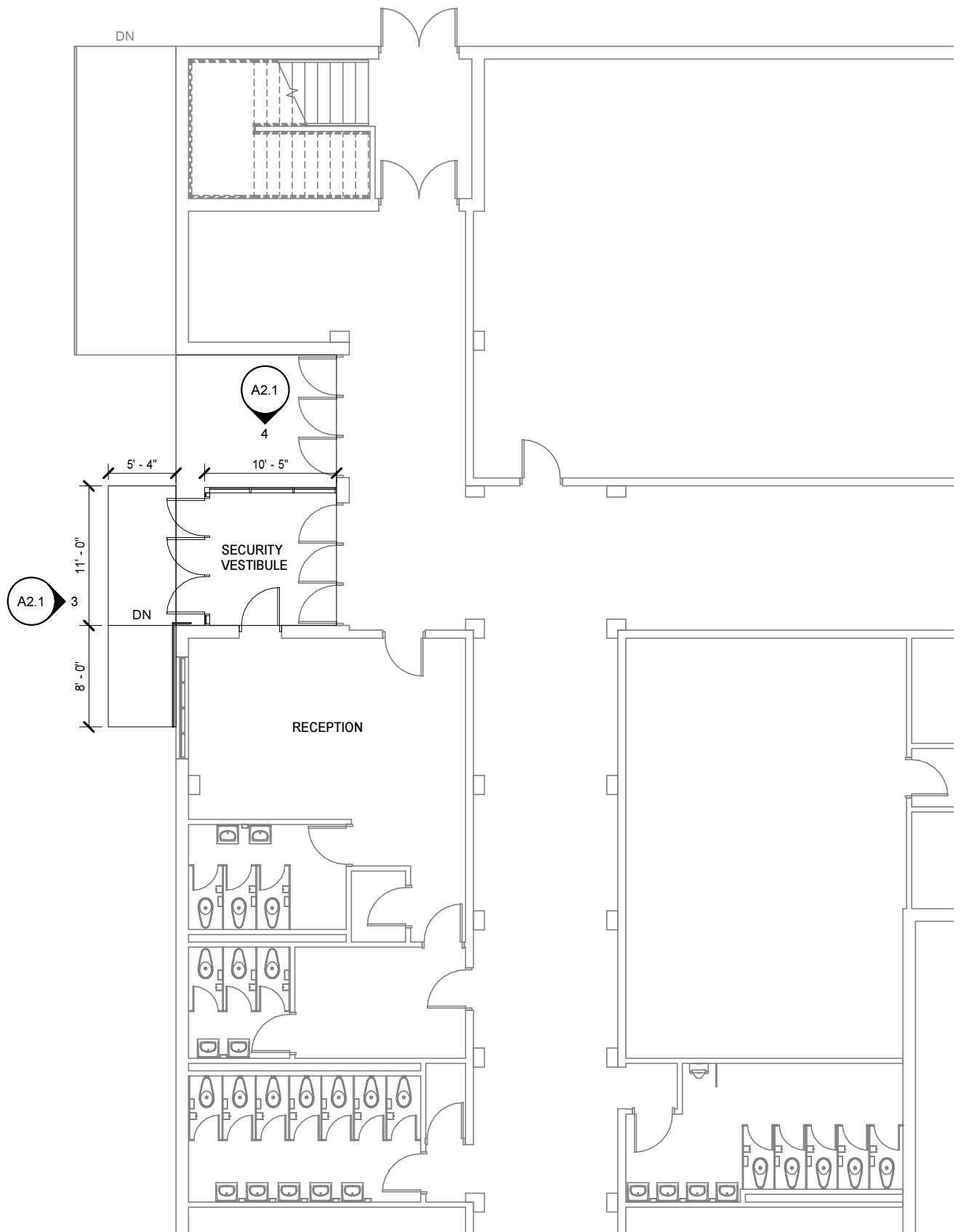
If you have any questions please contact me at 336-627-2681. Thank you.

Thank you.

Attachments



OPTION 1



OPTION 2

Morehead High School Entry

1/10/2018

Total

OPTION 1

Abatement	1 LS	\$	3,000.00	LS	\$	3,000.00
Clean	200 SF	\$	1.50	SF	\$	300.00
Demo	1 LS	\$	800.00	LS	\$	800.00
ADA Ramp w/handrail	1 EA	\$	15,000.00	EA	\$	15,000.00
Door Hardware	2 EA	\$	300.00	EA	\$	600.00
Aluminum door	2 EA	\$	3,000.00	EA	\$	6,000.00
Storefront	12 FL	\$	500.00	LF	\$	6,000.00
Paint/Patch	100 LF	\$	5.00	LF	\$	500.00
Floor Tile/ Base	370 SF	\$	5.00	SF	\$	1,850.00
Casework (Reception desk)	1 LS	\$	7,000.00	LS	\$	7,000.00
Ceiling	370 SF	\$	4.00	SF	\$	1,480.00
Electrical	370 SF	\$	4.00	SF	\$	1,480.00
SITE (Grading, Re-striping, etc.)	1 LS	\$	10,000.00	SF	\$	10,000.00
Subtotal					\$	54,010.00

Owner Contingency	10%				\$	5,401.00
General Contractor Overhead	5%				\$	2,700.50

Construction Cost \$ 62,111.50

OPTION 2

Abatement	1 LS	\$	3,000.00	LS	\$	3,000.00
Clean	200 SF	\$	1.50	SF	\$	300.00
Demo	1 LS	\$	800.00	LS	\$	800.00
ADA Ramp w/handrail	1 EA	\$	15,000.00	EA	\$	15,000.00
Door Hardware	3 EA	\$	300.00	EA	\$	900.00
Aluminum door	3 EA	\$	3,000.00	EA	\$	9,000.00
Storefront	24 FL	\$	500.00	LF	\$	12,000.00
Paint/Patch	100 LF	\$	5.00	LF	\$	500.00
Casework (Reception desk)	1 LS	\$	7,000.00	LS	\$	7,000.00
Ceiling	480 SF	\$	4.00	SF	\$	1,920.00
Mechanical	1 LS	\$	800.00	LS	\$	800.00
Electrical	480 SF	\$	4.00	SF	\$	1,920.00
SITE (Grading, Re-striping, etc.)	1 LS	\$	12,000.00	SF	\$	12,000.00

Subtotal \$ 65,140.00

Owner Contingency	10%				\$	6,514.00
General Contractor Overhead	5%				\$	3,257.00

Construction Cost \$ 74,911.00



Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

Sonja Parks, Ed.D
Assistant Superintendent
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336.627.2611

MEMORANDUM

TO: Rockingham County Board of Education

FROM: Dr. Sonja Parks, Assistant Superintendent

DATE: January 28, 2019

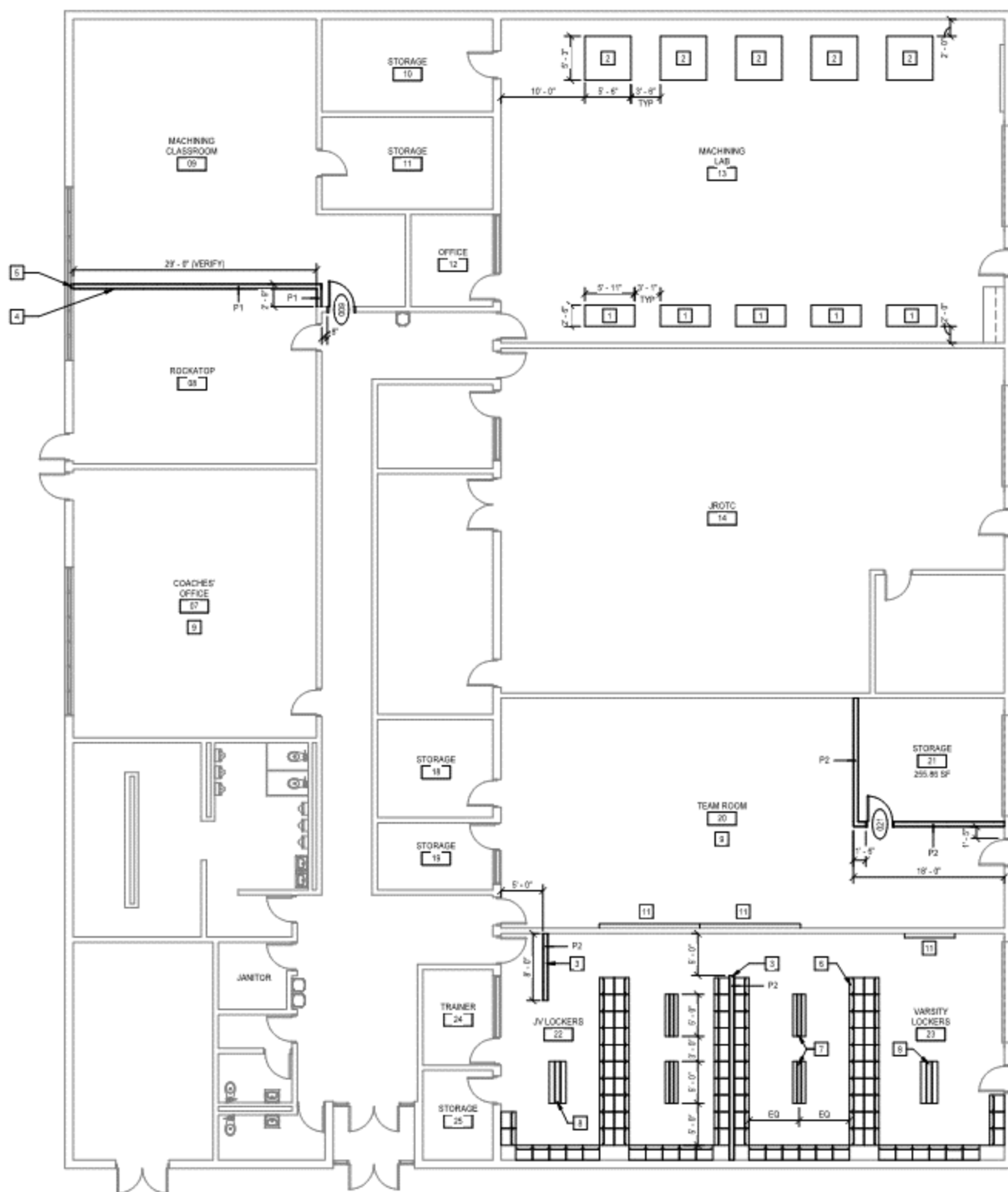
RE: Update on Reidsville High School Machining Lab/Locker Room Renovation

At the Work Session Meeting on January 28, 2019, Ashley Dennis with Mosley Architects and I will be sharing the Reidsville High School Machining Lab/Locker room renovation proposal. The renovation project is included in the 2018-19 capital budget. Please review the attached cost estimate and the fee proposal.

If you have any questions please contact me at 336-627-2681. Thank you.

Thank you.

Attachments



Reidsville HS Cost Estimate (Preliminary)							7/30/2018
	Amount	Unit		Factor	Unit		Total
OPTION 2							
8" Masonry Wall	280	SF		\$ 20.00	SF		\$ 5,600.00
6" CFMS W/ 2 side Gyp Wall	745	SF		\$ 6.00	SF		\$ 4,470.00
Wood Door / Steel Frame / Hardware	1	EA		\$ 2,000.00	SF		\$ 2,000.00
Wall Demo @ Art Office	1	LS		\$ 500.00	LS		\$ 500.00
Locker Room Floor Paint / Sealant	1620	SF		\$ 1.75	SF		\$ 2,835.00
Locker Room Wall Paint	2650	SF		\$ 1.25	SF		\$ 3,312.50
Locker Room Ceiling	1620	SF		\$ 4.00	SF		\$ 6,480.00
Locker Room MEP Reconfiguration	1620	SF		\$ 5.00	SF		\$ 8,100.00
Rockatop Floor Paint / Sealant	620	SF		\$ 1.75	SF		\$ 1,085.00
Rockatop Wall Paint	1250	SF		\$ 1.25	SF		\$ 1,562.50
Rockatop Ceiling	620	SF		\$ 4.00	SF		\$ 2,480.00
Rockatop MEP Reconfiguration	620	SF		\$ 5.00	SF		\$ 3,100.00
Machine Floor Paint / Sealant	920	SF		\$ 1.75	SF		\$ 1,610.00
Machine Wall Paint	1350	SF		\$ 1.25	SF		\$ 1,687.50
Machine Ceiling	920	SF		\$ 4.00	SF		\$ 3,680.00
Machine MEP Reconfiguration	920	SF		\$ 5.00	SF		\$ 4,600.00
Team Room/Sto Floor Paint / Sealant	1650	SF		\$ 1.75	SF		\$ 2,887.50
Team Room/Sto Wall Paint	2700	SF		\$ 1.25	SF		\$ 3,375.00
Team Room/Sto Ceiling	1650	SF		\$ 4.00	SF		\$ 6,600.00
Team Room/Sto MEP Reconfiguration	1650	SF		\$ 5.00	SF		\$ 8,250.00
Coaches Office Floor Paint / Sealant	925	SF		\$ 1.75	SF		\$ 1,618.75
Coaches Office Wall Paint	1470	SF		\$ 1.25	SF		\$ 1,837.50
Coaches Office Room Ceiling	925	SF		\$ 4.00	SF		\$ 3,700.00
Coaches Office MEP Reconfiguration	925	SF		\$ 5.00	SF		\$ 4,625.00
Cooridor Extension Floor Paint / Sealant	110	SF		\$ 1.75	SF		\$ 192.50
Cooridor Extension Wall Paint	390	SF		\$ 1.25	SF		\$ 487.50
Cooridor Extension Ceiling	110	SF		\$ 4.00	SF		\$ 440.00
Cooridor Extension MEP Reconfiguration	110	SF		\$ 5.00	SF		\$ 550.00
Lockers	81	EA		\$ 500.00	EA		\$ 40,500.00
							\$ 128,166.25
Design Contingency	5%						\$ 6,408.31
						Construction Cost	\$ 134,574.56

Fee Proposal Breakdown for Reidsville High School - Machining Lab/Locker Room Renovation

January 21, 2019

	Hourly Rate		Manhours		Cost
Architectural	\$213.00	x	6	hrs =	\$1,278.00
	\$141.00	x	80	hrs =	\$11,280.00
	\$93.00	x	30	hrs =	\$2,790.00
	Subtotal =		116	hrs =	\$15,348.00
Structural	\$123.00	x	1	hrs =	\$123.00
Mechanical	\$134.00	x	60	hrs =	\$8,040.00
Electrical	\$134.00	x	40	hrs =	\$5,360.00
Construction Administration (two site visits)	\$141.00	x	8	hrs =	\$1,128.00
					\$28,871.00

Fee Proposal Breakdown for Morehead High School - Lobby/ Reception Renovation

January 21, 2019

	Hourly Rate		Manhours		Cost
Architectural	\$213.00	x	4	hrs =	\$852.00
	\$141.00	x	40	hrs =	\$5,640.00
	\$93.00	x	40	hrs =	\$3,720.00
	Subtotal =		84	hrs =	\$10,212.00
Structural	\$123.00	x	12	hrs =	\$1,476.00
Mechanical	\$134.00	x	30	hrs =	\$4,020.00
Electrical	\$134.00	x	30	hrs =	\$4,020.00
Construction Administration (two site visits)	\$141.00	x	8	hrs =	\$1,128.00
					\$19,728.00

**Inventory Of Buildings Owned
By Rockingham County Schools
January 18, 2019**

School	Status	Year Built	Zone
Bethany Elementary 271 Bethany Road Reidsville, NC 27320	PK-5	2005	Rockingham
Central Elementary 435 E. Stadium Drive Eden, NC 27288	K-5	1959	Eden
Dillard Elementary 810 Cure Drive Madison, NC 27025	PK-5	1976	Western
Douglass Elementary 408 Price Street Eden, NC 27288	PK-5	2011	Eden
Holmes Middle 211 N. Pierce Street Eden, NC 27288	6-8	1967	Eden
Huntsville Elementary 2020 Sardis Church Road Madison, NC 27025	PK-5	2003	Western
Leaksville Spray 415 Highland Drive Eden, NC 27288	PK-5	1994	Eden
Lincoln Elementary 2660 Oregon Hill Road Ruffin, NC 27326	PK-5	2000	Reidsville/Rockingham
McMichael High 6845 NC Hwy. 135 Mayodan, NC 27027	9-12	1991	Western
Monroeton Elementary 8081 US Hwy. 158 Reidsville, NC 27320	PK-5	2003	Reidsville/Rockingham
Morehead High 134 N. Pierce Street Eden, NC 27288	9-12	1952	Eden

School	Status	Year Built	Zone
Reidsville High 1901 South Park Drive Reidsville, NC 27320	9-12	1960	Reidsville
Reidsville Middle 1903 South Park Drive Reidsville, NC 27320	6-8	1980	Reidsville
Rockingham Co. High 180 High School Road Reidsville, NC 27320	9-12	1978	Rockingham
Rockingham Co. Middle 182 High School Road Reidsville, NC 27320	6-8	1999	Rockingham
SCORE Center 401 Moss Street Reidsville, NC 27320	K-12 Migrant ED. Instructional Center Rock Shop Day Treatment	1950	Reidsville
South End 1307 South Park Drive Reidsville, NC 27320	PK-5	1935	Reidsville
Stoneville Elementary 203 Stone Street Stoneville, NC 27048	PK-5	1949	Western
Wentworth Elementary 8806 NC Hwy. 87 Reidsville, NC 27320	PK-5	1999	Rockingham
Western Rock. Middle 915 NW Ayersville Road Madison, NC 27025	6-8	1959	Western
Williamsburg Elementary 2830 NC Hwy. 87 Reidsville, NC 27320	PK-5	2003	Reidsville

School	Status	Year Built	Zone
Administrative Office 511 Harrington Highway Eden, NC 27288	Occupied	1986	Eden
Draper Elementary 1719 E. Stadium Drive Eden, NC 27288	Vacant Head Start (lower building) Storage	1938	Eden
Johnson Street 920 Johnson Street Reidsville, NC 27320	Vacant Maint. Storage Old Print Shop Old Technology Services	1920	Reidsville
Lawsonville 212 Lawsonville Ave. Reidsville, NC 27320	Occupied Head Start Parent Resource Center OTPT	1950	Reidsville
Maintenance Department 391 County Home Road Reidsville, NC 27320	Occupied	1959	Rockingham
Moss Street 419 Moss Street Reidsville, NC 27320	Occupied Leased By UNCG	1964	Reidsville
New Vision 705 NW Ayersville Road Madison, NC 27025	Occupied Head Start Offices Print Shop Technology Dept. Testing Dept. Madison Mayodan Recreation Center uses gym	1949	Western
Old Bethany 6371 NC 65 Reidsville, NC 27320	Vacant Bethany Basketball (gym) Community Services (clothing giveaway In cafeteria)	1924	Rockingham

School	Status	Year Built	Zone
Old Douglass 1130 Center Church Road Eden, NC 27288	Occupied Head Start Parent Resource Center	1939	Eden
Old Williamsburg 1404 Mizpah Church Rd. Reidsville, NC 27320	Vacant Storage	1949	Reidsville
Transportation Department 433 County Home Road Reidsville, NC 27320	Occupied	1957	Rockingham

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
February 1, 2019
4:00 p.m.
Special Called Board Meeting

Present: Mr. Brent Huss, Chairperson and Vice Chair, Ms. Paula Rakestraw. Board Members: Mr. Doug Isley and Mr. Bob Wyatt. Dr. Rodney Shotwell, Superintendent. Administrative Staff present; Ms. Renee Everhart, Board Secretary was present. Board Members Mr. Wayne Kirkman, Ms. Amanda Bell and Ms. Kimberly McMichael were absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Four members were present.

ACTION ITEMS

Approval – Request for Proposals (RFP) for Legal Services:

Mr. Huss recognized Dr. Shotwell for comments regarding the Request for Proposals. Dr. Shotwell presented the Request for Proposals (RFP) for legal services. (Attachment 1-A).

Action: Mr. Wyatt moved that the Board approve the Request for Proposals (RFP) for legal services as presented. Ms. Rakestraw seconded the motion. The vote was 4/0.

Action: Mr. Isley moved to adjourn, seconded by Mr. Wyatt. The vote was 4/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

February 11, 2019

Request for Proposal (RFP) **Rockingham County Schools Legal Services**

The Rockingham County Schools (RCS) invites applications from interested attorneys to provide legal services as per the following:

Purpose of the RFP

The request for proposal is for the purpose of selecting Rockingham County School's legal counsel.

Sealed proposals for Rockingham County Schools Legal Counsel are requested by the Board of Education of the Rockingham County Schools. All **SEALED** proposals should be submitted to Mr. Brent Huss, Chairman RCS Board of Education, on or before 4:00 p. m. on March 1, 2019.

Brief Description of the Rockingham County Schools:

Enrollment: 12,119 of students Pre-K - 12

Number of Employees:

- 40 administrators
- 709 teachers
- 57 support staff (nurses, mental health, counselors, social workers)

Schools: 22 school schools

- Bethany Elementary
- Central Elementary
- Dalton McMichael High
- Douglass Elementary
- Huntsville Elementary
- J. Holmes Middle
- Dillard Academy
- Leaksville-Spray Elementary
- Lincoln Elementary
- Monroeton Elementary
- John M. Morehead High
- Reidsville High
- Reidsville Middle
- Rockingham County High
- Rockingham Early College
- Rockingham County Middle
- South End Elementary
- Stoneville Elementary
- SCORE Alternative School
- Western Rockingham Middle
- Wentworth Elementary
- Williamsburg Elementary

Board of Education:

- Brent Huss (chair)
- Paula Rakestraw (vice-chair)
- Amanda Bell
- Doug Isley
- Wayne Kirkman
- Kimberly McMichael
- Bob Wyatt

Management:

Budget: The 2018-2019 Budget of \$123.9 million was approved by the board on October 8, 2018.

Educational programs begin in preschool and prepare students for post-secondary education, college preparation and movement into the world of work upon graduation.

Nothing herein is intended to exclude any responsible firm or in any way restrain or restrict competition. All responsible firms are encouraged to submit proposals.

The Rockingham County Schools reserves the right to accept or reject any and all proposals submitted in the best interest of the Rockingham County Schools, and the Board further reserves the right to waive any defect or informality in any proposal should it be in the best interest of the Rockingham County Schools.

The Rockingham County Schools intends to enter into a contract with the successful Proposer incorporating all provisions of the Request for Proposal. By submitting a Proposal, the Proposer is agreeing to enter into such a contract if they are awarded the work.

The Rockingham County Schools reserves the right to exercise renewal thereafter. The Rockingham County Schools has the right to terminate any contract executed pursuant to this Request for Proposals with a thirty (30) day written notice.

Request for Proposal for Legal Services for the Rockingham County Schools (RCS)

The information contained in this RFP for legal services is provided in fourteen sections:

1. Submission of Proposals
2. Scope of Educational Law Services
3. Counsel Services to be Provided
4. Proposal Structure
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6. Professional Credentials
7. Methodology to Provide Counsel
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9. Insurance
10. Evaluation of Proposals

11. General Requirements
12. Staffing
13. Term and Renewal
14. Final Criteria Evaluation

1. Submission of Proposals

Eight (8) copies of all completed Legal Services proposals MUST be returned to Mr. Brent Huss, Board Chair -Board of Education, Rockingham County Schools, 511 Harrington Highway, Eden, NC 27288 by March 1, 2019 at 4:00pm. The Rockingham County Schools requests that each proposal include the following: a summary page listing all rates, fees and charges per account or service. Please reference Section #11, Proposal of Costs/Fees by Category for guidance on how to structure your fee submission presentation.

The Rockingham County Schools is requesting RFP submissions to be provided for the following legal service sections: vendor contact review, bond counsel and general education law, special education, and labor management relations.

A firm may respond to all items in this RFP.

The Rockingham County Schools reserves the right to award services in total to one law firm or to award individual services to separate law firms based on the proposal or proposals that best meet Rockingham County Schools' needs.

All RFPs submitted **up to the deadline date** will be reviewed by the Board of Education for the Rockingham County Schools. Proposals received after the 4:00 p.m. deadline will not be considered. Each RFP will be evaluated based on the standards provided in the Evaluation Criteria section of the RFP. Items that will be considered are **Credentials, Experience, Methodologies, References and Fee Schedules**.

If you have any questions regarding this RFP, please contact Mr. Brent Huss, Chairman RCS Board of Education at 336-347-8897r.

2. Scope of Educational Law Services

The Rockingham County Schools is seeking legal services from a lawyer or law firm(s) that will take all necessary steps to provide the Rockingham County Schools with excellent legal advice, representation and defense while remaining sensitive to the issue of cost. The educational areas that services requested include, but are not limited to, the following:

- Board of Education Representation
- Human Resources and Support Services
- Curriculum and Instruction
- Finance and Support Services
- Technology Special
- Special Education
- Labor Management Relations

Description of Services

The selected attorney(s) will provide legal services including, but not limited to, the following:

Services to be included in **each** of the service areas:

- Legal counsel and advice to the Board and the Administration
- Timely advice and counsel on emergent matters. Counsel is expected to respond, at least verbally to be followed in writing, within a maximum of twenty-four (24) hours when an inquiry is made by the Board or the Administration
- Written legal opinions upon request
- Initiate and/or defend lawsuits as necessary and at the direction of the Board
- Prepare all necessary legal documents
- Attend all regular meetings for the Board, and attend its meetings with committees or third parties upon request
- Work cooperatively with legal counsels or insurance companies, consortiums, or other entities with whom the Board may be affiliated
- Represent the Rockingham County Schools in all judicial and/or administrative proceedings within the specific service area in which the Rockingham County Schools or any of its board members, administrators, or agents may be a party or have an interest
- Provide written, timely notification to the Board of changes in school law or state regulations including court and administrative decisions that might impact upon the operation of the Rockingham County Schools
- Conduct in-service programs on specified legal issues for appropriate staff members upon request
- Fulfill other legal duties as are commonly accepted and assigned

General Counsel Services to be provided:

- Review and advise for legal notices, resolutions, board policies, and matters of Rockingham County Schools governance
- Review and advise in matters of procurement and service contracts, bid specifications, bidding matters, contract preparation and execution, and remedies of contract disputes
- Provide advice and counsel on all matters related to regular students including discipline, attendance, adherence to rules and regulations, etc.
- Represent the Board in matters involving interface with the municipal governing body including planning and adjustment boards, financial matters, jurisdictional matters, etc. and with state agencies such as the EDA, DOE, EPA as needed
- Provide assurance statements as required for financial audits, bonding matters, and grant compliance.

3. Counsel Services to be Provided (but not limited to):

- **School Board.** Review recent and pending changes in Federal and North Carolina State laws, and update the district's school board policies including the State Board of Education regulations and the Open Meeting Law. Review Board of Education agendas

and obligations of the Board of Education meetings, when requested. Respond to other legal responsibilities and obligations of the Board of Education and/or Rockingham County Schools such as real estate acquisitions, contract reviews and litigation issues. Contact with the Board of Education would be with the Board Chairman. Review and advise for legal notices, resolutions, board policies and matters of direct governance. Provide legal research and advice pertaining to specific educational law issues that may arise in regard to Rockingham County Schools policies, procedures, Board of Education actions, educational programs, along with student and personnel issues.

- **Superintendent's Office.** Complete research on selected policy issues, administrative regulations, and student/faculty personnel activities. Assist in policy drafting and regular policy update recommendations. Prepare legal opinions on education- related legal questions at the request of the Superintendent. Monitor and review changes in public school law. Advise the Superintendent of legislative changes and resulting necessary administrative actions. Advise Superintendent regarding the interface with the municipal, local and state governing bodies and agencies. Prepare Rockingham County Schools' cases for Superintendent's Hearing to present to the Hearing Officer for determination, including draft of charges, witness interviews and collection of exhibits.
- **Human Resource and Support Services.** Investigate and prepare reports, recommendations and charges concerning employee misconduct and EEO matters, Employment Retirement Systems, Teacher Retirement System, certification tenure, and civil service issues. Review and provide recommendations concerning selected Board policies. Provide training on topics such as sexual harassment, Americans with Disabilities Act, and Family Medical Leave Act and race and discrimination as requested. Serve as a consultant and representative for improper employee practices. Consult with Rockingham County Schools staff concerning tax issues as they pertain to compensation related matters in the context of labor negotiations.
- **Curriculum and Instruction.** Review various legalities from schools such as freedom of information requests and first amendment religion issues, intellectual property issues, such as sale of teacher designed instructional activities, textbook approval clarification and challenges to curricular or library materials, student rights, student issues related to state law. Prepare and present, as requested, programs for staff on pertinent problems in school law. Provide advice on matters related to regular students including discipline, attendance, adherence to rules and regulations, etc. Specialized legal services on instructional program issues as it become necessary.
- **Finance and Support Services.** Review and advise in matters of procurement and services of contracts, bid specifications, bidding matters, remedies of contract disputes. Intervene on Rockingham County Schools' behalf in property value procedures, property assessment challenges before county assessors. Provide general counsel on finance items, leases, construction contracts, sale of Rockingham County Schools' property, finance compliance issues, liability issues, bank bond issues, liability issues prior to involvement of the insurance company's counsel and general board policy questions. Provide assurance statements as required by financial audits, bonding matters, and grant compliance. Intervene on behalf of the Rockingham County Schools on contractual issues such as arbitration, court representation on

financial or contractual items.

- **Information Technology.** Provide periodic updates regarding administrative practice and Board of Education policy including acceptable use, FCC and State Board of Accounts, review of important court decisions and other pertinent opinions regarding federal and state regulations. Conduct specific research on proprietary system usage, copyright laws, and other detailed questions as they may arise that are applicable to this changing environment.
- **Special Education Counsel Services.** Review special education issues upon request and provide guidance to Board and Administration. Represent the Rockingham County Schools in mediation upon request. Represent the Rockingham County Schools at all stages of due process beyond mediation including administrative law, commissioner, state board and court proceedings. Serve at the Rockingham County Schools' liaison to the legal representatives/advocates of parents. Review special education contracts upon request.
- **Labor/Personnel Counsel Services.** Advise the board in legal matters pertaining to labor relations and personnel administration. Review grievances with the administration and assist in the writing of administrative responses to grievances. Represent the Board in all arbitrations, administrative proceedings, court proceedings, etc. involving labor relations or personnel administration. Advise the Board on employment, employee discipline, seniority, tenure and other personnel administration matters.

4. Proposal Structure

The Rockingham County Schools will entertain proposals that service the above needs. The Rockingham County Schools is providing respondents the flexibility to forward a proposal regarding their specific area of expertise to provide a general all-encompassing response to this RFP. Proposal structure should include A) and/or B):

- A.** Contractual agreement for the completion of all Rockingham County Schools' legal needs.
- B.** Contractual agreement for completing Rockingham County Schools' legal work in any area of legal expertise.

5. Fee Structure and Invoicing

- A.** All services are to be invoiced monthly and must include a detailed description of the matter invoiced, service provided, the date the service was provided, the time expended, the hourly rate, the charges, and reimbursable expenses.
- B.** Fee Structure - Legal Services - We are requesting a retainer fee rate based on a set number of billable hours. The fee schedule below would be after the maximum retainer fee has been used.

Please provide the hourly rate for services in each of the following categories:

General Counsel:	_____
Special Education:	_____
Labor/Personnel:	_____
Construction:	_____
Court Time:	_____
Board Meetings:	_____
Travel Time:	_____
Other (Specify):	_____

Please provide the hourly rate for the services of the following personnel:

Paralegals:	_____
Associates:	_____
Bond Issues:	_____

1. Fees for the preparation of, documentation for, and supervision of the closing of the Rockingham County Schools' financial borrowing and issuance of letters of certification relative to borrowings and purchases.

- a) Issues up to one million dollars
- b) Issues over one million dollars
- c) Issues of letters of certification relative to borrowings and purchases

2. Any additional fees/costs proposed by your firm.

- C. The Board shall not pay an hourly rate for the services of secretarial or other administrative staff. Administrative support is considered part of the outside counsel's overhead and is built into its rate structure. Such administrative support includes the services of word processors, librarians, and any information technology professionals. While it may be appropriate to pay an hourly billing rate for the services of a paralegal, purely clerical or secretarial tasks (i.e. taking telephone messages, faxing, setting up case files) should not be billed at a paralegal or attorney rate, regardless of who performs them.

6. Professional Credentials and Experience

All proposals must include the following information in the order requested:

- A. Please submit a brief description and history of your law firm including date established, number of employees and specialty services provided.

- B.** Please list the members of your firm who will be assigned to the RCS along with their professional credentials and resumes.

Minimum Qualifications: The firm shall have one or more licensed professionals on staff whose major focus has been and will remain for the duration of any contract executed pursuant to this request for proposals providing professional services to and advising public entities. The firm shall have at least five (5) years' of experience in representing public entities. The firm shall designate one or two lawyers within the firm, who will be assigned to represent the interest of the Rockingham County Schools. This individual shall be licensed to practice law in North Carolina throughout the term of the contract and shall remain in good standing with the North Carolina State Supreme Court. The firm and all individuals assigned to work with the Rockingham County Schools shall be well versed in all aspects of school law.

- C.** Please list your firm's professional memberships in North Carolina and National Law associations.
- D.** Please list the professional law journals to which your firm subscribes that relate to North Carolina State Public Education and related topics.
- E.** Please list School Law workshops and seminars that members of your firm have attended and/or presented at in the past three years.
- F.** Please list the courts that members of your firm are admitted to practice.
- G.** Please include assurances that your firm and any individual attorney assigned to represent the Board have not been subject to discipline by the North Carolina Bar Association or any other Bar Association
- H.** Please describe your firm's experience in the following legal areas:
1. Federal and State Civil Rights Laws
 2. Federal law affecting public schools
 3. School Transportation Laws in North Carolina
 4. North Carolina contract, real estate, public officers, finance, general municipal law
 5. Regulations and Decisions of the North Carolina Board of Education
 6. Tort Liability of School Districts and Officials
 7. Discipline of Classified and Certified Employees
 8. Administration and negotiations of Collective Bargaining Agreements in school districts
 9. Tax issues pertaining to wages and benefits

7. Methodology to Provide Counsel

- A.** What provisions will your firm make to keep the School Board, Superintendent and other administrators informed of changes and decisions in state, local, or federal laws, rules and regulations that affect the operation of schools?
- B.** What provisions does your firm have to provide for attendance, as needed, at Board of Education meetings?
- C.** What provisions does your firm have to provide telephone and individual conferences with the Superintendent and designated staff?
- D.** What provisions does your firm have for preparation of legal opinions of school district related legal questions at the request of the Board of Education, Superintendent, or designated staff?
- E.** How does your firm address the timeliness of responses to requests to prepare legal opinions?
- F.** What provisions does your firm have to provide representation of the school district in litigation, arbitration, and administrative or legal proceedings?

8. Request for References

Please provide a listing of school districts, municipalities or other public entities your firm has represented, including dates of service. Also provide the names, business addresses and telephone numbers of the Board of Education President, Superintendent of Schools and other persons connected with such districts or municipalities familiar with your work.

9. Insurance

The successful firm(s) must provide and maintain the following minimum limits of insurance coverage during the period of performance required under the contract resulting from the Request for Proposal:

Professional Liability

Malpractice - minimum of \$1,000,000 coverage
\$1,000,000 Errors and Omissions per occurrence.

Prior to commence work under contract, the successful firm(s) shall furnish Rockingham County Schools with certificates of insurance as evidenced that the insurance required herein has been procured. Firms must give the Rockingham County Schools sixty (60) days advance notice of cancellation, non-renewal, or any change in insurance coverage, including changes in the amount of the coverage.

Subcontractors

Sub-contractors are not permissible; a partner, lawyer, or other legal representative from the awardees firm must perform any or all work.

10. Evaluation of Proposals

All responsive proposals meeting the eligibility requirements defined herein shall be evaluated by the School Board.

The selection will be based on the following:

- Responsiveness of the proposed in clearly stating an understanding of the work to be performed
- Demonstrated capabilities to perform the required services past record and experience

The School Board will evaluate proposals by measuring the applicant's capabilities in the following areas:

- School Board liability
- Civil Rights issues
- Employee rights
- EEOC matters
- Students' rights
- Employee discipline and discharge
- Contract administration
- Vendor reviews
- Recent pending changes in federal and North Carolina state laws, Board of Education regulation and the Open Meeting Law
- State law affecting school budgets
- Legislation pertaining to information technology, finance, business acceptable use and copyright law
- Request for public information
- Experience with other North Carolina Public Schools
- District Recommendations from other School Districts (North Carolina)
- Fee Proposals

11. General Requirements

A. Waiver and/or Rejection: The Rockingham County Schools reserves the right to reject any and all proposals in whole or in part; with or without cause, and to accept proposals, if any, which in its judgment will be in its best interest. Rockingham County Schools will also have the option should no submittal meet their criteria to hire an attorney of their choice.

B. Proposal Public Record: Proposer acknowledges that all information contained within their proposal is part of the public domain as defined by the State of North Carolina Public Record Law.

C. Unrequested Solicitation: Any solicitation of Board Members, Officers or any other employee of the Rockingham County Schools by the proposer may result in his/her proposal being denied consideration.

12. Staffing

The proposal shall designate that an attorney or attorneys be designated as the primary contacts at the firm. The School Board may also establish limits on billing for multiple attorneys at meetings or conferences. The Board also reserves the right to require for the same, or team of, attorneys to handle a matter from start to finish.

For attendance at Board Meetings at which legal advice will not be required for major policy or other decisions, the proposer shall invoice the services of the attending attorney at its lowest hourly rate. The proposer shall also invoice routine advice and brief phone and email communications at its lowest hourly rate.

13. Term and Renewal

The term of the contract shall be for a period of three years renewed annually. The contract may be renewed in the sole discretion of the Board. Either party may terminate the contract by a thirty (30) day written notice to the other.

14. Final Criteria Evaluation

The Rockingham County Schools will select the top proposals for final comparison review and may contact each servicer and ask follow-up questions concerning the RFP if needed. At this time, the Rockingham County Schools may request individual interviews with the top finalist to allow them to clarify areas of their RFP. Based on the review and evaluation process discussed in this RFP, a decision will be made concerning awards of service.

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
February 11, 2019
6:00 p.m.

REGULAR BOARD MEETING

Present: Mr. Brent Huss, Chairperson and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael (present via call in), Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Board Member Mr. Wayne Kirkman was absent. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Interim Finance Director; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Attorney, Ms. Elizabeth Troutman and Ms. Renée Everhart, Board Clerk were present.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call. Board Member Mr. Wayne Kirkman was absent.

ANNOUNCEMENTS

Mr. Huss announced the work session is scheduled Monday, February 25, 2019 at 6:00 at the Central Administrative Offices in Eden.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. Monday, March 11, 2019 at Dalton McMichael High School Media Center at 6845 NC Highway 135, Mayodan, NC.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Rakestraw moved to approve the agenda. Mr. Isley seconded the motion. The vote was 6/0.

RECOGNITIONS

1. Board Vice Chair Ms. Rakestraw recognized the Rockingham County Finance Department for receiving the professional certifications from the Association of School Business Officials (ASBO) and the Government Finance Officers Associations (GFOA) for reporting in financial excellence as listed in alphabetical order.

Ms. Wendy Barnes
Ms. Annie Ellis
Ms. Missy Gover
Ms. Toi Hairston
Ms. Wendy Roberts
Ms. Dala Stanley
Ms. Shannon Templeton
Ms. Kelly Vaughn
Ms. Crystal Walker

2. Board Members Mr. Wyatt and Ms. Bell recognized the teachers successfully completing their National Board Certification Renewal (NBCT) as listed in alphabetical order.

Ms. Tracey Anderson – Rockingham County Middle School
Ms. Beth Blaney – Bethany Elementary School
Ms. Mechelle Hershman – Bethany Elementary School
Ms. Lisa Johnson – Williamsburg Elementary School
Ms. Sharon Jones – Rockingham County High School
Ms. Beth Poplin – McMichael High School
Mr. Johns Robertson – Central Elementary School
Ms. Jennifer Walkinshaw – Reidsville Middle School
Ms. Jennifer Wray – Monroeton Elementary School

HEARING OF INDIVIDUALS / PUBLIC COMMENTS

Mr. Huss stated the Board will hear comments from the public at this time.

1. Mr. Peter Dodge – Mr. Dodge addressed the Board regarding equity training and is in favor of the training.
2. Mr. Bobby Stanley – Mr. Stanley addressed the Board regarding capital issues and funding.
3. Ms. Laurie Wilson – Ms. Wilson addressed the Board stating there are excellent teachers at Leaksville-Spray Elementary. Her children have had an excellent experience there. Ms. Wilson spoke positively regarding low-performing students and that they can perform better and promote growth.
4. Mr. William James – Mr. James addressed the Board regarding equity training and opposed to the training.
5. Mr. Heath Lloyd – Mr. Lloyd addressed the Board and had an invocation.
6. Ms. Andrea Barker – Ms. Barker addressed the Board stating she is the Interim Director of Head Start. She thanked the Board for approving to move forward with the application process for the Head Start Program.
7. Mr. Ron Price – Mr. Price addressed the Board regarding equity training and is opposed to the training.
8. Ms. Tango Moore – Ms. Moore addressed the Board stating she is a parent of two students at Reidsville Middle and South End Elementary. Ms. Moore stated she is the Grant Manager for the Reidsville Area Foundation. Ms. Moore thanked the Board for facilitating the application for the Head Start Program.

CONSENT AGENDA

Mr. Huss presented the consent agenda items for approval:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2018-2019.
2. Board of Education meeting minutes for approval:
 - January 14, 2019 – Open Session Regular Board Meeting Minutes
 - January 28, 2019 – Open Session Work Session Minutes
 - February 1, 2019 – Open Session Special Called Board Meeting

Action: Ms. Bell moved that the Board approve the consent items as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Bus Driver Substitute List:

Jacob Davis

Child Nutrition Substitute List:

None

SACC/Early Childhood Center Substitute List:

Kristy Lewis

Bus Monitor Substitute:

None

Substitute Teacher List:

Jacline Carter
Hope Hutchens
Bobbie Knighten
Sarah Petty
Jamie Riddle
Sandra Robertson
Stacy Robertson

ACTION ITEMS

Approval – Adoption of Board Policies:

Mr. Huss recognized Dr. Corcoran for comments regarding adoption of policies. Dr. Corcoran presented policies for adoption by the Board as recommended by the Policy Committee for board consideration.

Policy 2020 – Board Bylaws
Policy 2110 – Board Member Elections
Policy 2115 – Unexpired Term Fulfillment
Policy 2121 – Board Member Conflict of Interest
Policy 2130 – Board Member Compensation
Policy 2230 – Board Committees
Policy 2310 – Public Participation at Board Meetings
Policy 3521 – Third Party Service Providers
Policy 6125 – Administering Medications to Students
Policy 6125-R – RCS Medication Administration –
Regulation

Technical Changes:

Policy 1310/4002 – Parental Involvement
Policy 2670 – Business Advisory Council
Policy 4152 – Unsafe School Choice Transfer
Policy 5020 – Visitors to the Schools
Policy 5030 – Community Use of Facilities
Policy 6140 – Student Wellness
Policy 6305 – Safety and Student Transportation
Services
Policy 6315 – Drivers
Policy 7405 – Extracurricular and Non-Instructional
Duties

Action: Mr. Isley moved that the Board approve the policies as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Budget Amendments:

Mr. Huss recognized Ms. Annie Ellis for comments regarding budget amendments. Ms. Ellis presented budget amendments for board consideration (Attachment 1-A).

Budget Amendment #10 – State Public School Fund
Budget Amendment #11 – Local Current Expense Fund
Budget Amendment #12 – Federal Grant Fund
Budget Amendment #13 – Capital Outlay Fund

Action: Mr. Wyatt moved that the Board approve the budget amendments as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Sole Source Contracts Using Federal Funds:

Mr. Huss recognized Ms. Annie Ellis for comments regarding sole source contracts. Ms. Ellis presented sole source contracts for Platinum Visual Systems / MeTEOR, Heinemann #1, Heinemann #2, and Achieve3000 using federal funds according to RCS Board Policy 8305-R Federal Grant Administration – Procurement Procedures. Ms. Ellis requested board approval.

Action: Ms. Bell moved that the Board approve the sole source contracts using federal funds for Platinum Visual Systems / MeTEOR, Heinemann #1, Heinemann #2, and Achieve3000 as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Roof Consulting Services with SKA Consulting Engineers for Roof Replacement at Leaksville Spray Elementary School:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the roof consulting services with SKA Consulting Engineers. Dr. Parks presented the proposal for roof consulting services from SKA Consulting Engineers for the roof replacement at Leaksville-Spray Elementary School for Board approval (Attachment 2-A).

Action: Ms. Rakestraw moved that the Board approve the roof consulting services with SKA Consulting Engineers for roof replacement at Leaksville-Spray Elementary School as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Planned Service Agreement with Johnson Controls:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Planned Service Agreement with Johnson Controls. Dr. Parks presented the Planned Service Agreement with Johnson Controls that was presented at the work session. Dr. Parks requested approval of the plan.

Action: Mr. Wyatt moved that the Board approve the Planned Service Agreement with Johnson Controls as presented. Ms. Bell seconded the motion. The vote was 5/1. Mr. Isley voted opposed.

Approval – Morehead High School Lobby/Reception Renovation:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Morehead High School lobby and reception area renovation. Dr. Parks presented the proposal for the renovation of the Morehead High School lobby and reception area as presented at the work session for board approval.

Action: Mr. Isley moved that the Board approve the Morehead High School lobby/reception renovation (Option #2) as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Reidsville High School Machining Lab/Locker Room Renovation:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Reidsville High School lab/locker room renovation. Dr. Parks presented the proposal for the renovation of the Reidsville High School lab/locker room area as presented at the work session for board approval.

Action: Ms. Bell moved that the Board approve the Reidsville High School lab/locker room renovation as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Resolution Supporting Local Control of School Calendars:

Ms. Huss recognized Dr. Shotwell for comments regarding the resolution supporting local control of school calendars. Dr. Shotwell stated the board has the opportunity to adopt a resolution supporting local control of the school calendars (Attachment 3-A). Dr. Shotwell presented the resolution for board approval, stating if approved it would be sent to our legislators for consideration.

Action: Mr. Wyatt moved that the Board adopt the resolution supporting local control of school calendars as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – 2019-2020 School Calendars on First Reading:

Ms. Huss recognized Dr. Shotwell for comments regarding the 2019-2020 school calendars. Dr. Shotwell requested the Board's approval for the 2019-2020 school calendars on first reading (Attachment 4-A). Dr. Shotwell stated the community survey results would be presented at the March board meeting along with the second reading of the calendars.

Action: Mr. Wyatt moved that the Board approve the 2019-2020 traditional school calendar and the John W. Dillard Academy calendar as presented on first reading. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Ms. Huss recognized Dr. Shotwell for comments regarding gifts, grants and donations. Dr. Shotwell requested the Board's approval for the gifts, grants and donations to the school district (Attachment 5-A).

Action: Mr. Wyatt moved that the Board approve the gifts, grants and donations as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – One-Time Capital Needs Request:

Mr. Huss recognized Dr. Shotwell for comments regarding the one-time capital needs request. Dr. Shotwell stated the Rockingham County Board of Commissioners has requested capital projects in anticipation of a one-time funding source. Dr. Shotwell stated that he, Dr. Parks and Mr. Stophel have reviewed all of the district's capital needs and narrowed the list to the following (Attachment 6-A). Dr. Shotwell presented the following projects for approval as listed below for the one-time funding source for capital needs.

1.	Reidsville High	NE and NW One Story Building	\$214,000.00
2.	Stoneville Elementary	Roof Primary Building	\$292,000.00
3.	Reidsville Middle	Replace the fluid cooler	\$165,000.00
4.	All Schools (K-12) (757 classrooms)	Replace ActivBoards to Epson Interactive Projectors	\$1,332,221.59

Action: Mr. Wyatt moved that the Board approve the one-time capital needs requests as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

Strategic Plan Delivery Report:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Strategic Plan Delivery Report. Dr. Parks presented a powerpoint presentation outlining the Strategic Plan Vision 2020 Delivery Report. Dr. Parks stated the final Delivery Report will be presented to the Board September 14, 2020.

- August 2016 – Strategic Plan Vision 2020 was launched
- February 2017 – Delivery Report with 5 of 16 (35%) measurable objectives completed
- August 2017 – Delivery Report with 12 of 16 (75%) measurable objectives completed
- February 2018 – Delivery Report with 16 of 16 (100%) measurable objectives completed
- August 2018 - Delivery Report with 4 of 16 (25%) measurable objectives completed and maintained
- February 2019 – Delivery Report with 7 of 16 (43%) measurable objectives completed and maintained

Board Comments:

Mr. Huss recognized the board members at this time for board comments.

Mr. Wyatt congratulated Holmes Middle School for excellent sportsmanship at the February 2nd game which he attended.

Mr. Isley thanked all that attended the meeting and encouraged them to get involved.

Ms. Rakestraw stated she appreciated the public comments and looks forward to the meeting at McMichael High School in March. Ms. Rakestraw stated she appreciates the work of the Partnership for Children with the emphasis on birth – 3 years of age.

Mr. Huss commented the idea to move the March board meeting to McMichael is a good idea and looks forward to the meeting.

Ms. Bell encouraged the Board members to drop by the Moss Street Partnership School and visit.

Ms. McMichael said “thank you” to the board members for the prayers and consideration of her family during the loss of her father-in-law. She said she was also thankful for the remote dial-in allowing her to participate in the board meeting this evening.

Superintendent’s Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent’s Report.

Dr. Shotwell stated the MLK Day of Service was a great success. There were over 100 volunteers and 17 teams working that completed the following at Reidsville Middle School:

- Replacement of 9 tables in the media center (6 new, 2 mural tables with book quotes; 1 chess/checkers design)
- Two large murals (RMS Mascot and UNITY mural)
- 10 Inspirational wall art signs and bathroom decals
- 45 plaques for classroom teachers (classroom identification)
- Crated 5 large display cases with inspirations themes
- Cleaned and reorganized trophy cases
- Installed 15 new yoga ball seats in library; cleaned all chairs in use
- Installed 2 high top tables and 6 stools in TOY classroom
- 6 new bins and artwork for Maker’s Space
- Replaced bulbs in hydroponic planting systems and planted over 100 seedlings
- Updated signs outside of all 10 bathrooms
- The children’s team (Rockstar) created Valentine’s Day cards for the UNC Children’s Hospital and cleaned every desk and table within the school

Dr. Shotwell stated the RCS Science Fair held January 29, 2019 was a great success.

Dr. Shotwell stated February 4-8, 2019 was National School Counselors Week. He thanked all the RCS counselors do for students and families.

Dr. Shotwell stated the February 11-15 is Bus Driver Appreciation Week and thanked the bus drivers for keeping our students safe.

Dr. Shotwell stated the 2019-2020 traditional calendar and Dillard Academy calendar are posted on the RCS website for public comment until February 18 at 5:00 p.m.

Dr. Shotwell stated the school district has been officially notified we received the Machining Grant from the Golden Leaf Foundation.

Dr. Shotwell stated UNCG has extended a special purchase price on tickets to the UNCG Spartans basketball game on February 24th. The price of tickets for students, faculty and staff is \$5 per ticket. You

can call the UNCG ticket office for information or visit: uncgspartans.com/MossStreet (code: Moss Street) to order tickets online.

Dr. Shotwell stated Principal, Jonathan Williams has scheduled th McMichael Parent University 2019 with snacks at 5:30 in the Cafeteria and sessions starting at 6:00 – 7:30 each night. Dr. Shotwell stated students are also welcome at all sessions. The sessions The schedule was provided as listed:

- March 4th
- March 11th
- March 14th
- March 18th
- March 25th
- April 1st

Dr. Shotwell stated the Rockingham County Reading Association's 12th Annual Reading Festival is scheduled for March 9, 2019 from 9:00 a.m. – 2:00 p.m.

Dr. Shotwell stated the next Team Up to Clean Up is scheduled for March 30, 2019 at Morehead High School.

Dr. Shotwell stated kindergarten registration is April 1 – 18 and at Dillard Academy March 25 – April 1.

Board Chair Comments:

Mr. Huss stated the did not have any comments at this time.

Mr. Isley stated the school district needs bus drivers.

The Board took a short break.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session pursuant to North Carolina General Statute 143-318 to discuss personnel matters according to state law to preserve the attorney client privilege. Ms. Bell seconded the motion. The vote was 5/0. (Ms. McMichael did not participate in closed session.)

OPEN SESSION

Employments

—Administration

—Licensed

Leesa Dabbs

Effective 2/5/19

Stacey Olsen

Effective 1/28/19 – 6/14/19

Daniel Tolodziecki

Effective 2/7/19-6/14/19

Bambie Evans

Effective 3/5/19

—Classified

Jordan Doss

Effective 2/20/19

Gregory McBride

Effective 2/20/19

David Slade

Effective 2/11/19

Elizabeth Ferguson

Effective 1/22/19-6/12/19

Melissa Lawson

Effective 1/22/19-6/3/19

Hannah Little

Effective 1/28/19-6/13/19

Cheryl Moore

Effective 1/22/19-6/3/19

Karen Reichenbach

Effective 1/22/19-6/12/19

Catherine Troxler

Effective 2/11/19-6/3/19

Transfers

Administrative:

Licensed:

Classified:

James Allen

Effective 1/28/19

Jennifer Bauguess

Effective 2/4/19

Debra Benjamin-Barnes

Effective 1/15/19

Gale Craig

Effective 12/21/18

Sharon Gauldin

Effective 2/4/19

Angela Hartman

Effective 1/16/19

Pennialisha Lawson

Effective 2/8/19

Randall Robertson

Effective 2/1/19

Ernestine Rogers

Effective 1/2/19

Rachel Sprague

Effective 1/7/19

Gloria Thomas

Effective 1/2/19

Richard Todd

Effective 2/4/19

Retirements:

—Administrative

—Licensed

Vicki Knight

Effective 2/1/19

—Classified

Camelia Brown

Effective 5/1/19

Resignations:

—Administrative

—Licensed

Savannah Bittner

Effective 3/1/19

Gregory Corbett

Effective 6/14/19

Georgie Kuster

Effective 2/23/19

Suzanne Massey

Effective 3/5/19

Classified

Derrell Galloway

Effective 2/6/19

Jennifer Hodges

Effective 2/1/19

Tambitha Cannon

Effective 1/18/19
Kathy Joyce
Effective 5/31/19
Alicia Olson
Effective 2/8/19
Travis Smith
Effective 1/28/19
Garfield Withers
Effective 2/25/19
Leave Requests:
None

Action: Mr. Isley moved to return to open session, seconded by Ms. Bell. The vote was 5/0.

OPEN SESSION

Action: Ms. Bell moved to accept the **amended personnel report and personnel addendum** as presented, seconded by Mr. Isley. The vote was 5/0.

Action: Ms. Rakestraw moved to adjourn, seconded by Ms. Bell. The vote was 5/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

March 11, 2019

BUDGET AMENDMENT NO. 10
ROCKINGHAM COUNTY SCHOOLS
STATE PUBLIC SCHOOL FUND

The Rockingham County Board of Education, at a meeting on the 11th day of February, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:		Increase (Decrease)
See Attached		\$ 339,530
Total		<u>\$ 339,530</u>

REVENUES		Increase (Decrease)
1.3100.000.000	Allocation-State Public Funds	\$ 339,530
Total		<u>\$ 339,530</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 74,552,560
Amount of Increase/(Decrease) of Above Amendment	<u>\$ 339,530</u>
Total Appropriation in current Amended Budget	<u>\$ 74,892,090</u>

Passed by majority vote of the Rockingham County Board of Education on the 11th day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

CURRENT
APPROVED
BUDGETBUD AMEND.
(DECREASE)/
INCREASEADJUSTED
BUDGET

1.5110.001.125	New Teacher Orientation	20,000	18,171	38,171
	Total	20,000	18,171	38,171
1.5110.012.148	Salary - Non Certified Instructor	151,959	(18,500)	133,459
1.5110.012.418	Computer Software/Supplies	5,500	(1,000)	4,500
1.5110.012.425	Tires & Tubes	-	1,000	1,000
1.5110.012.551	Purchase of Vehicle	-	18,500	18,500
	Total	157,459	-	157,459
1.5210.029.121	Salary - Teacher	51,480	3,288	54,768
	Total	51,480	3,288	54,768
1.5110.046.180	Bonus Pay	-	64,990	64,990
1.5110.046.211	Employer's Soc. Sec. Cost	-	5,000	5,000
	Total	-	69,990	69,990
1.5110.048.180	Bonus Pay	-	223,699	223,699
1.5110.048.211	Employer's Soc. Sec. Cost	-	16,500	16,500
1.5120.048.180	Bonus Pay	-	14,200	14,200
1.5120.048.211	Employer's Soc. Sec. Cost	-	1,100	1,100
1.5260.048.180	Bonus Pay	-	5,000	5,000
1.5260.048.211	Employer's Soc. Sec. Cost	-	500	500
1.5410.048.180	Principal Bonus Pay	53,500	(12,000)	41,500
1.5410.048.211	Employer's Soc. Sec. Cost	4,093	(918)	3,175
	Total	57,593	248,081	305,674
1.5110.061.411	Instructional Supplies	144,452	(1,001)	143,451
1.5110.061.462	Non-Cap. Computer Equipment	10,364	1,001	11,365
	Total	154,816	-	154,816
	TOTAL	441,348	339,530	780,878

BUDGET AMENDMENT NO. 11
ROCKINGHAM COUNTY SCHOOLS
LOCAL CURRENT EXPENSE FUND

The Rockingham County Board of Education, at a meeting on the 11th day of February, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:	Increase (Decrease)
See Attached	\$ -
Total	<u>\$ -</u>

REVENUES	Increase (Decrease)
	\$ -
Total	<u>\$ -</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 21,158,726
Amount of Increase/(Decrease) of Above Amendment	<u>\$ -</u>
Total Appropriation in current Amended Budget	<u>\$ 21,158,726</u>

Passed by majority vote of the Rockingham County Board of Education on the 11th day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

		CURRENT APPROVED BUDGET	BUD AMEND. (DECREASE)/ INCREASE	ADJUSTED BUDGET
2.5860.015.197	Staff Development	5,000	(5,000)	-
2.6400.015.311	Contracted Services	50,000	2,500	52,500
2.6400.015.411	Supplies & Materials	3,600	8,500	12,100
2.6400.015.461	Purchase of Non-Cap Furn. & Equip.	77,000	(6,000)	71,000
	Total	135,600	-	135,600
2.5110.061.411	Instructional Supplies	329,478	(1,073)	328,405
2.5400.061.311	Maintenance Contracts	8,741	165	8,906
2.5400.061.314	Printing & Binding	6,183	(2,500)	3,683
2.5400.061.361	Membership Dues & Fees	1,916	(64)	1,852
2.5400.061.411	Office Supplies	19,648	(500)	19,148
2.5400.061.418	Computer Software	8,911	349	9,260
2.5400.061.462	Non Cap. Computer Equip.	4,891	1,623	6,514
	Total	379,768	(2,000)	377,768
2.5400.880.314	Printing & Binding	45,000	2,000	47,000
	Total	45,000	2,000	47,000
	TOTAL	560,368	-	560,368

BUDGET AMENDMENT NO. 12
ROCKINGHAM COUNTY SCHOOLS
FEDERAL GRANT FUND

The Rockingham County Board of Education, at a meeting on the 11th day of February, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:		Increase (Decrease)
See Attached		\$ 112,951.00
	Total	<u>\$ 112,951.00</u>

REVENUES		Increase (Decrease)
3.3600.017.000	Voc Ed Program	\$ (166,000.00)
3.3600.101.000	Abstinence Education Funding	\$ 37,500.00
3.3600.109.000	Rural And Low Income Schools	\$ 170,257.52
3.3610.109.000	Rural And Low Income Schools	\$ 55,306.48
3.3600.118.000	Special Needs Targeted Assistance	\$ 15,887.00
	Total	<u>\$ 112,951.00</u>

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment	\$ 11,711,277.50
Amount of Increase/(Decrease) of Above Amendment	<u>\$ 112,951.00</u>
Total Appropriation in current Amended Budget	<u>\$ 11,824,228.50</u>

Passed by majority vote of the Rockingham County Board of Education on the 11th day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

CURRENT
APPROVED
BUDGETBUD AMEND.
(DECREASE)/
INCREASEADJUSTED
BUDGET

3.5120.017.163	Salary - Sub Pay	10,000.00	(5,000.00)	5,000.00
3.5120.017.211	Employer's Soc. Sec. Cost	765.00	(382.50)	382.50
3.5120.017.312	Workshop Expense	41,000.00	(12,000.00)	29,000.00
3.5120.017.314	Printing & Binding	2,000.00	(1,000.00)	1,000.00
3.5120.017.319	Other Professional/Technical	3,000.00	(1,500.00)	1,500.00
3.5120.017.332	Travel	10,000.00	(5,000.00)	5,000.00
3.5120.017.333	Field Trips	8,000.00	(4,000.00)	4,000.00
3.5120.017.351	Tuition Fees	9,000.00	(7,000.00)	2,000.00
3.5120.017.411	Supplies & Materials	110,185.18	(45,501.50)	64,683.68
3.5120.017.418	Computer Software/Supplies	8,150.00	(8,150.00)	- .00
3.5120.017.422	Repairs	2,000.00	(1,000.00)	1,000.00
3.5120.017.462	Non-Capitalized Computer Equip.	149,911.14	(50,870.00)	99,041.14
3.5120.017.541	Purchase of Equipment	15,000.00	(9,000.00)	6,000.00
3.5830.017.131	Salary - Guidance	9,000.00	(9,000.00)	- .00
3.5830.017.462	Non Cap. Computer Equipment	2,776.00	- .00	2,776.00
3.6120.017.312	Workshop Expense	2,000.00	(1,000.00)	1,000.00
3.6120.017.341	Telephone	1,400.00	(700.00)	700.00
3.6120.017.411	Supplies & Materials	1,000.00	(500.00)	500.00
3.6550.017.171	Salary - Driver	1,500.00	(1,000.00)	500.00
3.6550.017.211	Employer's Soc. Sec. Cost	114.75	(76.50)	38.25
3.8100.017.392	Indirect Cost	8,030.93	(3,319.50)	4,711.43
	Total	394,833.00	(166,000.00)	228,833.00
3.5330.050.121	Salary - Teacher	115,999.96	2,000.00	117,999.96
3.5330.050.143	Salary - Tutor	57,409.70	2,729.05	60,138.75
3.5330.050.163	Salary - Sub	1,000.00	1,000.00	2,000.00
3.5330.050.211	Employer's Soc. Sec. Cost	27,485.19	438.27	27,923.46
3.5330.050.221	Employers Retirement Cost	22,896.04	377.20	23,273.24
3.5330.050.411	Instructional Supplies	1,452,811.90	(144,804.45)	1,308,007.45
3.5330.050.418	Computer Software	769.50	12,058.50	12,828.00
3.5330.050.462	Non Cap. Computer Equipment	31,623.50	123,165.73	154,789.23
3.5330.050.198	Tutorial Pay	4,463.10	1,471.20	5,934.30
3.5350.050.211	Employer's Soc. Sec. Cost	341.43	112.54	453.97
3.5350.050.221	Employers Retirement Cost	841.74	277.47	1,119.21
3.5880.050.311	Contracted Services	- .00	1,200.00	1,200.00
3.8100.050.392	Indirect Cost	98,211.90	(25.51)	98,186.39
	Total	1,813,853.96	(0.00)	1,813,853.96
3.5110.101.312	Workshop Expense	754.24	18,245.76	19,000.00
3.5110.101.411	Supplies & Materials	12,023.27	18,457.05	30,480.32
3.8100.101.392	Indirect Cost	706.19	797.19	1,503.38
	Total	13,483.70	37,500.00	50,983.70
3.5110.109.121	Salary - Teacher	- .00	45,000.00	45,000.00
3.5110.109.162	Sub Pay	- .00	1,030.00	1,030.00
3.5110.109.163	Sub Pay	- .00	25,000.00	25,000.00
3.5110.109.181	Supplemental Pay	- .00	2,000.00	2,000.00
3.5110.109.211	Employer's Soc. Sec. Cost	- .00	5,586.80	5,586.80

3.5110.109.221	Employers Retirement Cost	- .00	8,864.20	8,864.20
3.5110.109.231	Employers Hospital Ins. Cost	- .00	6,104.00	6,104.00
3.5110.109.311	Contracted Services	- .00	30,000.00	30,000.00
3.5110.109.312	Workshop Expense	- .00	34,650.41	34,650.41
3.5110.109.411	Supplies & Materials	- .00	25,000.00	25,000.00
3.5110.109.418	Computer Software & Supplies	54,130.76	869.24	55,000.00
3.5350.109.192	Extended Day/Addl Respons Stipend	- .00	20,000.00	20,000.00
3.5350.109.211	Employer's Soc. Sec. Cost	- .00	1,530.00	1,530.00
3.5350.109.221	Employers Retirement Cost	- .00	3,772.00	3,772.00
3.5880.109.342	Postage	- .00	6,000.00	6,000.00
3.6400.109.314	Printing & Binding Fees	- .00	6,000.00	6,000.00
3.8100.109.392	Indirect Cost	1,175.72	4,157.35	5,333.07
	Total	55,306.48	225,564.00	280,870.48
3.5210.118.196	Staff Development	- .00	1,055.70	1,055.70
3.5210.118.211	Employer's Soc. Sec. Cost	765.00	80.76	845.76
3.5210.118.221	Employers Retirement Cost	- .00	199.11	199.11
3.8100.118.392	Indirect Cost	486.85	29.01	515.86
3.8100.118.472	Sales & Use Tax Refund	100.00	(100.00)	- .00
3.8200.118.399	Unbudgeted Federal Grant Fund	3,472.59	14,622.42	18,095.01
	Total	4,824.44	15,887.00	20,711.44
	TOTAL	2,282,301.58	112,951.00	2,395,252.58

BUDGET AMENDMENT NO. 13

ROCKINGHAM COUNTY SCHOOLS

CAPITAL OUTLAY FUND

The Rockingham County Board of Education, at a meeting on the 11th day of February, 2019 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2019.

APPROPRIATIONS:

Increase
(Decrease)

Total

\$ -

REVENUES

Increase
(Decrease)

Total

\$ -

EXPLANATION: To adjust for director's requests & allotment changes.

Total Appropriation in Current Budget Before Amendment \$ 2,622,472

Amount of Increase/(Decrease) of Above Amendment \$ -

Total Appropriation in current Amended Budget \$ 2,622,472

Passed by majority vote of the Rockingham County Board of Education on the 11th day of February, 2019.

Chairman, Board of Education

Secretary, Board of Education

APPROPRIATIONS

CURRENT
APPROVED
BUDGETBUD AMEND.
(DECREASE)/
INCREASEADJUSTED
BUDGET

4.5400.801.541	School Capital Outlay	42,000	(1,200)	40,800
4.5401.801.461	Non-Cap Equipment	-	1,000	1,000
4.5401.801.541	Equipment/Furnishings	40,000	(5,500)	34,500
4.6400.801.542	School Capital Outlay-Computers	1,000	(1,000)	-
4.6910.801.541	Purchase of Capitalized Equipment	4,000	(882)	3,118
4.9000.801.526	Architects Fees	20,000	4,500	24,500
4.9007.801.529	Classroom/Building Renovations	332,000	40,000	372,000
4.9010.801.532	Grounds Improvement	31,000	(20,000)	11,000
4.9019.801.529	Bus Garage	20,000	(20,000)	-
4.5110.802.541	Purchase of Equipment	21,900	3,082	24,982
				-
				-
				-
				-
	Total	511,900	-	511,900
				-
				-
				-
				-
				-
				-
				-
	TOTAL	511,900	-	511,900

January 4, 2019

Rockingham County Schools – Maintenance
391 County Home Road
Reidsville, NC 27320

Attention: Mr. E. C. Stophel (via e-mail: estophel@rock.k12.nc.us)

**Reference: Proposal for Roof Consulting Services
Roof Replacement for Leaksville Spray Elementary School
Rockingham County Schools – Reidsville, NC
SKA Proposal No. 2018-112-105**

Dear Mr. Stophel:

SKA Consulting Engineers, Inc. is pleased to submit a proposal to provide roof consulting services to prepare the Contract Documents and provide limited Contract Administration service for the above referenced reroofing project for Rockingham County. This proposal contains a Summary of the Construction, our Proposed Scope of Services, Proposed Compensation, and Limitations of Service.

Scope of the Construction

SKA understands that Rockingham County Schools (RCS) plans to replace the steep roofs on Leaksville Spray Elementary School. The replacement will include removal of the existing roof system down to the structural deck and installation of a new roof system with associated flashings, penetrations and accessories. It is our understanding that the roof included in SKA's proposed services currently has shingle roofing that is configured in a hip and gabled shape, and has an approximate total area of 80,000 square feet. The scope of construction (addressed by SKA's services) does not include replacement or repairs to the roof systems on low-slope area, adjacent buildings, walkways, connectors, or other facilities on the referenced campus (refer to attached map).

Proposed Scope of SKA Services

SKA proposes to perform the following scope of services for the Scope of Construction described above:

1. Conduct a site visit to evaluate the condition of the roof. This will include removal of cores to verify the components of the existing roof. Obtain measurements sufficient to prepare drawings for the project.
2. Meet with the Owner to discuss our recommendations for the project.



3. Prepare Contract Documents including Contract Drawings and Specifications depicting reroofing to be performed on the above referenced project. Provide electronic Bid Documents to the school system and bidders.
4. Conduct a Prebid Meeting with prospective bidders, to include a site visit. Prepare and issue addendums as needed.
5. Bid opening to be performed by Rockingham County Schools.
6. Prepare the Contract for construction for execution by the successful Contractor and RCS.
7. Conduct a Preconstruction Meeting to review with the Contractor the project requirements and issue meeting minutes.
8. Review and respond to Contractor's material submittals, requests for substitution, etc.
9. Review and respond to the Contractor's Applications for Payment. Review and respond to Change Orders (if any).
10. Conduct periodic site visits to observe the work in progress throughout the roof construction. This proposal includes a total of six (6) site visits, including a final inspection and preparation of a "punch-list" at project's completion. Additional site visits will be invoiced at a cost of \$1,200 each.
11. Review Manufacturer's and Contractor's warranties for adherence to the specifications.

Proposed Compensation

SKA Consulting Engineers proposes to perform the outlined scope of roof consulting services for this building roof for a lump sum fee of \$24,500.00. If additional services are required, we can provide an estimate of the cost for the specific services required at the time for your approval.

Limitations of Service

The following limitations apply to SKA's services:

- A. All services provided by SKA are subject to SKA's General Conditions of Service (attached). If there is a conflict between SKA's General Conditions of Service and any other part of this proposal, the provisions of SKA's General Conditions of Service shall take precedence.
- B. The Proposed Compensation includes one (1) bid period and excludes a public Bid Opening meeting. Additional bidding services (such as Bid Opening, re-bidding, etc.) will require additional fees that are to be determined based upon the requested scope of additional services.



- C. The fee is based on SKA's roof consulting services being provided in the time period of February 2019 through July 2019. Services performed outside of this timeframe may incur additional fees.
- D. The fees described herein are for SKA's services associated with the Scope of Construction described in the Summary of the Project. SKA fees may increase if the Scope of the Construction is altered.
- E. The Proposed Scope of Services excludes structural repairs as well as assessment, replacement and/or repairs to the existing roof deck.

SKA Consulting Engineers, Inc. appreciates this opportunity to submit a proposal for these Roof Consulting Services. We look forward to working with you towards the completion of a successful reroofing project. Please let us know if you have any questions regarding the proposed scope of work or the proposed fee.

You may indicate your acceptance of this proposal by signing below and returning a copy to us.

Respectfully submitted,

SKA CONSULTING ENGINEERS, INC.

A handwritten signature in black ink, appearing to read "Ronald D. Coleman".

Ronald D. Coleman
Roofing Technical Specialist

A handwritten signature in black ink, appearing to read "Brett E. Adamson".

Brett E. Adamson, P.E., Manager
Building Solutions Group – GSO

Enclosures: General Conditions of Service

cc: SKA – BEA, SCS, LLR, TLS

RESOLUTION SUPPORTING LOCAL CONTROL OF SCHOOL CALENDARS

WHEREAS, the North Carolina General Statutes give local boards of education powers of supervision and control of local school systems; and

WHEREAS, local control over establishing school calendars is an integral component of school system supervision and administrative powers with which local boards of education have been vested; and

WHEREAS, in 2004 the North Carolina General Assembly seized control of setting school calendars and imposed a one-size-fits-all mandate on how school calendars are to be set; and

WHEREAS, the current one-size-fits-all school calendar start date is no earlier than the Monday closest to August 26 and the end date is no later than the Friday closest to June 11; and

WHEREAS, the State mandated late August start date means high schools do not complete the first semester until mid to late January; and

WHEREAS, the current law essentially requires high school students to take first semester exams after the winter break, which negatively impacts test scores, according to students and educators; and

WHEREAS, the second semester for high schools starts two to three weeks later than community colleges and universities; and

WHEREAS, superintendents report that the calendar misalignment makes it nearly impossible for high school students or recent winter graduates to take courses at a nearby community college or university during the second semester; and

WHEREAS, exams for Advanced Placement and International Baccalaureate classes are given on the same day nationwide, and the current calendar law shortens the amount of time North Carolina's students have to learn the material before test day; and

WHEREAS, it is well-documented through multiple studies that children will experience a phenomenon known as summer learning loss, which has a disproportionate impact on low-income children; and

WHEREAS, long summer breaks can also negatively impact child nutrition, as low-income children who have access to regular meals at school through the free and reduced priced meal program may not have access to regular meals at home; and

WHEREAS, with little flexibility built in to the calendar, scheduling make-up days is extremely challenging; and

Rockingham County Board of Education

WHEREAS, severe winter snow storms have caused Rockingham County Schools to miss 22 school days over the past three years; and

WHEREAS, fall sports and band begin August 1, schedules for extracurricular activities have not changed to coincide with the State-mandated school calendar; and

WHEREAS, local boards of education are best equipped to understand the balancing act of meeting the community's needs and maximizing student success; and

WHEREAS, restoring local control of school calendars will allow local boards of education to best meet the calendar preferences of the families, educators, and businesses in our community while allowing for innovative experimental approaches to improve student achievement.

THEREFORE, be it resolved that the Rockingham County Board of Education requests t h e North Carolina General Assembly to restore local control of school calendars to best meet the calendar preferences of the families, educators, and businesses in our community while allowing for innovative experimental approaches to improve student achievement.

Adopted by the Rockingham County Board of Education this eleventh day of February, 2019.

Traditional Calendar

2019 - 2020 School Calendar

August '19						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S=5

September '19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S=19

October '19						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S=21

November '19						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S=17

December '19						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=15

January '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S=17

February '20						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S=19

March '20						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=21

April '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S=16

May '20						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S=20

June '20						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S=3

July '20						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



Holidays - 11



Teacher Workday Mandatory - 14



Early Release



First Day of School



Annual Leave - 10



Teacher Workday Optional - 7

Student Days=173 +11(H) +10(AL) + 7(opt) +14 (Mand)=215 Teacher Days

1st Qtr – October 25 – 43 days
2nd Qtr – January 16 – 43 days

3rd Qtr – March 20 – 42 days
4th Qtr – June 3 – 45 days

John W. Dillard Academy

2019-2020 School Calendar

July 2019						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

S=3

August 2019						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

S=22

September 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

S=18

October 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

S=9

November 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

S=17

December 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=15

January 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

S=18

February 2020						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

S=19

March 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S=20

April 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

S=10

May 2020						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

S=20

June 2020						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

S=2



Holidays



Mandatory Teacher Workday

Intercession



Early Release Day



First Day of School



Annual Leave



Optional Teacher Workday

1st Qtr – September 26th – 43 Days

2nd Qtr – December 20th – 41 Days

3rd Qtr – March 11th – 45 Days

4th Qtr. – June 3rd – 44 Days

Student Days=173 +11(H) +10(AL) + 7(opt) +14 (Mand)=215 Teacher Days

School Calendar Template © calendarlabs.com

173 Student Day Calendar – Dillard Academy 1.7.19

February 11, 2019

TO: Rockingham County Board of Education Members
FROM: Dr. Rodney Shotwell, Superintendent
RE: Gifts/Grants/Donations for Board Approval and Notification/Acceptance

Background: According to board Policy Code 8220 Gifts and Bequests, gifts and/or donations greater than \$1,000 requires board approval. The listing below reflects gifts/donations for board approval.

Recommendation: At this time the recommendation is that the Board approves the proposed gifts and/or donations to the district as presented.

Gifts/Donations to the School District for Board Acceptance:

1	RCS from Reidsville Area Foundation for International Baccalaureate Middle Years and Diploma Programs	\$	49,750.00
2	McMichael High from General Dynamics for donation for Technology Education class	\$	2,000.00
3	Morehead High from Neese Country Sausage, Inc. for donation for staff shirts	\$	1,500.00
4	Rockingham County High from Woodmont United Methodist Church for donation for snack pack program	\$	1,190.18
5	Reidsville High donation from Walmart for upgrading the lighting system in the auditorium	\$	1,000.00

Total \$ 55,440.18

**Gifts/Donations to the School District accepted on behalf of the board by the Superintendent
Reported to the Board for acceptance:**

1	Wentworth Elementary from Elizabeth Detter for backpack program supplies	\$	25.00
2	Stoneville Elementary from Womens League of Eden for donation to the Media Center	\$	25.00
3	Rockingham County High from Chris Byrd for donation to Fire Academy in memory of Joseph Hedgecock	\$	40.00
4	Douglass Elementary From Betty Snow for donation to be used for 5th grade needs	\$	50.00
5	Rockingham County High from Anonymous Donor for needy student fund	\$	70.00
6	Lincoln Elementary from Bluestone Baptist Church for donation to the backpack lunch program	\$	75.00
7	South End Elementary from Sara Ralph for donation to the Washington DC field trip in March 2019	\$	100.00
8	South End Elementary from Sara Ralph for donation to the Washington DC field trip in March 2019	\$	100.00
9	South End Elementary from Sara Ralph for donation to the Washington DC field trip in March 2019	\$	100.00
10	Rockingham County High from Rockingham County High Boosters for backpack program supplies	\$	115.00
11	Rockingham County High from Rockingham County High Boosters for Angel Tree and needy students	\$	200.00
12	Morehead High from Church of the Epiphany for donation to Outreach program	\$	250.00
13	Wentworth Elementary from Wentworth PTA for donation for Mystery Science subscription	\$	499.00

Total \$ 1,649.00

Total for 2/11/2019 \$ 57,089.18

Previous Total \$ 523,489.77

Grand Total Year-to-Date for Fiscal Year 2018-2019 \$ 580,578.95



Rockingham County Schools
511 Harrington Highway
Eden, NC 27288

Rodney Shotwell, Ed.D.
Superintendent
rshotwell@rock.k12.nc.us
336.627.2600

To: RCS Board of Education

From: R. Shotwell

Date: February 5, 2019

Re: One Time Capital Needs

The Rockingham County Board of Commissioners requested capital projects in anticipation of a one-time funding source. Dr. Parks, Mr. Stophel and I have reviewed all of our capital needs and narrowed the list to the following:

2018-2019 Rockingham County Schools Capital Outlay Needs

	Location	Description	Cost Estimate	Group Est. Total
Priority		ROOFS		
1	Reidsville High	NE & NW One Story Building	\$214,000.00	
2	Stoneville Elementary	Roof Primary Building	\$292,000.00	
The above estimates are from SKA Engineers - They will need to visit the sites before issuing a formal proposal				
		Total For Roofs		\$506,000.00
		HVAC		
1	Reidsville Middle	Replace the Fluid Cooler	\$165,000.00	
		Total For HVAC		\$165,000.00
		TECHNOLOGY		
1	All Schools (K-12)	Replace Activboards to Epson Interactive Projectors	\$1,332,221.59	\$329,000.00
	(757 Classrooms)	Marker Wall for Interactive Projector	\$1,254,553.01	
		Total For Technology		\$329,000.00
Quotes are only good for 30 days and are subject to change				\$1,000,000.00

We looked at the most pressing capital and instructional needs to compile this list. Our classroom technology needs to be replaced. The \$329,000 will be a good start to replace the aging ActivBoards and data projectors.

I respectfully request approval for the projects.

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
February 25, 2019
WORK SESSION MINUTES
6:00 p.m.

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Amanda Bell, Mr. Bob Wyatt, Ms. Kimberly McMichael and Mr. Doug Isley. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Chief Financial Officer; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order. Six members were present.

ANNOUNCEMENTS

Mr. Huss announced the next regular board meeting of the Rockingham County Board of Education will be at 6:00 p.m., on Monday, March 11, 2019 at Dalton McMichael High School Auditorium, at 6845 NC Highway 135, Mayodan, NC.

Mr. Huss announced the Work Session is scheduled at 6:00 p.m., on Monday, March 25, 2019 at the Central Administrative Offices in Eden.

REVIEW ITEMS / REPORTS

RCENO Video Production Agreement 2019-2020:

Mr. Huss recognized Dr. Shotwell for comments regarding the RCENO video agreement. Dr. Shotwell presented the 2019-2020 video production agreement with RCENO. Dr. Shotwell stated the current agreement expires June 30, 2019. Mr. Sawyers has included the pricing with a \$25.00 per meeting increase to assist with rising costs of online fees and equipment (Attachment 1-A). Dr. Shotwell stated the agreement would be presented for approval at the March meeting.

Student Assignment Timeline:

Mr. Huss recognized Dr. Sonja Parks for a report on the student assignment timeline. Dr. Parks presented the student assignment timeline (Attachment 2-A). Dr. Parks stated applications for reassignment will be available on March 25th at all RCS schools, the RCS Central Administrative Offices or online at www.rock.k12.nc.us/studentassign. Dr. Parks stated all forms are due on May 1, 2019.

Lincoln Elementary School Traffic Study:

Mr. Huss recognized Dr. Sonja Parks for a report on the Lincoln Elementary School traffic study. Dr. Parks introduced Mr. Jason Julian, District DOT Engineer for remarks on the traffic study. Mr. Julian stated the Municipal School Transportation Assistance (MSTA) has reviewed the traffic study and plans with approval. Mr. Julian discussed recommendations to address current issues as well as future issues with access to the school and possible funding for the project (Attachment 3-A). Mr. Julian stated DOT needs to know by month end of March if the work is to be done by DOT with state funding. Mr. Julian stated also that any changes made by the Board will need to be resubmitted to MSTA for an additional project approval. The board determined to take action at the next board meeting in March.

A side note, Mr. Julian stated the sidewalk project at Rockingham County High School and Elizabeth's Pizza has been determined to be a safe pedestrian access to Highway 87 in Wentworth and the DOT is funding the completion of that project.

Board Retreat:

Mr. Huss recognized Board Vice Chair Ms. Paula Rakestraw for comments regarding a board retreat. Ms. Rakestraw stated she is recommending a Board Retreat for the members to get to know each other and find out what is important to each member. Ms. Rakestraw suggested the Board finds three areas of focus. Ms. Rakestraw suggested an outside facilitator for ½ day.

Board Training Allocation:

Mr. Huss recognized Dr. Shotwell for comments regarding a board training allocation. Dr. Shotwell stated each board member is allocated \$3636 annually to cover training and mileage. Dr. Shotwell stated it has been the practice of the Board since 2006 for members selected to serve as delegates to the NCSBA Annual Conference be paid separately outside of a board member's individual allocation. Dr. Shotwell stated board members may share their allocation with another member if more funding is needed beyond the \$3,636 annual allocation. The Board members had a discussion regarding funding for training and the type of training they may be interested in for the future.

ADJOURNMENT

Action: Mr. Isley moved to adjourn, seconded by Ms. Rakestraw. The vote was 6/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of School

March 11, 2019

Renee Everhart,

Please find enclosed the Video Production agreement for FY 2019 – 2020 for the Rockingham County Board of Education meetings.

I am submitting the agreements at this time so you will have them as you prepare for your upcoming 2019-2020 budget.

This is the standard agreement that we have used since the inception of the service between RCENO.com and Rockingham County Schools.

This agreement reflects a modest increase in cost per meeting, \$25.00 to help us offset the rising cost of equipment and online fees. (This is the first year that a price increase has been presented by RCENO.com to Rockingham County Schools)

Feel free to contact me with any questions you may have.

Thank You,

A handwritten signature in black ink, appearing to read 'Roy Sawyers', with a long horizontal flourish extending to the right.

Roy Sawyers

roy@rceno.com

336.612.5170

VIDEO AGREEMENT
Rockingham County Board of Education
FY 2019 - 2020

Basic Video Package

The purpose of this document is to establish an agreement between Roy Sawyers, D.B.A. RCENO.com (Rockingham Update) Video Production, (hereafter called COMPANY) and the *Rockingham County Board of Education* (hereafter called CLIENT), for the purchase of DVD Copy and Digital File copies of the Regular Monthly *Rockingham County Board of Education Meetings/Board Work Sessions* for July 2019 - June 30, 2020 for Client's Use.

Location of Meetings: Central Office - Rockingham County Schools, Harrington Highway, Eden, NC. (Unless a Public Meeting has been scheduled in a special location, such as for "Board Retreat" Meetings or "On-The-Road" Meetings set by the Rockingham County Board of Education for July 2019 - June 30, 2020.

Production: RCENO (Rockingham Update) agrees to:

- Make available to Client (2) DVD copies and (1) Digital File of the recorded Regular Scheduled Meeting/Board Work Session of the Rockingham County Board of Education.
- Deliver a to Rockingham Community College the above mentioned digital file of each meeting video that is compliant for playback over the Time Warner Cable/Rockingham Community College PEG (Public, Education, Government) Channel -2 System (Scheduling of video playback/Number of plays, to be determined by Channel Administrators at Rockingham Community College)
- Completed video will have an Intro to the Video which states the Date of the Meeting, and will show the meeting in it's entirety, from the "Call To Order" to the Motion to either "Enter Into Closed Session" or "ADJOURN" whichever comes first. Client understands that a more condense version of the meeting video is not included in this package but may be added as an option. (At Additional Charge)

Production Time-Line

- Meetings will be recorded as they occur each month from July 2019 to June 2020, per the schedules released by *the Rockingham County Board of Education*.
- Delivery of DVD and Digital files of each meeting video will be completed within 21 days of the date of the actual meeting. * Note that timing may change due to availability of people and locations.

Rockingham County Board of Education Meeting Videos Budget

Total Cost Per Completed Meeting Video \$275.00

Additional DVD Copies can be purchased at the rate of \$20.00 per copy.

Travel Expenses, (if any for remote locations) will be billed separately

Checks are to be made payable to **RCENO**.

An Invoice for each video will be submitted to the Rockingham County Board of Education for processing at the time of delivery of each video for use. Payment should be submitted to Company within 30 days of delivery of statement.

Client agrees to provide all additional materials relevant to the production of the Rockingham County Board of Education Meeting videos; ie: pictures, slides, charts, graphs, to Company no later than 3 days following the meeting. Company is not responsible for elements not provided by Client. Materials not received prior to the deadline will be omitted from finished version of video.

Any RAW Video recorded by Company will remain the copyright property of the Company for possible future use, at Company's choosing.

Client shall request any deviations or changes no later than 10 days prior to meeting date. Changing the calendar date is subject to space available, and no fee will be charged for this service.

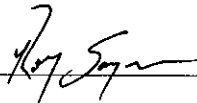
Client agrees that Company's liability to the Client shall not exceed the amount paid by the Client to the Company under this agreement and shall in no event include incidental or consequential damages, including, without limitation, lost profits.

By Signing this agreement, the Client hereby release, discharge, and agree to save Company from any liability by virtue of any blurring, distortion, alteration, optical illusion, or use in composite form, distorted or interfered audio, whether intentional or otherwise, that may occur or be produced in the production of said meeting videos, or in any processing tending towards the completion of the finished product.

Client understands that any special called meetings, that includes, but not limited to: Board Retreats, Planning Sessions, Training Meetings, Banquets/Dinners, that are not part of the set/approved meeting schedule for FY2018-2019 is not included in this video package but may be added as an option. (At Additional Charge)

I ACKNOWLEDGE UPON SIGNING THIS CONTRACT THAT I HAVE CAREFULLY READ, UNDERSTOOD AND AGREED TO EACH AND EVERY PROVISION. I HAVE NOT RELIED UPON ANY STATEMENTS, PROMISES OR REPRESENTATIVES OTHER THAN CONTAINED HEREIN AND ACKNOWLEDGE RECEIPT OF COPY OF THIS CONTRACT.

Agent/Representative: 1/24/19 Purchaser's Signature: _____

Date:  Address: _____

City/State/Zip: _____

Telephone: _____

Return copy to: RCENO (Rockingham Update)
635 S. Pierce Street, Unit G, Eden, NC 27288
336-612-5170



Student Assignment Timeline 2019-2020

Beginning March 25, 2019, the RCS Request for Reassignment Application will be available for students requesting transfers for the next school year and based on a lottery system for all schools except for Rockingham Early College High School.

- Requests for transfers are reviewed and appropriate decisions made based on reason(s) provided and capacity in the school. The administration may grant transfer requests only if the requested school has sufficient space meaning the calculated school membership is under 95%, adequate staff allotments, grade level capacity which can include state required teacher student ratio and appropriate programming.
- Requests for Reassignment should be made between March 25 and May 1.
- No more than one reassignment request per student will be granted each year.
- Previously approved student assignments are required to submit an Application Intent Form for reassignment by April 19, 2019. Students may remain at the transfer school through completion of the grade span.
- Application Intent Forms are required for students entering a new grade span of K-5, 6-8 or 9-12.
- Siblings of students who have been approved for prior transfer, may attend the same school with the exception of Kindergarten, Sixth, and Ninth grades if space is under 95% capacity.
- Parents are responsible for transportation to and from school for reassigned students.
- The Superintendent or designee may rescind a reassignment if the student has problems with serious misconduct, exhibits poor academic performance inconsistent with their abilities, or accumulates excessive absences, tardies or dismissals. If the reassignment was granted for specific academic programs, the student must meet the expectations of that program in order to continue participating.
- Further details on student reassignment may be found in the Board Policy 4150.

DATE	ACTIVITY
Friday, March 22, 2019	Applications are delivered to Schools and Central Office
Monday, March 25 - Wednesday, May 1, 2019	All applications will be available at the RCS Central Office, at all RCS schools, or online at www.rock.k12.nc.us/studentassign . Previously approved reassignment students will receive an application intent form by mail, the week of March 25 th . All applications should be sent to Jessica Isley at RCS Central Office. To be considered, applications must be received between March 25-May 1.
Friday, April 19, 2019	Applications are due for employees and all returning reassignment students.
By Wednesday, May 1, 2019	Final Deadline for Student Reassignment Requests.
Monday, June 3, 2019	Last day of school: All K-8 students enrolled in Rockingham County Schools will receive notification of school assignment on the final report card.
Friday, June 14, 2019	All 9-12 student assignment letters will be mailed for applications received by May 1.
Friday, August 30, 2019	Final approval/denial of student assignment letters will be sent home for families that have relocated to Rockingham County after May 1.

*Dates are subject to change due to inclement weather and/or make-up days.



TIMMONS GROUP

YOUR VISION ACHIEVED THROUGH OURS.

LINCOLN ELEMENTARY ACCESS DRIVE

ENGINEER'S COST ESTIMATION

PAVEMENT, CURB AND GUTTER, AND SIDEWALKS

ITEM	UNIT	QUANTITY	UNIT COST	EXTENDED COST	COMMENTS
HEAVY DUTY ASPHALT	SY	2500	\$ 30.00	\$ 75,000.00	
WALKING TRACK	SY	290	\$ 18.00	\$ 5,220.00	
PAVEMENT STRIPING	LF	1400	\$ 1.25	\$ 1,750.00	
STOP BAR	EA	4	\$ 300.00	\$ 1,200.00	
SIGNAGE	EA	6	\$ 300.00	\$ 1,800.00	
CURB AND GUTTER	LF	2400	\$ 12.00	\$ 28,800.00	
BACKFILL CURB AND GUTTER	LF	2400	\$ 1.50	\$ 3,600.00	
DOUBLE SWING GATE	EA	1	\$ 2,500.00	\$ 2,500.00	
CHAIN LINK FENCE	LF	600	\$ 12.00	\$ 7,200.00	
			TOTAL	\$ 127,070.00	

STORM SEWER

ITEM	UNIT	QUANTITY	UNIT COST	EXTENDED COST	COMMENTS
15" RCP	LF	755	\$ 22.00	\$ 16,610.00	
STORM SEWER INLET	EA	5	\$ 3,500.00	\$ 17,500.00	
15" FLARED END SECTION	EA	1	\$ 800.00	\$ 800.00	
			TOTAL	\$ 34,910.00	

EARTHWORK, EROSION CONTROL, AND RETAINING STRUCTURES

ITEM	UNIT	QUANTITY	UNIT COST	EXTENDED COST	COMMENTS
EROSION CONTROL ALLOWANCE	AC	2	\$ 6,000.00	\$ 12,000.00	
FINE GRADING	SY	9700	\$ 1.25	\$ 12,125.00	
GRADING	SY	9700	\$ 5.00	\$ 48,500.00	
			TOTAL	\$ 72,625.00	

DEMOLITION

ITEM	UNIT	QUANTITY	UNIT COST	EXTENDED COSTS	COMMENTS
ASPHALT REMOVAL	SF	7350	\$ 3.00	\$ 22,050.00	
CURB & GUTTER REMOVAL	LF	200	\$ 8.00	\$ 1,600.00	
			TOTAL	\$ 23,650.00	

COST SUMMARY

	SECTION TOTAL				
PAVEMENT, CURB AND GUTTER, AND SIDEWALKS	\$ 127,070.00				
STORM SEWER	\$ 34,910.00				
EARTHWORK & EROSION CONTROL	\$ 72,625.00				
DEMOLITION	\$ 23,650.00				
17% ENGINEERING & CONTINGENCY	\$ 43,903.35				
TOTAL	\$ 302,158.35				

Municipal & School

Transportation Assistance

Figure 4

Lincoln Elementary

Recommended Improvements

Division 7

Rockingham County

Oregon Hill

SCALE: AS SHOWN

DATE: 12/18/2018

PREPARED BY: CRS

N. C. DEPARTMENT OF TRANSPORTATION

TRANSPORTATION MOBILITY AND SAFETY DIVISION

REVIEWED BY:

REVISIONS:



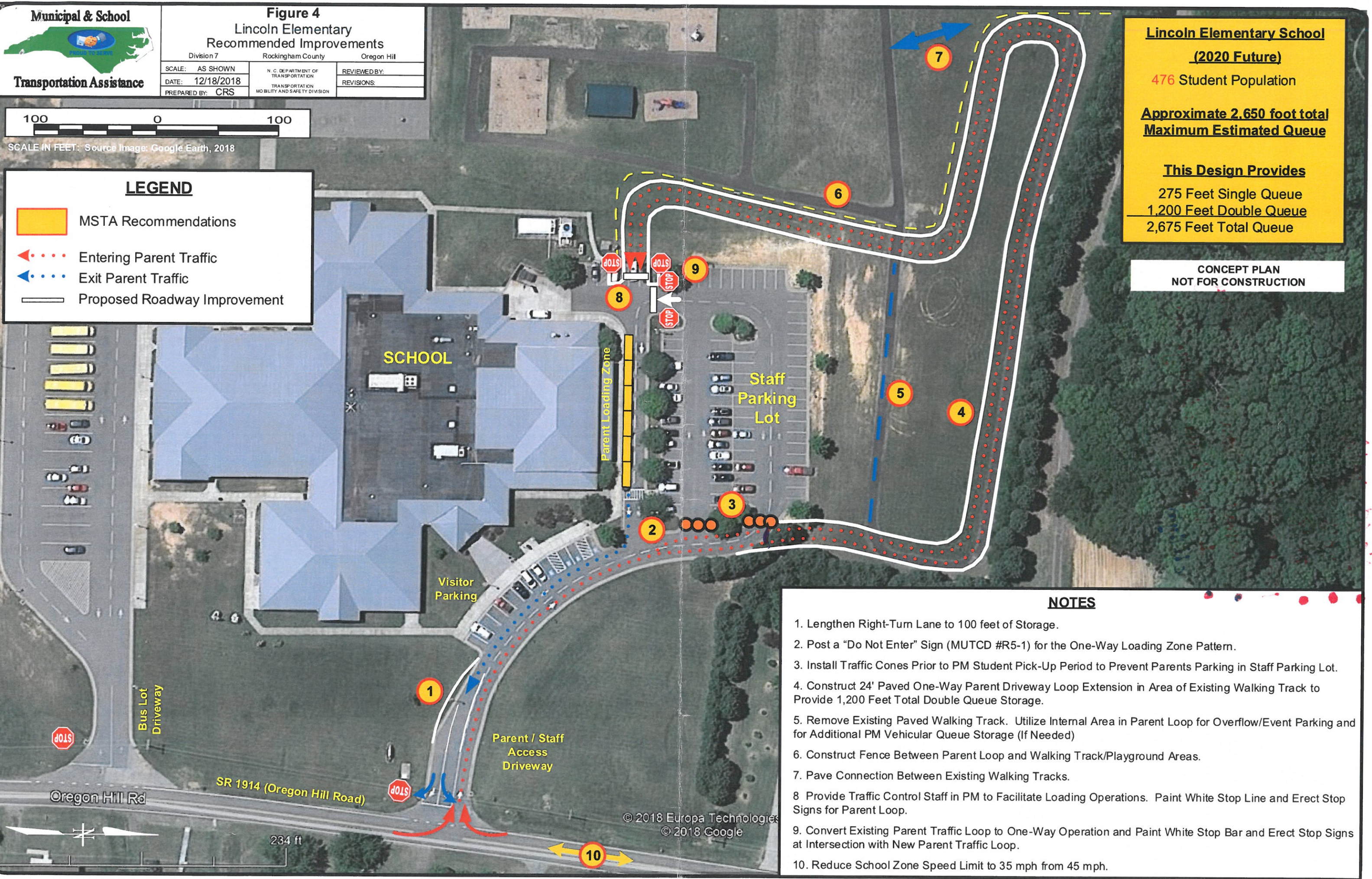
LEGEND

MSTA Recommendations

Entering Parent Traffic

Exit Parent Traffic

Proposed Roadway Improvement



Lincoln Elementary School

(2020 Future)

476 Student Population

Approximate 2,650 foot total

Maximum Estimated Queue

This Design Provides

275 Feet Single Queue

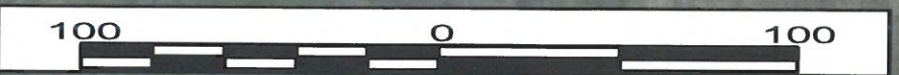
1,200 Feet Double Queue

2,675 Feet Total Queue

CONCEPT PLAN

NOT FOR CONSTRUCTION

- NOTES
1. Lengthen Right-Turn Lane to 100 feet of Storage.
 2. Post a "Do Not Enter" Sign (MUTCD #R5-1) for the One-Way Loading Zone Pattern.
 3. Install Traffic Cones Prior to PM Student Pick-Up Period to Prevent Parents Parking in Staff Parking Lot.
 4. Construct 24' Paved One-Way Parent Driveway Loop Extension in Area of Existing Walking Track to Provide 1,200 Feet Total Double Queue Storage.
 5. Remove Existing Paved Walking Track. Utilize Internal Area in Parent Loop for Overflow/Event Parking and for Additional PM Vehicular Queue Storage (If Needed)
 6. Construct Fence Between Parent Loop and Walking Track/Playground Areas.
 7. Pave Connection Between Existing Walking Tracks.
 8. Provide Traffic Control Staff in PM to Facilitate Loading Operations. Paint White Stop Line and Erect Stop Signs for Parent Loop.
 9. Convert Existing Parent Traffic Loop to One-Way Operation and Paint White Stop Bar and Erect Stop Signs at Intersection with New Parent Traffic Loop.
 10. Reduce School Zone Speed Limit to 35 mph from 45 mph.



SCALE IN FEET: Source Image: Google Earth, 2018

Lincoln Elementary School
(2018 Fall - Existing)
366 Student Population

Approximately 1,500 foot total maximum observed queue

Current Design Provides
275 Feet Single Queue
150 Feet (Driveway Aisle Queue)
375 Feet Double Queue
1,175 Feet Total Queue

LEGEND

- Existing Traffic Issues
- Entering Parent Traffic
- Exit Parent Traffic
- Bus / Pre-K Traffic

Observed PM Queue Spillback on Oregon Hill Road

Need to Use Middle Driveway Aisle for Queue Storage

Observed PM Queue Spillback on Oregon Hill Road

Vehicles Skip Queue Line Using Shoulder or Opposite Lane

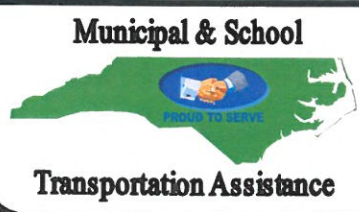


Figure 1 Lincoln Elementary Existing Traffic Pattern		
Division 7	Rockingham County	Oregon Hill
SCALE: AS SHOWN	N.C. DEPARTMENT OF TRANSPORTATION TRANSPORTATION MOBILITY AND SAFETY DIVISION	REVIEWED BY:
DATE: 12/18/2018		REVISIONS:
PREPARED BY: CRS		

ROCKINGHAM COUNTY BOARD OF EDUCATION
Dalton McMichael High School
6845 NC Highway 135
Mayodan, NC 27027
March 11, 2019
6:00 p.m.

REGULAR BOARD MEETING

Present: Mr. Brent Huss, Chairperson and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Board Member Mr. Wayne Kirkman was absent. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Finance Director; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Attorney, Ms. Elizabeth Troutman and Ms. Renée Everhart, Board Clerk were present.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call. Board Member Mr. Wayne Kirkman was absent.

ANNOUNCEMENTS

Mr. Huss announced the work session is scheduled Monday, March 25, 2019 at 6:00 at the Central Administrative Offices in Eden.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. Monday, April 8, 2019 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced there is a Special Called Closed Board of Education Meeting scheduled on March 19, 2019 at Morehead High School Media Center at 9:00 a.m. The meeting is for discussion of school security purposes.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Mr. Isley moved to approve the agenda. Mr. Wyatt seconded the motion. The vote was 6/0.

RECOGNITIONS

1. Board Vice Chair Ms. Rakestraw recognized Mr. John Butler for the ITEEA High Teaching Excellence Award for North Carolina.
2. Board Vice Chair Ms. Rakestraw recognized three schools for receiving Green Ribbon Status for 2017-2018 in Positive Behavior Intervention Systems (PBIS) as listed:
 1. Dalton McMichael High
 2. John M. Morehead High
 3. Rockingham County High
3. Board Members Ms. McMichael and Mr. Isley recognized the schools for receiving Model Recognition Status for 2017-2018 in Positive Behavior Intervention Systems (PBIS) as listed:
 1. Douglass Elementary
 2. J.E. Holmes Middle
 3. Lincoln Elementary
 4. Moss Street Elementary
 5. New Vision School of Math/Science/Technology
 6. Reidsville Middle

7. Rockingham County Early College High
8. Rockingham County Middle
9. Stoneville Elementary
10. Williamsburg Elementary
4. Board Members Mr. Wyatt and Mr. Isley recognized the schools for receiving Exemplar Recognition Status for 2017-2018 in Positive Behavior Intervention Systems (PBIS) as listed:
 1. Bethany Elementary
 2. Central Elementary
 3. Draper Elementary
 4. Huntsville Elementary
 5. John W. Dillard Elementary
 6. Leaksville-Spray Elementary
 7. Monroeton Elementary

HEARING OF INDIVIDUALS / PUBLIC COMMENTS

Mr. Huss stated the Board will hear comments from the public at this time.

1. Ms. Eliz Treadwell – Ms. Treadwell addressed the Board regarding the AmeriCorps Vista Members this year representing the area and inviting others to attend their events.
2. Mr. Bobby Stanley – Mr. Stanley addressed the Board regarding capital issues and funding.
3. Ms. Mary Martin – Ms. Martin addressed the Board on behalf of the R.C. Education Foundation. Inviting the board to “Bring the Neighbor” event.
4. Ms. Diane Parnell – Ms. Parnell addressed the Board regarding equity training and opposed to the training.
5. Ms. Amy Lester - Ms. Lester addressed the Board stating she is happy to see the board meeting out in the community.
6. Ms. Brandy Smith – Ms. Smith addressed the Board and thanked Dr. Shotwell, Dr. Parks and Mr. Stophel for the building at Rockingham County High School.
7. Mr. Ron Price – Mr. Price gave an invocation.
8. Ms. Tiffany Ivey – Ms. Ivey, a student addressed the Board stating she would like to see additional support systems in place for high risk student dealing with drug abuse.

BOARD COMMENTS

1. Ms. McMichael thanked those that spoke during public comments.
2. Ms. Rakestraw thanked the public for coming to the board meeting.
3. Mr. Huss thanked the public for coming to the meeting
4. Mr. Wyatt stated McMichael High is dear to his heart, he taught here and is happy to see the public meeting here this evening.
5. Mr. Isley thanked the Principal, Assistant Principals, Dr. Shotwell and staff for the work to set up the board meeting at the high school this evening. Mr. Isley congratulated the STEM students for their accomplishments at the recent competition.
6. Ms. Bell thanked Rev. Bryant and Rev. Johnson for attending the board meeting. Ms. Bell stated to other board members to avoid lawsuits over public prayer at public school board meetings.

CONSENT AGENDA

Mr. Huss presented the consent agenda items for approval:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2018-2019.
2. Prepare thank you letter to Representatives Kyle Hall and Jerry Carter (Co-sponsors) of House Bill 101-Supporting Local Control of School Calendars
3. Board of Education meeting minutes for approval:
 - February 11, 2019 – Open Session Regular Board Meeting Minutes
 - February 25, 2019 – Open Session Work Session Minutes

Action: Ms. Bell moved that the Board approve the consent items as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Bus Driver Substitute List:

Alicia Olson

Child Nutrition Substitute List:

Norma Flacks
Shona Goins

SACC/Early Childhood Center Substitute List:

Mary Lee Johnson
Phaedra O'Connor

Bus Monitor Substitute:

None

Substitute Teacher List:

Emily Boggs
Rachel Boggs
Angel Garrett
Jessica Isley
Kathy Nance
Alicia Olson
Richard Pruitt

ACTION ITEMS

Approval – Adoption of Board Policies:

Mr. Huss recognized Dr. Corcoran for comments regarding adoption of policies. Dr. Corcoran presented policies for adoption by the Board as recommended by the Policy Committee for board consideration (Attachment 1-A).

Action: Ms. Bell moved that the Board remove policies 6420, 6430, 9120 and 9122 and approve the other policies as presented. There was not second. The motion failed.

Action: Mr. Isley moved that the Board approve the policies as presented. Mr. Wyatt seconded the motion. The vote was 5/1. Ms. Bell voted opposed.

Approval – Budget Amendments:

Mr. Huss recognized Ms. Annie Ellis for comments regarding budget amendments. Ms. Ellis presented budget amendments for board consideration (Attachment 2-A).

Budget Amendment #14 – State Public School Fund
Budget Amendment #15 – Local Current Expense Fund
Budget Amendment #16 – Federal Grant Fund
Budget Amendment #17 – Other Restricted Fund

Action: Mr. Wyatt moved that the Board approve the budget amendments as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Summer School Retesting Plan:

Mr. Huss recognized Dr. Charles Perkins for comments regarding a summer school retesting plan. Dr. Perkins presented the local plan for summer school (Attachment 3-A). Dr. Perkins request board approval.

Action: Ms. Bell moved that the Board approve the summer school retesting plan as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Lincoln Elementary School Traffic Plan:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Lincoln Elementary traffic plan. Dr. Parks presented the proposal for rerouting traffic at Lincoln Elementary School. Dr. Parks request board approval.

Action: Mr. Wyatt moved that the Board approve the traffic plan for Lincoln Elementary School as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – 2019-2020 School Calendars on Second Reading:

Ms. Huss recognized Dr. Shotwell for comments regarding the 2019-2020 school calendars. Dr. Shotwell requested the Board's approval for the 2019-2020 school calendars on second reading (Attachment 4-A). Dr. Shotwell stated the community survey results have been posted with the calendars along with the second reading of the calendars.

Action: Ms. Bell moved that the Board approve the 2019-2020 traditional school calendar and the John W. Dillard Academy calendar as presented on second reading. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Ms. Huss recognized Dr. Shotwell for comments regarding gifts, grants and donations. Dr. Shotwell requested the Board's approval for the gifts, grants and donations to the school district (Attachment 5-A).

Action: Ms. Bell moved that the Board approve the gifts, grants and donations as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – RCENO:

Mr. Huss recognized Dr. Shotwell for comments regarding the RCENO video production agreement. Dr. Shotwell stated the recommendation is that the Board approve the RCENO video production agreement for 2019-2020 as presented (Attachment 6-A).

Action: Ms. Bell moved that the Board approve the RCENO video production agreement as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Resolution to Support “Month of the Young Child”:

Mr. Huss recognized Dr. Shotwell for comments regarding the resolution. Dr. Shotwell stated the Resolution for board consideration is in support of the “Month of the Young Child” and Partnership for Children working in our county (Attachment 7-A).

Action: Mr. Wyatt moved that the Board approve the Resolution in support of “The Month of the Young Child” as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Extending the Request for Legal Services:

Mr. Huss recognized Dr. Shotwell for comments regarding extending the date for accepting request for legal services. After board discussion, the board determined to extend the deadline for accepting request for legal services.

Action: Ms. Bell moved that the Board approve to extend the date of accepting request for legal services for the board (RFPs) to March 25, 2019 at 4:00 pm. as presented. Mr. Isley seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

Comprehensive Annual Financial Report (CAFR):

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Comprehensive Annual Financial Report. Ms. Ellis presented CAFR for fiscal year ended June 30, 2018. Ms. Ellis stated the report will also stay posted on the RCS website at <https://www.rock.k12.nc.us/Page/4056> for future reference.

Proposed 2019-2020 RCS Budget:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the request budget for 2019-2020. Ms. Ellis presented proposed budget for 2019-2020 following with question session for board members. Ms. Ellis stated as discussed by the Board the following budget calendar schedule.

1. April 8, 2019 – Public Hearing on the proposed budget and final draft for board review/discussion
2. May 6, 2019 – Request budget for Action/Approval by the Board of Education
3. May 7, 2019 – Request budget to the County Commissioners for approval

Ms. Ellis stated the request draft budget for 2019- 2020 is posted on the RCS website at <https://www.rock.k12.nc.us/Page/7352> for future reference.

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell congratulated Central Elementary for being awarded the 2018 NC School Breakfast Challenge. He stated only 3 elementary schools in North Carolina were named.

Dr. Shotwell stated the RCS Kindergarten 101 flyer is now on the website and available to help inform parents on kindergarten registration.

Dr. Shotwell stated "Catch the Reading Bug" was a big success on March 9, 2019 as celebrated by the RC Reading Association.

Dr. Shotwell stated the next bus driver class is schedule March 25-27th. The district needs bus drivers. Dr. Shotwell stated the student assignment applications for the 2019-2020 school year will be accepted on march 25th with a May 1 deadline for all applications to be completed and returned.

Dr. Shotwell stated the next Team Up to Clean Up is scheduled for March 30th at 9:00 a.m. at Morehead High School.

Dr. Shotwell gave several dates of upcoming school district events.

Board Chair Comments:

Mr. Huss stated the did not have any comments at this time.

The Board took a short break.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session pursuant to North Carolina General Statute 143-318 to discuss personnel matters according to state law to preserve the attorney client privilege. Mr. Isley seconded the motion. The vote was 6/0.

OPEN SESSION

Action: Mr. Isley moved to return to open session, seconded by Ms. McMichael. The vote was 6/0.

BACK TO CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session pursuant to North Carolina General Statute 143-318 to discuss personnel matters and confidential honors according to state law to preserve the attorney client privilege. Ms. McMichael seconded the motion. The vote was 6/0.

OPEN SESSION

Action: Mr. Isley moved to return to open session, seconded by Ms. Bell. The vote was 6/0.

Employments**—Administration****—Licensed**

Bernice Prestlow

Effective 3/18/19 – 6/14/19

Melodyanne Wolos

Effective 2/27/19 – 6/14/19

—Classified

Janet Baughn

Effective 3/18/19 – 6/14/19

Casey Cain

Effective 3/18/19

Salim Childress

Effective 2/25/19

George Gutierrez

Effective 3/4/19 – 6/3/19

Logan Hardin

Effective 2/25/19-6/13/19

Wendy Mitchell

Effective 2/26/19-6/13/19

Woodrow Moore

Effective 2/26/19 – 6/14/19

Zachary Tuttle

Effective 3/4/19

Kevin Watkins

Effective 3/4/19

Transfers**Administrative:****Licensed:****Classified:**

Stephanie Belvin

Effective 3/4/19

Retirements:**—Administrative****—Licensed****—Classified****Resignations:****—Administrative****—Licensed**

Anayancy Cedeno

Effective 6/14/19

Erika Hernandez

Effective 6/14/19

Karen Hodges

Effective 1/5/19

Ruth Luna Guilen

Effective 6/14/19

Cynthia O'Daniel

Effective 2/21/19

Jessica Trent

Effective 3/11/19

James Wright

Effective 3/14/19

Kayla Forney

Effective 6/14/19

Gladys Garcia Silva

Effective 6/14/19

Diana Salcedo Ortiz

Effective 6/14/19

Classified

Mary Bailey

Effective 2/27/19
Aliyah Evans
Effective 3/1/19
Lawrence Graves
Effective 3/1/19
Adam Hundley
Effective 2/27/19
Kevin Pegram
Effective 2/25/19
Melissa Dillon
Effective 3/22/19
JaWanda Moore
Effective 3/18/19

Leave Requests:
None

Action: Ms. Bell moved to accept the **amended personnel report and personnel addendum** as presented, seconded by Mr. Wyatt. The vote was 6/0.

Action: Mr. Wyatt moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

April 8, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
March 25, 2019
WORK SESSION MINUTES
6:00 p.m.

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Amanda Bell, Mr. Bob Wyatt, Ms. Kimberly McMichael and Mr. Doug Isley. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Financial Officer; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order. Six members were present.

ANNOUNCEMENTS

Mr. Huss announced the next regular board meeting of the Rockingham County Board of Education will be at 6:00 p.m., on Monday, April 8, 2019 at Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced the Board will hold a Public Hearing on the request budget for the 2019-2020 school year on Monday, April 8, 2019 during the regular board meeting. Ms. Ellis will present the request budget and the public is welcome to comment. A sign-up sheet will be provided for those wanting to speak during the public hearing.

Mr. Huss announced there is no work session scheduled in April. The school district spring break is scheduled for April 22-26, 2019.

Mr. Huss announced the next regular board meeting of the Rockingham County Board of Education will be at 6:00 p.m., on Monday, May 6, 2019 at Central Administrative Offices, 511 Harrington Highway, Eden, NC. Mr. Huss added the meeting may be held at Reidsville High School but the board will make a decision soon.

REVIEW ITEMS / REPORTS

Discussion of Proposed 2019-2020 Budget:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the 2019-2020 request budget. Ms. Ellis reviewed the request budget and answered questions. Ms. Ellis will present the budget for public hearing and additional discussion at the April 8, 2019 board meeting.

Review of the Kid's Companion Before and After School Program – Suggested Fee Increase:

Mr. Huss recognized Dr. Stephanie Ellis for a report on the after school child care program rate increase proposal. Dr. Ellis provided a report as well on the program (Attachment 1-A) and answered questions. Dr. Ellis will present to the board at the April 8, 2019 board meeting for board approval.

Board Retreat:

Mr. Huss recognized Dr. Shotwell. Dr. Shotwell turned the floor over to Board Member Ms. Paula Rakestraw for comments regarding the board retreat. Ms. Rakestraw recommended the board have a retreat or form of training to establish goals for the board and recognize the strengths of each board member. After board discussion, Dr. Shotwell was directed to gather information on Master Board training provided through NCSBA. Dr. Shotwell will present for the April 8 meeting.

Rockingham Transformed:

Mr. Huss recognized Ms. Brandy Smith for comments regarding Rockingham Transformed. Ms. Smith presented a report on Rockingham Transformed (Attachment 2-A), a program to revamp the appearance of schools, homes and buildings, with community involvement and community funding. The highlights of the program which involve the following project:

1. Transform Rockingham County High School
2. Transform Houses in Rockingham County
3. Transform Old Wentworth School

Legal Services RFP:

Mr. Huss recognized Dr. Shotwell for comments regarding the legal services RFP. Dr. Shotwell presented the following dates for board interviews of the attorney firms and approve the attorney firm. The board will be meeting on the following dates to interview and make the board attorney selection as listed below. The Board determined to prepare a set of questions for the interviews. Dr. Shotwell stated the RCS Technology Department will provide web-ex services for remote meeting if a firm is not available to be present for the in-person interview.

- March 29, 2019 at 1:00 – 4:00 pm. – Interview of Attorney(s) at Central Office
- April 1, 2019 at 1:00 – Board Approval of Attorney(s) at Central Office

Discuss Public Comments:

Mr. Huss recognized Board Vice Chair, Ms. Rakestraw for comments on the board’s public comment statement. Ms. Rakestraw stated she had consulted with Board Attorney, Elizabeth Troutman regarding a revision to the board’s public comment statement. Ms. Rakestraw presented for the revised statement for board discussion (Attachment 3-A). The revised board public comments statement will be presented for board approval at the April 8, 2019 regular meeting.

Discuss of Johnson Street Property:

Mr. Huss recognized Dr. Sonja Parks for comments on the Johnson Street property. Dr. Parks presented a report regarding the North End School (Johnson Street) located at 920 Johnson Street in Reidsville. Dr. Parks presented the building and land as possible surplus property and outlined that process (Attachment 4-). Dr. Parks stated she will prepare for disposition of the surplus property for board approval at the April 8, 2019 regular board meeting.

ADJOURNMENT

Action: Mr. Wyatt moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of School

April 8, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
March 29, 2019
1:00 p.m.
Special Called Board Meeting
(For Board Attorney Interviews)

Present: Mr. Brent Huss, Chairperson and Vice Chair, Ms. Paula Rakestraw. Board Members: Mr. Doug Isley and Mr. Bob Wyatt, Ms. Kimberly McMichael. Dr. Rodney Shotwell, Superintendent. Administrative Staff present; Ms. Renee Everhart, Board Secretary was present. Board Members Mr. Wayne Kirkman and Board Member Ms. Amanda Bell were absent. Mr. Isley participated remotely via call in for a few minutes and arrived shortly after the meeting began. call-in.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Five members were present.

ATTORNEY INTERVIEW

The Board conducted an interview of the Brough Law Firm, LLC.
Mr. Nicholas Herman and Mr. Ellis Hankins were present.

The Board conducted an interview of Mr. Eugene Russell, Attorney at Law.
Mr. Eugene Russell was present.

The Board conducted an interview of the Schwartz and Shaw Firm, PLLC.
Mr. Richard Schwartz and Ms. Rachel Hitch were present via web-ex call in.

Action: Ms. Rakestraw moved to adjourn, seconded by Ms. McMichael at 3:34 pm. The vote was 5/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

April 8, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
April 1, 2019
1:00 p.m.
Special Called Board Meeting
(For Board Attorney Interview and Discussion/Vote on Attorney)

Present: Mr. Brent Huss, Chairperson and Vice Chair, Ms. Paula Rakestraw. Board Members: Mr. Doug Isley and Mr. Bob Wyatt, Ms. Kimberly McMichael. Dr. Rodney Shotwell, Superintendent. Administrative Staff present; Ms. Renee Everhart, Board Secretary was present. Board Members Mr. Wayne Kirkman was absent. Board Member Ms. Amanda Bell participated remotely via call-in.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present (including the remote call in).

ATTORNEY INTERVIEW

The Board conducted an interview of Attorney Allison Tomberlin of the Beechler Tomberlin Law Firm, PLLC.

The Board recessed at 1:45 p.m. for a short break.

The Board reconvened at 2:00 p.m.

DISCUSSION / ACTION ITEMS

Discussion and Action to Select Attorney Firm:

Board Chair Mr. Huss called the Board into session in order to discuss and make selection of a board attorney firm. Board Chair Mr. Huss stated a vote by written ballot is needed from each member to rank the top 2 attorney firms. Mr. Huss and Dr. Shotwell tallied the written ballots for the top 2 attorney firms. Mr. Huss announced the selection of the top two attorney firms were the Brough Law Firm and Allison Tomberlin of the Beechler Tomberlin Law Firm. Mr. Huss stated the board will vote with a show of hands for each firm. The Board voted with a show of hands. The Brough Law Firm, PLLC was selected by a 4/2 vote over Allison Tomberlin.

The board vote was:

Mr. Huss, Mr. Wyatt, Ms. Bell and Mr. Isley for Brough Law Firm.

Ms. McMichael and Ms. Rakestraw for Allison Tomberlin.

Note to Record According to Roberts Rules for Small Boards: When a proposal is perfectly clear to all present, a vote can be taken without a motion's having been introduced. Yes, and that it is provided that someone, (the Board Chair) eventually, states in clear terms what is about to be voted on.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

April 8, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
April 8, 2019
6:00 p.m.
REGULAR BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Financial Officer; Board Attorney, Mr. Nick Herman and Ms. Renée Everhart, Board Assistant were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

Mr. Huss recognized County Commissioner Mr. Kevin Berger and Sheriff Sam Page and thanked them for attending the Board meeting this evening.

ROLL CALL

The Board members stated their names. Six members were present.

ANNOUNCEMENTS

Mr. Huss announced there is no work session scheduled in April.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, May 6, 2019 at Reidsville High School – Auditorium at 1901 South Park Drive in Reidsville.

Mr. Huss announced the Board of Education will hold a Public Hearing on the Request Budget for the 2019-2020 school year this evening, Monday April 8, 2019. Ms. Ellis will present the request budget and the public is welcome to comment. A sign-up sheet will be provided for those wanting to speak during the Public Hearing.

Mr. Huss announced the RCS Employee Retirement Banquet is scheduled for Thursday, May 23, 2019 at 6:00 p.m. at Rockingham County Middle School Cafeteria, 182 High School Road, Reidsville, NC.

Mr. Huss announced the Rockingham County School Annual Athletic Champions Banquet is scheduled for Tuesday, May 28, 2019 at 6:00 p.m. at Rockingham County High School Cafeteria.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Bell moved to approve the agenda. Ms. McMichael seconded the motion and the vote was 6/0.

AWARDS AND RECOGNITIONS

Mr. Huss announced the recognitions for this evening have been rescheduled to the May meeting due to the chance of severe thunderstorms this evening. The Board did not want students on the road.

PUBLIC HEARING ON REQUEST BUDGET / PUBLIC COMMENTS

1. Mr. Huss stated the Public Hearing for the 2019-2020 Request Budget is open and asked if there was anyone to speak during the Public Hearing. There was no one signed up to speak.
2. Ms. Brandy Smith – Ms. Smith addressed the Board regarding the school funding and the need to provide more teachers. She encouraged the public to contact their legislators.
3. Mr. Bobby Stanley – Mr. Stanley addressed the Board regarding the lottery funding and that is not equally distributed to Rockingham County the way the state has it distributed.
4. Mr. Ron Price – Mr. Price addressed the Board and gave an invocation.
5. Mr. Jim Fink – Mr. Fink addressed the Board stating Ms. Judy Owen passed away and that she was a great teacher.

Board Comments:

Ms. Bell stated the March 24, 2019 article in Rockingham Now was well written on the overview of the many programs offered by Rockingham County Schools for our students. Ms. Bell thanked Mr. Fink for his public comment recognizing the outstanding teacher that Ms. Judy Owen was and her service to our school district.

Mr. Isley thanked those that spoke during public comments and stated the Board does listen to the public.

Ms. Rakestraw congratulated the ACC Academic Challenge Champions and the McMichael Stem Team that recently went to the State Championships. Ms. Rakestraw did state as well that teacher ratio is too high and wants parents to get involved to contact legislators.

CONSENT ITEMS

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus driver, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2018-2019.
2. Board of Education Meeting Minutes for approval:
 - March 11, 2019 – Open Session Board Meeting Minutes
 - March 25, 2019 – Open Session Work Session Meeting Minutes
 - March 29, 2019 – Open Session Special Called Board Meeting Minutes
 - April 1, 2019 – Open Session Special Called Board Meeting Minutes

Action: Ms. McMichael moved that the Board approve the consent items as presented. Mr. Isley seconded the motion. The vote was 6/0.

Bus Driver Substitute List:

None

Bus Monitor Substitute List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

Eder Dadul

Substitute Teacher List:

Ruby Adams

Kimberly Fay

Angela Issa

Phaedra Oconnor
Amy Pulliam
Emily Sizemore

ACTION ITEMS

Approval – Policies for Adoption:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the policies for adoption. Dr. Corcoran presented the following policies for adoption as recommended by the Policy Committee.

- | | |
|--------------------|--|
| • Policy 1700 | Governing Principle |
| • Policy 2300 | Board Meetings |
| • Policy 3200 | Selection of Instructional Materials |
| • Policy 3420 | Student Promotion and Accountability |
| • Policy 3565/8307 | Title I Program Comparability of Services |
| • Policy 3650/5140 | Student Voter Registration and Pre-registration |
| • Policy 4125 | Homeless Students |
| • Policy 4127 | Transfer of Students from Charter and Non-Public Schools |
| • Policy 4400 | Attendance |
| • Policy 5010 | Parent Organizations |
| • Policy 5025 | Prohibition of Drugs and Alcohol |
| • Policy 5030 | Community Use of Facilities |
| • Policy 5130 | Relationships with Other Educational Institutes |
| • Policy 6220 | Operation of School Nutrition Services |
| • Policy 6401/9100 | Ethics and the Purchasing Function |
| • Policy 6421 | Pre-Audit and Disbursement Certifications |
| • Policy 6560 | Disposal of Surplus Property |
| • Policy 7100 | Recruitment and Selection of Personnel |
| • Policy 7300 | Staff Responsibilities |
| • Policy 7610 | Defense of Board Employees |

Action: Ms. Bell moved that the Board approve the revised policies for adoption as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Budget Amendments:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the budget amendments. Ms. Ellis presented the budget amendments as listed for board approval (Attachment 1-A).

- Budget Amendment 18 - State Public School Fund
- Budget Amendment 19 - Local Current Expense Fund
- Budget Amendment 20 – Federal Grant Fund
- Budget Amendment 21 – Capital Outlay
- Budget Amendment 22 – Other Restricted Fund

Action: Mr. Wyatt moved that the Board approve the budget amendments as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Disposition of Surplus Property of North End School (Johnson Street):

Mr. Huss recognized Dr. Sonja Parks for comments regarding the disposition of surplus property. Dr. Parks presented the North End School (Johnson Street) property to declare the 8.56 acres of land and building to be surplus property (Attachment 2-A). Dr. Parks stated following this action, if the County Commissioners choose not to purchase the property, the Board of Education may sell the property according to NC General Statutes.

Action: Ms. Bell moved that the Board approve the disposition of surplus property for the North End School land and building as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Relocation Site of Tennis Courts to WRMS:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the relocation of tennis courts. Dr. Parks presented the site location for the tennis courts in the western part of the county be moved to Western Rockingham Middle School (Attachment 3-A). Dr. Parks stated the approval of this relocation would involve subsurface exploration to provide geotechnical recommendations for the proposed tennis courts to the WRMS practice football field. Dr. Parks stated the committee has reviewed all the existing courts in the area are recommending this site relocation to WRMS.

Action: Mr. Wyatt moved that the Board approve relocation site for the tennis courts and further exploration as needed to WRMS practice field as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Recommendation for Track Replacement at RCHS:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the track replacement at RCHS. Dr. Parks presented the recommendation of the track replacement at Rockingham County High School. Dr. Parks stated following receiving quotes, at this time, the recommendation is to contract with an architect to prepare the designs to provide specifications and plans for bidding this project (Attachment 4-A).

Action: Ms. McMichael moved that the Board approve to contract with an architect to prepare design specifications and plans for bidding the project for the RCHS track replacement as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Recommendation for Rate Increase for the School Age Child Care Program:

Mr. Huss recognized Dr. Stephanie Ellis for comments regarding the rate increase for the School Age Child Care Program. Dr. Ellis presented the recommendation for the rate increase for the School Age Child Care Program as discussed with the rates as listed below (Attachment 5-A).

- Daily Rate for before and after school care \$14.00 per day
- Teacher Workday Current Rate: \$20.00 per day
- Before School Care only: \$4.00 per day
- After School Care only: \$10.00 per day
- Part-time Rate (attend at least 3 times per week) \$10.00 per day
- As Needed Rate after school (during school year and not summer) \$12.00 per day during school. Summer School not included.
- Summer Rate: \$20.00 per day
- As Needed Rate for Summer: \$25.00 per day

Action: Ms. Bell moved that the Board approve the rate increases for the School Age Child Care Program as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Board Retreat

Mr. Huss recognized Dr. Shotwell for comments regarding the Board Retreat. Dr. Shotwell stated a Board Retreat and/or Board Training has been discussed as something the board is interested in for board development. Dr. Shotwell stated the board will need to provide direction with the dates, topics and if the work session dates would be used if needed for the training. After discussion, the board determined the first topic would be “Building Our Team”. Dr. Shotwell will work with NCSBA to get dates and a trainer and going forward with the training and provide those dates to the Board. Dr. Shotwell stated the trainers are provided through NCSBA so the availability of the trainer will determine the training dates as well.

Action: Ms. Rakestraw moved that the Board approve to move forward to schedule possible date(s) for Board Training/Retreat as discussed. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Revision to the Board’s Public Comments Statement:

Mr. Huss recognized Dr. Shotwell for comments regarding the revision to the Board’s Public Comment statement. Dr. Shotwell stated the Board has had discussion and is presenting the change to their Public Comment Statement adding the statement “Public comments do not necessarily reflect the views of the Board” (Attachment 6-A).

Action: Mr. Wyatt moved that the Board approve the revision to the Board’s Public Comments Statement as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Mr. Huss recognized Dr. Shotwell for comments regarding the gifts, grants and donations. Dr. Shotwell presented the gifts, grants and donations list for board approval (Attachment 7-A).

Action: Mr. Isley moved that the Board approve the gifts, grants and donations as presented. Ms. Bell seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

2018-2019 Proposed Draft Budget Discussion:

Mr. Huss recognized Ms. Annie Ellis for a discussion on the draft 2019-2020 request budget, Ms. Ellis reviewed with the board account codes and budgets throughout the proposed request budget. Ms. Ellis stated he would return with the final budget for approval at the May 6th board meeting. Ms. Ellis stated the budget will be presented to the County Commissioners on May 7, 2019.

Superintendent’s Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent’s Report.

Dr. Shotwell congratulated Bethany Elementary as the winners of the Battle of the Books with an awesome job by Central and Williamsburg also. Dr. Shotwell congratulated RCMS as the winners of the Battle of the Books. Dr. Shotwell congratulated Reidsville High as the high school winners of the Battle of the Books.

Dr. Shotwell commented the Academic Challenge Competition last week stating the ACC Teams did a great job.

Dr. Shotwell stated the Team Up To Clean Up at Morehead High was outstanding with great support from the Eden community and City workers.

Dr. Shotwell stated the All County Elementary Chorus and Art Show were held on April 4 and was very good.

Dr. Shotwell stated the SPLASH Program is taking students and to contact Bethany and Stoneville Elementary to enroll in the program.

Dr. Shotwell stated the bids have been posted for the Reidsville High School Machining Lab. If architects want to bid, they need to contact Mosely Architects.

Dr. Shotwell stated Kindergarten registration is on-going and a new video will be posted soon. The deadline is May 1st.

Dr. Shotwell stated the deadline for completing the student transfer request is May 1st.

Dr. Shotwell reviewed several upcoming dates and events for the district.

Dr. Shotwell stated a bill is before the legislature to allow funding for instructional supplies for teachers.

Announcements:

Mr. Huss thanked the public for attending the meeting this evening.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law according to N.C. General Statute 143-318.11(a)(3)(6), seconded by Mr. Isley. The vote was 6/0.

Action: Mr. Isley moved to return to open session, seconded by Ms. McMichael. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

Susan Kunar

Effective 3/26/19-6/14/19

Megan Stallings

Effective 3/20/19 – 6/13/19

Adolfo Torres

Effective – 3/25/19

Hannah Walker

Effective 8/15/19 – 6/11/20

Rachel Scott

Effective 4/19/19 – 6/14/19

—Classified

Rose Hendren

Effective 3/18/19 – 6/3/19

Christopher Puckett

Effective 4/15/19

Nancy Schoolfield

Effective 3/18/19 – 6/3/19

Terminations:

—Licensed

—Classified

Casey Cain

Effective 3/18/19

Transfers:

—Administration

—Licensed

—Classified

Jerry Carter

Effective 4/1/19

Karen Evans

Effective 4/2/19

Kimberly Carter

Effective 4/8/19

Eder Dadul

Effective 4/8/19

Brittany Harris

Effective 4/4/19

Ernestine Jackson

Effective 4/8/19

Resignations:

—Administration

—Licensed

Carla Crouse

Effective 3/26/19

Mirian Cuellar Diaz

Effective 6/14/19

Kayla Forney

Effective 4/18/19

Renee Kinlaw

Effective 4/17/19

Kara Martin

Effective 6/14/19

Melodyanne Wolos

Effective 3/29/19

—Classified

John Travis

Effective 3/28/19

Kimberly Carter

Effective 4/1/19

Shelby Clyburn

Effective 4/18/19

Mykel Searcy

Effective 4/5/19

Stacey Wilson

Effective 4/26/19

Retirements:

—Administrative

—Licensed

Sherry Aheron

Effective 7/1/19

Charlotte Bozorth

Effective 7/1/19

Pamela Dalton

Effective 7/1/19

Thomas Dodd

Effective 7/1/19

Teresa Harris

Effective 7/1/19

April Hopkins

Effective 7/1/19
Jane Lockhart
Effective 7/1/19
Todd Moore
Effective 7/1/19
Jane Penn
Effective 7/1/19
Richard Baciуска
Effective 7/1/19
Michelle Davis
Effective 7/1/19
—**Classified**
Teresa Bray
Effective 7/1/19
Rena Gibson
Effective 7/1/19
Johnny Hall
Effective 5/1/19
Cornelia Roberts
Effective 7/1/19
Teresa Sexton
Effective 7/1/19
Patricia Wray
Effective 7/1/19
Leave Requests:
None

Action: Ms. Bell moved to accept the **amended personnel report** as presented, seconded by Ms. McMichael.
The vote was 6/0.

Action: Mr. Isley moved to adjourn, seconded by Mr. Wyatt. The vote was 6/0.

Minutes read and approved:

Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

May 6, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Reidsville High School - Auditorium
1901 South Park Drive
Reidsville, NC 27320
May 6, 2019
6:00 p.m.
REGULAR BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Financial Officer; Board Attorney, Mr. Nick Herman and Ms. Renée Everhart, Board Assistant were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present.

ANNOUNCEMENTS

Mr. Huss announced the next work session of the Board of Education is scheduled at 6:00 p.m. on Monday, May 20, 2019 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced the next regular Board Meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, June 10, 2019 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced the RCS Employee Retirement Banquet is scheduled for Thursday, May 23, 2019 at 6:00 p.m. at Rockingham County Middle School Cafeteria, 182 High School Road, Reidsville, NC.

Mr. Huss announced the Rockingham County School Annual Athletic Champions Banquet is scheduled for Tuesday, May 28, 2019 at 6:00 p.m. at Rockingham County High School Cafeteria.

Mr. Huss announced the Rockingham Early College High School Graduation Ceremony is scheduled for Thursday, May 16, 2019 beginning at 6:00 p.m. at Rockingham Community College at Wentworth. The ceremony will be held in the Keys Gymnasium. The Rockingham Community Graduation Ceremony will be held at 10:00 a.m. on May 10, 2019 in the Keys Gymnasium.

Mr. Huss announced the High School Graduation Ceremonies schedule listed below.

- Rockingham County High School Graduation – Friday, June 7, 2019 at 7:00 p.m.
- Morehead High School Graduation – Saturday, June 8, 2019 at 9:00 a.m.
- Dalton McMichael High School Graduation – Saturday, June 8, 2019 at 11:00 a.m.
- Reidsville High School Graduation – Saturday, June 8, 2019 at 11:00 a.m.

Mr. Huss announced the RCS Volunteers of the Year Recognition is scheduled for Monday, June 10, 2019 at 6:00 p.m. during the Board of Education meeting at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced there is a Special Called Board Meeting on Tuesday, June 25, 2019 at 1:00 p.m. at the Central Administrative Offices at 511 Harrington Highway, Eden, NC. The Special Called Meeting is for the purpose of finalizing year-end budget amendments.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Rakestraw moved to approve the agenda. Mr. Isley seconded the motion and the vote was 6/0.

AWARDS AND RECOGNITIONS

1. Board Member Ms. Bell and Dr. Shotwell recognized the Reidsville High School Football Team. The team was recognized for winning the NCHSAA 2A 2018 State Football Championship. The team, coaches, trainers and volunteers were recognized with a certificate.
2. Board Member Ms. Bell and Dr. Shotwell recognized the Superintendent's Art Choice Award Recipients were recognized for the participants and honorable mention. The winners of the Art Award were Isaiah Harris from WRMS and Ashland Pruitt from RCHS.
3. Board Members Ms. Kimberly McMichael and Mr. Doug Isley recognized the Rockingham County High School Women's Golf Team for winning the NCHSAA 3-A State Golf Team Championship. The team members and coach were recognized: Victoria Cook, Ella Flinchum, Riley Hamilton, Olivia Peterson, Katie Riddell, Erin Stephens and Coach Mike Williams.
4. Board Member Ms. Kimberly McMichael recognized the Young Authors from Rockingham County Schools selected for the North Carolina Young Authors State Celebration: Jareci Menendez from Williamsburg Elementary and Katie Williams from Monroeton Elementary. recognized as listed.

PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Ms. Rochelle Tucker – Ms. Smith addressed the Board regarding the board working with the community and thanked Dr. Shotwell for his leadership for the school district.
2. Mr. Ron Price – Mr. Price addressed the Board and gave an invocation.
3. Ms. Virginia Hoover – Ms. Hoover addressed the Board regarding a community concern that Head Start Program be re-established for students.
4. Mr. Bernie Parnell – Mr. Parnell addressed the Board stating he did not like that the board meeting was scheduled the same evening as the County Commissioner's meeting. He stated the budget is not transparent and is difficult to understand.
5. Dr. Jacqueline Chestnut – Dr. Chestnut addressed the Board stating the Moss Street Partnership was serving the students well.
6. Mr. Don Powell – Mr. Powell addressed the Board stating he appreciated the Board holding meetings in the community. He stated he is opposed to Equity Training as it is being presented to the principals.

Board Comments:

Ms. McMichael stated this is Teacher Appreciation Week and she is thankful for the work and sacrifices our teachers make for the students.

Mr. Wyatt stated and Ms. Rakestraw recently attended the ceremony at RCC celebrating the certification for substitute teachers and all were very excited to complete the program.

Ms. Rakestraw stated she has set in on meetings regarding Head Start and the district has applied for the Head Start Program but waiting for the response from the Federal level. Ms. Rakestraw thanked Tom Murphy and staff at Reidsville High School for preparing the high school for the Board Meeting.

Mr. Doug Isley thanked everyone for coming out to the meeting this evening. Mr. Isley stated he appreciates the teachers and all their work for the school district.

CONSENT ITEMS

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus driver, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2018-2019.
2. Board of Education Meeting Minutes for approval:
 - April 8, 2019 – Open Session Board Meeting Minutes

Action: Mr. Isley moved that the Board approve the consent items as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Bus Driver Substitute List:

None

Bus Monitor Substitute List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

None

Substitute Teacher List:

Brooke Garrett
Elizabeth Patterson
Kathy Miller
Mary Smith
Nicole Stoehrer
Darnell Wilson

ACTION ITEMS

Approval – 2019-2020 Proposed RCS Budget:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the 2019-2020 proposed budget. Ms. Ellis presented the 2019-2020 proposed budget for board approval. Ms. Ellis reviewed the revisions to the Local Current Expense Fund and the Federal Grant Fund based on discussion from the April 8, 2019 board of Education meeting.

Action: Mr. Isley moved that the Board approve the proposed 2019-2020 budget, striking the equity training from the school budget, with the \$16,000 allocation for equity training being returned to the Reidsville Area Foundation (RAF). Mr. Wyatt seconded the motion. The vote was 5/1. Ms. Bell voted opposed.

Approval – Budget Amendments:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the budget amendments. Ms. Ellis presented the budget amendments as listed for board approval (Attachment 1-A).

- Budget Amendment 23 - State Public School Fund
- Budget Amendment 24 - Local Current Expense Fund

- Budget Amendment 25 – Federal Grant Fund
- Budget Amendment 26 – Special Fund
- Budget Amendment 27 – Other Restricted Fund
- Budget Amendment 28 – Capital Outlay Fund

Action: Mr. Wyatt moved that the Board approve the budget amendments as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – School Accident Insurance and Athletic Insurance Coverages:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the School Accident Insurance and Athletic Insurance Coverages for 2019-2020. Ms. Ellis presented the School Accident Insurance and Athletic Insurance Coverage for the period beginning July 1, 2019 through June 30, 2020 for board approval (Attachment 2-A).

Action: Ms. Rakestraw moved that the Board approve the school accident insurance and athletic insurance coverages for 2019-2020 as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Copier Solution Services Selection:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the system-wide copier solution for the district. Ms. Ellis presented the recommendation for copier contract with Ricoh Copier Solutions beginning July 1, 2019 for a five-year contract. Ms. Ellis stated she and Ms. Sensenich received quotes from four companies and Ricoh was the best copier pricing for the district.

Action: Ms. Bell moved that the Board approve Ricoh Copier Solutions contract beginning July 1, 2019 for the district as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Policies for Adoption:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the policies for adoption. Dr. Corcoran presented the following policies for adoption as recommended by the Policy Committee.

- | | |
|---------------|---|
| • Policy 2020 | Board Bylaws |
| • Policy 2230 | Board Committees |
| • Policy 2330 | Board Meeting Agenda |
| • Policy 2335 | Advance Delivery of Meeting Materials |
| • Policy 3460 | Graduation Requirements |
| • Policy 7240 | Drug-Free and Alcohol-Free Workplace |
| • Policy 7410 | Teacher Contracts |
| • Policy 7920 | Reduction in Force – Teachers and School Administration |
| • Policy 8325 | Daily Deposits |
| • Policy 8510 | School Finance Officer |

Action: Ms. McMichael moved that the Board approve the revised policies for adoption as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – 2019-2020 Early College High School Calendar on First Reading:

Mr. Huss recognized Dr. Shotwell for comments regarding the Early College High School calendar. Dr. Shotwell presented the 2019-2020 Early College High School Calendar for board approval on first reading (Attachment 3-A).

Action: Ms. Bell moved that the Board approve the Early College High School Calendar on first reading as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Reappointment of RCC Board of Trustee:

Mr. Huss recognized Dr. Shotwell for comments regarding the RCC Board Trustee reappointment. Dr. Shotwell referenced the letter from RCC requesting the Board re-appoint a Trustee to the RCC Board of Trustees for the next four-year term. Dr. Shotwell stated Mr. Hal Griffin is the recommended at the Board Appointee with a new term beginning July 1, 2019.

Action: Ms. Bell moved that the Board approve Mr. Hal Griffin as the appointee to the RCC Board of Trustees with a term beginning July 1, 2019 as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Calendar Change for the 2019-2020 Traditional Calendar:

Mr. Huss recognized Dr. Shotwell for comments regarding a calendar change to the 2019-2020 Traditional Calendar. Dr. Shotwell presented a change to the Traditional Calendar for 2019-2020, stating the recommendation to move spring break to April 6-13, 2020, with April 6,7,8,9 becoming annual leave days – April 10th will be a holiday and April 13th will be an optional teacher work day.

Action: Ms. Bell moved that the Board approve the calendar change to the 2019-2020 traditional calendar as presented. Ms. McMichael seconded the motion. The vote was 5/1. Ms. Rakestraw voted opposed.

Approval – Gifts, Grants and Donations:

Mr. Huss recognized Dr. Shotwell for comments regarding the gifts, grants and donations. Dr. Shotwell presented the gifts, grants and donations list for board approval (Attachment 4-A).

Action: Mr. Isley moved that the Board approve the gifts, grants and donations as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Reidsville High School Machining Lab Bids:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Reidsville High School Machining Lab. Dr. Parks presented the recommendation of the bid for the Reidsville High School Machining Lab be approved to go to Wright and Wary, Inc. for \$286,600 for the project. (Attachment 5-A).

Action: Mr. Wyatt moved that the Board approve to contract for the Reidsville High School Machining Lab be awarded to Wright and Wray as stated for \$286,600 as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Reidsville High School Roof Replacement:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Reidsville High School roof replacement. Dr. Parks presented the recommendation for roof consulting services with SKA Consulting Engineers for the roof replacement at Reidsville High School. Dr. Parks presented the timeline and project overview (Attachment 6-A).

Action: Ms. Bell moved that the Board approve the roof consulting services with SKA Consulting Engineers for the roof replacement at Reidsville High School as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Stoneville Roof Replacement:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the roof replacement at Stoneville Elementary School. Dr. Parks presented the recommendation of the roof replacement at Stoneville Elementary School. Dr. Parks presented the timeline and project overview (Attachment 7-A).

Action: Mr. Wyatt moved that the Board approve the roof consulting services with SKA Consulting Engineers for the roof replacement at Stoneville Elementary School as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – RCHS Track Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the track replacement at RCHS. Dr. Parks presented the recommendation of the track replacement at Rockingham County High School. Dr. Parks stated the quote from Timmons Group will provide repair of the track for a total sum fee of \$18,290 (Attachment 8-A).

Action: Ms. McMichael moved that the Board approve the proposal of services from Timmons Group for the repair of the track at Rockingham County High School for a total sum of \$18,290 as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Classroom Technology Upgrade:

Mr. Huss recognized Ms. Kacey Sensenich for comments regarding the classroom technology replacement of projectors and white boards. Ms. Sensenich presented the recommendation of the replacement for classroom technology with Epson Interactive Projectors and Epson 100” White Boards from the fund the County Commissioners have approved for technology use. The replacement plan will utilize \$327,000 of funds for the project.

Action: Ms. Rakestraw moved that the Board approve the use of the funds allocated by the County Commissioners as presented. Ms. McMichael seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

RCS 2019 Graduations:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the high school graduations. Dr. Perkins reviewed with the high school pre-graduation ceremonies and graduation ceremony dates. Dr. Perkins stated the board members are encouraged to attend.

Central Office Efficiency Study:

Mr. Huss recognized Dr. Shotwell for comments regarding the Central Office Efficiency Study. Dr. Shotwell stated a study had been compiled by the Eury Group and will be presented this evening by Dr. Don Martin and Mr. Kerri Crutchfield. Bound copies of the report were distributed to the Board Members. Dr. Don Martin presented the survey results. Mr. Kerri Crutchfield presented the organizational and finance results.

Superintendent’s Evaluation Timeline:

Mr. Huss presented the evaluation timeline for Dr. Shotwell’s annual evaluation.

- July 15, 2019 Board Meeting – Board Members will receive the Superintendent Evaluation packet for the to complete individually
- July 31, 2019 – Board Members return their completed Superintendent Evaluation packet to Mr. Huss.
- August 12, 2019 – Board Meeting – The Board Members will hold a closed Executive Session to discuss the Superintendent evaluation.

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell congratulated Rockingham County Education Foundation for their 10th Anniversary.

Dr. Shotwell commented the Go Far Race was a big success.

Dr. Shotwell stated the Superintendent's Art Award participants were outstanding entries this year and he showed pictures of their artwork in his presentation.

Dr. Shotwell stated the Anti-Bullying Posters are up in schools.

Dr. Shotwell stated the Solar Flower at Central Elementary has opened and showed a picture of it in bloom.

Dr. Shotwell stated the Maintenance Team worked hard at the schools on spring break and showed pictures of the project that were completed.

Dr. Shotwell stated the Summer Feeding Program is ready and starts June 4 through August 8, 2019.

Dr. Shotwell reviewed several upcoming dates and events for the district.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, property matters and superintendent evaluation according to N.C. General Statute 143-318.11-1.(a) 1.(3)(5)(6), seconded by Mr. Isley. The vote was 6/0.

Action: Mr. Isley moved to return to open session, seconded by Ms. McMichael. The vote was 5/0. Ms. Bell had left the closed session.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

Annie Snavelly

Effective 8/19/19-6/12/20

—Classified

Berkley Dalton

Effective 4/29/19

Alicia Ferguson

Effective 4/29/19-6/3/19

James Jeffries

Effective 4/29/19

Johnny Stubblefield

Effective 4/29/19

Aron Daniel

Effective 5/20/19-6/14/19

Crystal Hughes

Effective 5/28/19

Nunzia Ricci

Effective 5/16/19-6/13/19

Terminations:

—**Licensed**

—**Classified**

Zachary Tuttle

Effective 3/4/19

Transfers:

—**Administration**

—**Licensed**

Sharon Jones

Effective 7/1/19

—**Classified**

Tammy Burke

Effective 7/1/19

Angela Cox

Effective 7/1/19

Allison Hundley

Effective 7/1/19

Joyce Almstead

Effective 4/16/19-6/3/19

Dionza Bolden

Effective 4/8/19

Sheameka Carter

Effective 8/27/18

Monica Gunn

Effective 5/1/19

Andrew Moore

Effective 4/11/19-6/14/19

Resignations:

—**Administration**

—**Licensed**

Marla Joyce-Nelson

Effective 8/1/19

Rachel Scott

Effective 5/17/19

Tara DePriest

Effective 6/14/19

Brian Kysor

Effective 6/14/19

Carmen Ramsey

Effective 6/14/19

Maria Joyce-Nelson

Effective 8/1/19

Rachel Scott

Effective 5/17/19

—**Classified**

Ruth Buslinger

Effective 4/12/19

Norma Griffin

Effective 4/17/19

Angela Hartman

Effective 3/16/19

Taylor Pittman

Effective 3/28/19

Gina Richardson

Effective 5/30/19

James Tharrington

Effective 6/14/19

Amber Tucker
Effective 6/13/19
Lakiesha Watkins
Effective 5/10/19
Hannah Little
Effective 5/1/19
Dana Price
Effective 5/1/19
Katherine Schoolfield
Effective 4/4/19
Rebecca Surles
Effective 5/10/19

Retirements:

—Administrative

—Licensed

Bobbie Barham
Effective 7/1/19
Tamara Barker
Effective 7/1/19
Marilyn Faeth
Effective 7/1/19
Jessie Falls
Effective 7/1/19
Pamela Shope
Effective 7/1/19

—Classified

Mary Apple
Effective 7/1/19
Linda Beville
Effective 7/1/19
Merea Bridges
Effective 7/1/19
Kathy Hill
Effective 7/1/19
Betty Julian
Effective 7/1/19
Baster Motley
Effective 7/1/19
Wrenn Price
Effective 7/1/19
Stormy Sheff
Effective 7/1/19
Jackie Terrell
Effective 7/1/19
Sandra Layman
Effective 7/1/19

Leave Requests:

None

Action: Ms. McMichael moved to accept the **amended personnel report** as presented, seconded by Mr. Isley.
The vote was 5/0.

Action: Mr. Wyatt moved to accept the **2019-2020 Probationary List** (Attachment 9-A) as presented, seconded by Mr. Isley. The vote was 5/0.

Action: Ms. McMichael moved that the Board proceed with the upset bid process for the Johnson Street property as discussed, seconded by Ms. Rakestraw. The vote was 5/0.

Action: Ms. McMichael moved to adjourn, seconded by Ms. Rakestraw. The vote was 5/0.

Minutes read and approved:

Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

June 10, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
May 20, 2019
6:00 p.m.
BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Financial Officer; Board Attorney, Mr. Nick Herman and Ms. Renée Everhart, Board Assistant were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present.

ANNOUNCEMENTS

Mr. Huss announced the next regular Board Meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, June 10, 2019 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced the RCS Employee Retirement Banquet is scheduled for Thursday, May 23, 2019 at 6:00 p.m. at Rockingham County Middle School Cafeteria, 182 High School Road, Reidsville, NC.

Mr. Huss announced the Rockingham County School Annual Athletic Champions Banquet is scheduled for Tuesday, May 28, 2019 at 6:00 p.m. at Rockingham County High School Cafeteria.

Mr. Huss announced the RCS Volunteers of the Year Recognition is scheduled for Monday, June 10, 2019 at 6:00 p.m. during the Board of Education meeting at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss announced there is a Special Called Board Meeting on Tuesday, June 25, 2019 at 1:00 p.m. at the Central Administrative Offices at 511 Harrington Highway, Eden, NC. The Special Called Meeting is for the purpose of finalizing year-end budget amendments. Board Members can participate via conference call.

Mr. Huss announced the High School Graduation Ceremonies schedule listed below.

- Rockingham County High School Graduation – Friday, June 7, 2019 at 7:00 p.m.
- Morehead High School Graduation – Saturday, June 8, 2019 at 9:00 a.m.
- Dalton McMichael High School Graduation – Saturday, June 8, 2019 at 11:00 a.m.
- Reidsville High School Graduation – Saturday, June 8, 2019 at 11:00 a.m.

REPORTS / DISCUSSION ITEMS

UNCG Teacher Quality Grant:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the Teacher Quality Partnership Grant (TQP). Dr. Perkins reported the school district is partnering with UNCG to recruit individuals who currently possess an undergraduate degree outside the field of education. Program participants will earn a Master of Arts in Teacher Education and be placed in selected schools in Reidsville and Eden. The Resident Student Teachers will earn a stipend of \$35,000 during the one-year residence. Dr. Perkins stated the Program Goals as listed below:

1. Prepare 20 teacher residents to work in the partner schools each in partnership with UNCG
2. Develop pathways for teachers to take teacher leadership roles focused on improving literacy in the school district
3. Recruit and retain high quality teachers to work in high needs schools with licensure areas of K-6, Exceptional Children, Math and Science

Dr. Perkins stated the proposal for the grant program is to be submitted in May. The district should receive an answer in July, with funding starting October 1, 2019. The first group of cohorts would be placed in schools for the 2020-2021 school year, completing the program in Summer 2021. Those participants would be ready for hire for the 2021-2022 school year. Dr. Perkins stated the district is excited about the potential for teacher recruits for Rockingham County.

Disposal of Surplus Property:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the disposal of surplus property. Dr. Parks stated the school system may sell or dispose of property in order to provide additional revenue for educational purposes. Dr. Parks stated she is waiting on a proposal from auctioneers with pricing for their services. Mr. E.C. Stophel stated he has various maintenance vehicles and shop equipment in storage that has been out of service long-term. The Board had a discussion regarding the sale of surplus equipment.

Energy Performance Contracting:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Energy Performance Contracting. Dr. Parks presented an update, stating work has continued, working with Johnson Controls to move forward with a \$5 million dollar which would include lighting, water conservation and some HVAC projects. Dr. Parks stated the NC Department of Environmental Quality (DEQ) has gone through a reorganization that has delayed the finalization of our Energy Performance Contract documents. Dr. Parks stated hopefully the project will be approved in June.

Employee Annuity Options:

Mr. Huss recognized Ms. Annie Ellis for comments regarding employee annuity options. Ms. Ellis presented a brief overview of the current supplementary financial planning options for employees. Ms. Ellis stated she will present to the board at a future meeting the options for board discussion.

Student Device Update:

Mr. Huss recognized Dr. Sonja Parks and Ms. Kacey Sensenich for comments regarding the student devices update. Ms. Sensenich presented an update for options to continue the school district's 1:1 student device program. Ms. Sensenich stated the plan for chromebooks to include the following as listed.

1. District would lease Chromebooks
2. It would be a lease process for 3 years with payments
3. The 4th year no lease payment – those dollars would be used for classroom technology upgrades
4. The 4th year will refresh the cycle
5. Chromebooks returned at end of year 4 – with a small buy back
6. Repeat the cycle

Ms. Sensenich stated the plan for laptops for RECHS to include the following as listed.

7. District would lease laptops
8. It would be a lease process for 3 years with payments
9. The 4th year no lease payment – those dollars would be used for classroom technology upgrades
10. The 4th year will refresh the cycle
11. Chromebooks returned at end of year 4 – with a small buy back
12. Repeat the cycle (model dependent on the RCC discussion)

Ms. Sensenich stated the RFP will need board approval. The plan will be submitted for board approval at the June board meeting.

Proposed AIG Plan for 2019-2022:

Mr. Huss recognized Ms. Nancy Towler for comments regarding the AIG Plan for 2019-2022. Ms. Towler presented the AIP Plan for 2019-2022 for board review and discussion. Ms. Towler will present for board action at the June meeting.

Board Retreat – “Building Our Team” Training:

Mr. Huss recognized Dr. Shotwell for comments regarding the Board Retreat and training. Dr. Shotwell stated trainers available for Master Board Training, “Building Our Team” on July 29, August 5 and August 26, 2019. After board discussion, the board determined to hold the training in September. Dr. Shotwell will contact NCSBA to get the availability for trainers possibly for the September 23, 2019 work session.

Disaggregated EOG/EOC 2018 Data:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the EOC/EOG 2018 data. Dr. Perkins presented the NC School Report Card site, long term subgroup goals, and subgroup data comparison (Attachment 1-A). Dr. Perkins presented the sub-group data for 2017-2018 testing results (Attachment 2-A).

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law according to N.C. General Statute 143-318.11(a)(1)(3)(6), seconded by Mr. Isley. The vote was 5/0. (Mr. Bob Wyatt left the meeting at 7:00 p.m. for a previous scheduled meeting.)

Action: Mr. Isley moved to return to open session, seconded by Ms. McMichael. The vote was 5/0.

OPEN SESSION

PERSONNEL ACTIONS

Administrator Contracts:

Cindy Corcoran	7/1/19-6/30/22
Jonathan Craig	7/1/19-6/30/22
Sonja Parks	7/1/19-6/30/22
Charles Perkins	7/1/19-6/30/22
Jane Frazier	7/1/19-6/30/23
Nicole Lancaster	7/1/19-6/30/23
Gary Pyrtle	7/1/19-6/30/23
Madison Hester	7/1/19-6/30/23
Roy Weaver	7/1/19-6/30/23
Moriah Dollarhite	7/1/19-6/30/23
Matthew Smothers	7/1/19-6/30/23

Troy Marquardt	7/1/19-6/30/23
Jason Tuggle	7/1/19-6/30/23
Tameka Goods	7/1/19-6/30/23
Laura Carter	7/1/19-6/30/23

Employments:

—**Administration**

—**Licensed**

Kyle Polzin
Effective 8/19/19
Ana Herrera
Effective 8/19/19
Edgardo Maury
Effective 8/19/19
Zumara Miranda
Effective 8/19/19
Deirdre Moyer
Effective 7/1/19
Maria Valencia
Effective 8/19/19
Alvaro Velez
Effective 8/19/19

—**Classified**

Alicia Olson
Effective 5/20/19-6/13/19

Terminations:

—**Licensed**

—**Classified**

Transfers:

—**Administration**

—**Licensed**

Timothy Carter
Effective 8/19/19
Christopher Higgs
Effective 8/19/19
Marsha Roark
Effective 8/19/19
Justin Terrell
Effective 8/19/19
Deborah Williams
Effective 8/19/19
Amanda Perkins
Effective 8/1/19
Rosalina Webster
Effective 8/19/19

—**Classified**

Michelle Bayne
Effective 5/31/19
Teresa Dishmon
Effective 4/29/19-6/3/19
Marlene Holder
Effective 7/1/19
Kevin Tompkins
Effective 5/20/19

Resignations:

—**Administration**

—**Licensed**

Chelsea Knight
Effective 6/14/19
Emilie Rigney
Effective 6/14/19
Kathryn C. Thompson
Effective 6/14/19
Savion Thorne
Effective 6/14/19
Michael Buck
Effective 6/14/19
Clarissa Fagge
Effective 6/14/19
Carly Hutton
Effective 6/14/19
Sonia Prichard
Effective 6/14/19
Mandy Swofford
Effective 6/14/19
—**Classified**
Howard Wilkerson
Effective 5/16/19
Retirements:
—**Administrative**
—**Licensed**
Melissa Matherly
Effective 7/1/19
—**Classified**
Leave Requests:
None

Action: Ms. Rakestraw moved to accept the **amended personnel report** as presented, seconded by Mr. Isley.
The vote was 5/0.

Action: Mr. Isley moved to accept the Administrator Contracts as presented, seconded by Ms. McMichael.
The vote was 4/1. Ms. Bell abstained.

Action: Ms. Rakestraw moved to accept the Instructional Support Services personnel recommendations as presented, seconded by Ms. McMichael. The vote was 5/0.

Action: Mr. Isley moved to adjourn, seconded by Ms. McMichael. The vote was 5/0.

Minutes read and approved:

Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

June 10, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
June 10, 2019
6:00 p.m.
REGULAR BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Financial Officer; Board Attorney, Mr. Nick Herman and Ms. Renée Everhart, Board Assistant were present. Board Member Mr. Wayne Kirkman was absent. Dr. Shotwell was absent due to illness.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present. Mr. Huss recognized Mr. Jerry Carter – House Representative, Mr. Kevin Berger – County Commissioner and Sheriff Sam Page.

ANNOUNCEMENTS

Mr. Huss announced there is no work session scheduled in June. There is a Special Called Board Meeting via conference call on Tuesday, June 25, 2019 at 1:00 p.m. at the Central Administrative Offices at 511 Harrington Highway, Eden, NC. The Special Called Meeting is for the year-end budget amendments.

Mr. Huss announced the next regular Board Meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, July 15, 2019 at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Rakestraw moved to approve the agenda. Mr. Isley seconded the motion and the vote was 6/0.

AWARDS / RECOGNITIONS / UPDATE

1. Board Members Ms. McMichael and Mr. Isley recognized the Rockingham County School Volunteers of the Year from each school.
2. Board Members Ms. McMichael and Mr. Isley recognized the RCS Volunteers of the Year for Honorable Mention, Ms. Virginia Kassay and Ms. Nikki Lillard.
3. Board Members Ms. McMichael and Mr. Isley recognized the RCS Volunteer of the Year Winner – Ms. Sandra Goins from John W. Dillard Academy School with 700 volunteer hours.
4. Board Member Ms. Paula Rakestraw recognized Ms. Suzanna Campbell as named the North Carolina Department of Public Instruction as the 2019 Exceptional Children Educator of Excellence.
5. Legislative Update – NC House of Representative Legislator, Mr. Jerry Carter provided an update on the House and Senate versions of the budget, upcoming teacher salary updates, school

construction legislation, new bills to reduce over testing and to streamline testing, measures to improve school safety, school calendar flexibility, principal salary supplements, assistant principal salary supplements, and hiring of 100 additional school psychologist.

PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Ms. Diane Parnell – Ms. Parnell addressed the Board as representative Chairman of the Republican Party. Ms. Parnell thanked the Board for their vote against Equity Training in the district.
2. Mr. Wally White – Mr. White addressed the Board regarding his opposition to the Board voting against the Equity Training in the district.
3. Mr. Shaun Finey – Mr. Finey addressed the Board regarding policies and how they affect children.
4. Ms. Ophelia Wright – Ms. Wright addressed the Board stating she was glad to see the Board hold meetings in the community. However, she stated she could not hear. Ms. Wright stated she is in favor of Equity Training.
5. Mr. Ron Price – Mr. Price addressed the Board stating the Board should stop Equity Training. He stated he was opposed to the training.

Board Comments:

Mr. Wyatt stated EOGs and graduation are over and he enjoyed attending the Employability Bowl as a Judge for the school district.

Ms. McMichael congratulated the senior class and stated she attended 4 of the 5 graduation ceremonies. Ms. McMichael thanked all of those that proctored for testing.

Ms. Rakestraw stated to please keep the graduates in prayers as they travel and go on to their jobs and/or college.

Mr. Isley congratulated all the seniors and all school staff for the ceremonies. He also thanked those that spoke during public comments this evening.

Ms. Bell thanked those teachers, Administrators and Central Office staff for enriching the lives of students. Ms. Bell congratulated the graduates.

CONSENT ITEMS

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus driver, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2019-2020.
2. Board of Education Meeting Minutes for approval:
 - May 6, 2019 – Open Session Board Meeting Minutes
 - May 20, 2019 – Open Session Work Session Meeting Minutes

Action: Ms. Bell moved that the Board approve the consent items as presented. Mr. Isley seconded the motion. The vote was 6/0.

Bus Driver Substitute List:

None

Bus Monitor Substitute List:

None

Child Nutrition Substitute List:

Vickie Nelson

SAC/Early Childhood Center Substitute List:

Ijeoma Abajtour

Ashlyn Jackson

Substitute Teacher List:

Darlene Erickson

Elizabeth Fincanon

Tenisha McLean

Laura Meszaros

Amber Weatherman

ACTION ITEMS

Approval – Budget Amendments:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the budget amendments. Ms. Ellis presented the budget amendments as listed for board approval (Attachment 1-A).

- Budget Amendment 29 - State Public School Fund
- Budget Amendment 30 - Local Current Expense Fund
- Budget Amendment 31 – Federal Grant Fund
- Budget Amendment 32 – Capital Outlay
- Budget Amendment 33 – School Food Service Fund
- Budget Amendment 34 – Special Fund
- Budget Amendment 35 – Other Restricted Fund

Action: Mr. Wyatt moved that the Board approve the budget amendments as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Interim Budget Resolution:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Interim Budget Resolution. Ms. Ellis presented the Interim Budget Resolution for board approval (Attachment 2-A). Ms. Ellis stated the interim budget will provide expenditures for July 1, 2019 – October 31, 2019 until the final state budget is approved.

Action: Ms. Bell moved that the Board approve the Interim Budget Resolution as proposed. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Errors and Omissions/General Liability Insurance North Carolina School Board Insurance Trust / Fleet Insurance / North Carolina School Boars Insurance Trust / Workers Compensation Insurance:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Errors and Omissions/Comprehensive General Liability Insurance Coverage, Fleet Insurance and Workers' Compensation. Ms. Ellis presented the insurance coverage for the period beginning July 1, 2019 through June 30, 2020 for board approval (Attachment 3-A).

Action: Mr. Isley moved that the Board approve the Errors and Omissions General Liability Coverage, Fleet Insurance and Workers' Compensation coverages for 2019-2020 as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Career and Technical Education Plan:

Mr. Huss recognized Dr. Ken Scott for comments regarding the 2019-2020 local Career and Technical Education Plan. Dr. Scott presented the CTE Plan for board approval.

Action: Ms. Bell moved that the Board approve 2019-2020 CTE Plan as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – AIG Plan for 2019-2022:

Mr. Huss recognized Ms. Nancy Towler for comments regarding the 2019-2022 the Academically and Intellectually Gifted Plan. Ms. Towler presented a powerpoint overview of the program. Ms. Towler presented the AIG Plan for board approval.

Action: Mr. Wyatt moved that the Board approve 2019-2022 AIG Plan as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Policies for Adoption:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the policies for adoption. Dr. Corcoran presented the following policies for adoption as recommended by the Policy Committee.

- | | |
|--------------------|---|
| • Policy 3101 | Dual Enrollment |
| • Policy 4240/7312 | Child Abuse Reports and Investigations |
| • Policy 4700 | Student Records |
| • Policy 5070/7350 | Public Records – Retention, Release and Disposition |
| • Policy 7130 | Licensure |
| • Policy 7730 | Employee Conflict of Interest |
| • Policy 7940 | Classified Personnel, Suspension and Dismissal |
| • Policy 8220 | Gifts and Requests |
| • Policy 8305 | Federal Grant Administration |

Action: Ms. McMichael moved that the Board approve the revised policies for adoption as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – 2019-2020 Official Renewal Child Nutrition Procurement Bids:

Mr. Huss recognized Ms. Erselle Young for comments regarding the 2019-2020 Official Renewal Bids for the Child Nutrition procurement bids. Ms. Young presented the bids for 2019-2020 stating all vendors have agreed to the same terms as agreed upon in the 2017-2018 with no increased fee in the fixed fee per case delivered price or service prices. Ms. Young requested board approval.

Action: Ms. Bell moved that the Board approve the 2019-2020 official renewal child nutrition procurement bids as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – 2019-2020 New Child Nutrition Procurement Bids:

Mr. Huss recognized Ms. Erselle Young for comments regarding the 2019-2020 new Bids for the Child Nutrition grocery supplier. Ms. Young presented the bids for US Foods as the grocery supplier for 2019-2020. Ms. Young requested board approval.

Action: Ms. Bell moved that the Board approve the 2019-2020 new child nutrition bid for US Foods as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the gifts, grants and donations. Dr. Perkins presented the gifts, grants and donations list for board approval (Attachment 4-A).

Action: Ms. McMichael moved that the Board approve the gifts, grants and donations as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Leaksville-Spray Roof Bid Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Leaksville-Spray Roof Bid proposal. Dr. Parks presented the recommendation for the proposal for roof replacement at Leaksville-Spray Elementary School using Allied Roofing who was the lowest bidder for the project.

Action: Ms. Bell moved that the Board approve the proposal for roof replacement at Leaksville-Spray Elementary School as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Morehead High School Security Vestibule Bid Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Morehead High School Security Vestibule proposal. Dr. Parks presented the recommendation for the Morehead High School Security Vestibule with H.M. Kern Corporation with the lowest bid of \$98,000 (Attachment 5-A).

Action: Ms. Bell moved that the Board approve the Morehead High School Security Vestibule project with H.M. Kern Corporation as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Lincoln Elementary Driveway Extension Project Agreement:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the driveway extension project at Lincoln Elementary School. Dr. Parks presented the recommendation that the Board enter into an agreement with the NC Department of Transportation to construct an 18-foot driveway for additional vehicular storage during drop off and pick times at Lincoln Elementary School. Dr. Parks stated the NC Department of Transportation is funding the project with the understanding RCS will maintain the driveway. Dr. Parks reviewed the agreement provided by NC Department of Transportation for the project (Attachment 6-A).

Action: Mr. Isley moved that the Board approve to enter into the agreement with the NC Department of Transportation for the driveway extension at Lincoln Elementary School as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Fuel Oil Tanks:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the closure of existing underground storage tanks. Dr. Parks presented the recommendation for board approval for A&D Environmental to close three existing underground storage tanks on Rockingham County Schools property with an estimated cost of \$39,370.00. Dr. Parks reviewed the pricing for the project, recommending closing the tanks in place versus removal of the tanks (Attachment 7-A). Dr. Parks stated the tanks are located as listed below.

- Booker T. Washington
- Johnson Street
- Old Williamsburg

Action: Ms. Bell moved that the Board approve the closure of three existing underground storage tanks in place by A&D Environmental as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – RFP for Classroom Technology:

Mr. Huss recognized Ms. Kacey Sensenich for comments regarding the RFP for laptops and chromebooks. Ms. Sensenich presented the recommendation for the purchase of 3800 Lenovo Chromebooks for the 4 traditional high schools at a cost of \$1,205,478.56. Ms. Sensenich presented the recommendation for the purchase of 300 Lenovo Windows laptops for the Early College at a cost of \$280,371.03. Ms. Sensenich stated board approval is needed for the Finance Office to seek a lease option for payment of these classroom devices (Attachment 8-A).

Action: Ms. McMichael moved that the Board approve to authorize the Finance Department to seek the lease option for the purchase of the classroom devices as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Adoption of the Early College High School Calendar on Second Reading for 2019-2020:

Mr. Huss recognized Dr. Perkins for comments regarding the Early College High School calendar. Dr. Perkins presented the 2019-2020 Early College High School Calendar for board adoption on second reading (Attachment 9-A).

Action: Ms. Bell moved that the Board approve the Early College High School Calendar on second reading as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

RGHS Track Update:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Rockingham County High School track. Dr. Parks stated the Timmons Group was approved to provide professional services for this project at the May 6, 2019 Board Meeting. Dr. Parks stated Mr. Adam Carroll, Project Manager with Timmons Group will provide information on the geotechnical result and scope of work and project timeline. Mr. Carroll stated he will be working on the cost estimate for the project. Mr. Carroll provided the scope of project plans.

Update on Head Start Status:

Mr. Huss recognized Dr. Stephanie Ellis for an update on the status of Head Start Application. Dr. Ellis stated the completed application was submitted on 2-8-2019. On 4-12-2019 the grant application was recognized and given an application number. On 4-19-19 Dr. Shotwell and Dr. Cindy Corcoran contacted Congressman Mark Walker's Office for a Letter-of-Support. Dr. Ellis and Dr. Corcoran presented the timeline of the attempted communication with the Federal Office of Head Start, stating no official update has been received from that office indicating RCS has been awarded the grant for the Head Start Program.

Superintendent's Report: (Dr. Shotwell was absent due to an illness – Dr. Sonja Parks delivered the report.)

Mr. Huss recognized Dr. Sonja Parks for the Superintendent's Report.

Dr. Parks congratulated Rockingham County graduates.

Dr. Parks commented the RCS Outstanding Mathematics Teacher of the Year is Ms. Signe Holley, a 4th grade teacher of Douglass Elementary School.

Dr. Parks stated the RCHS US Air Force JROTC Program has been awarded their 15th consecutive Distinguished Unit Award.

Dr. Parks stated that RCS is one of three school districts in the state to receive a grant to expand Mental Health Services for students. The grant is for \$2.6 million.

Dr. Parks stated RCS has been awarded a National Lunch Program Equipment Assistance Grant for \$33,059.62 to Central Elementary School.

Dr. Parks stated the Parent Resource Center Summer Reading Program is available in Eden and Reidsville.

Dr. Parks stated the Summer Read to Achieve Reading Camp will take place at ten sites and serve 1st, 2nd and 3rd graders that were qualified for the program.

Dr. Parks stated the Summer Feeding Program is running June 4th – August 8, 2019 for breakfast and lunch at McMichael, Leaksville-Spray and Moss Street.

Dr. Parks stated there are several STEAM opportunities at Reidsville Middle.

Dr. Parks stated the Back to School Convocation is scheduled for August 19, 2019 at 1:00 – 3:00 p.m. at Reidsville High School Auditorium.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and superintendent evaluation format according to N.C. General Statute 143-318.11-1. (a) 1. (6), seconded by Mr. Isley. The vote was 6/0.

Action: Ms. Rakestraw moved to return to open session, seconded by Ms. McMichael. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Administrative Contract:

Trina McCoy

Effective 7/1/19-6/30/23

Employments:

—Administration

—Licensed

Erika Hernandez

Effective 8/19/19

Kelly Ingram

Effective 8/19/19

Ashlea Johnson

Effective 8/19/19

Naomi Mitchem

Effective 8/19/19

Elisabeth Ownbey

Effective 8/19/19

Matthew Soyars

Effective 8/19/19

Allyson Underwood

Effective 8/19/19

Sage Brown

Effective 8/19/19

Lauren Fabian
Effective 8/19/19

Stephen Kiss
Effective 8/19/19

Laura Meszaro
Effective 7/19/19

—**Classified**

Joseph Griffin
Effective 8/19/19

Terminations:

—**Licensed**

—**Classified**

Zachary Tuttle
Effective 3/4/19

Transfers:

—**Administration**

Christy Bailey
Effective 7/1/19

Laura Carter
Effective 8/1/19

Melissa Hamilton
Effective 8/1/19

Trina McCoy
Effective 7/1/19

Tia Scales
Effective 8/1/19

Joan Tatum
Effective 8/1/19

Roy Weaver
Effective 7/1/19

—**Licensed**

Natalia Broeker
Effective 8/19/19

Kimberly Garrett
Effective 8/19/19

Kelly LaPrade
Effective 8/19/19

Wendy Southard
Effective 8/19/19

Yolanda Stubblefield
Effective 8/19/19

Angela Wilson
Effective 8/19/19

Diane Zihal
Effective 7/1/19

Melissa Bailey
Effective 8/19/19

Deborah Bliss
Effective 8/19/19

Jeanie Clark
Effective 8/19/19

Amy DeFalco
Effective 8/19/19

Kimberley Doran
Effective 8/19/19

Ashley Drexler

Effective 8/19/19

Susan Fullerton

Effective 8/19/19

Lauren Kennedy

Effective 8/19/19

Jimmy Knight

Effective 8/19/19

Tania Martin

Effective 8/19/19

Lisa Truitt

Effective 8/19/19

Jordan Vickers

Effective 7/19/19

Jared Williams

Effective 8/19/19

—**Classified**

Kim Lemons

Effective 7/1/19

Stephanie Vickers

Effective 7/1/19

Ashley Belton

Effective 8/19/19

Mary Boyd

Effective 8/19/19

Regina Gunter

Effective 7/1/19

Felishia Hill

Effective 8/19/19

Marcelle Laidlow

Effective 6/4/19

Megan McBroom

Effective 8/19/19

Nathaniel Millner

Effective 8/19/19

Kristy Moore

Effective 8/19/19

Jill Pearman

Effective 8/19/19

Camillia Sanders

Effective 7/1/19

Catherine Sparrow

Effective 6/4/19

Rachel Sprague

Effective 8/19/19

Connie Strader

Effective 8/19/19

Nicole Taylor

Effective 8/19/19

Resignations:

—**Administration**

—**Licensed**

Katie Coleman

Effective 6/14/19

Ashley Gentry

Effective 6/14/19

Lisa Haney

Effective 6/14/19
Wendy Pruitt
Effective 6/14/19
Crystal Tate
Effective 6/3/19
Rebekah Tulloch
Effective 5/28/19
Barbara Woodcock
Effective 6/14/19
Christina Boucher
Effective 6/14/19
Keri Jones
Effective 6/14/19
Melodie Miller
Effective 6/14/19
Gwendolyn Townsend
Effective 6/14/19
Philip Weinbrecht
Effective 6/14/19
—**Classified**
Carol Leddie-Matthews
Effective 5/16/19
Celeste Morris
Effective 6/13/19
Tammy Neal
Effective 6/4/19
Anita Robertson
Effective 6/3/19
Retirements:
—**Administrative**
—**Licensed**
Kathy Combs
Effective 7/1/19
Robert Craddock
Effective 9/1/19
Brett Denney
Effective 9/1/19
—**Classified**
David Hickman
Effective 7/1/19
Terry Aiken
Effective 9/1/19
Leave Requests:
None

Action: Mr. Isley moved to accept the **amended personnel report** as presented, seconded by Ms. McMichael.
The vote was 6/0.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

July 15, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
June 25, 2019
1:00 p.m.
Special Called Board Meeting – Via Conference Call

Present: Vice Chair, Ms. Paula Rakestraw. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley, and Ms. Amanda Bell. Administrative Staff present; Dr. Rodney Shotwell, Superintendent; Ms. Annie Ellis, Financial Officer; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of Curriculum and Instruction; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Mr. Nick Herman, Board Attorney and Ms. Renee Everhart, Board Secretary were present. Board Member Mr. Wayne Kirkman was absent. Board Chair Mr. Huss was absent. Ms. Rakestraw was assigned to act in the capacity of Board Chair by Mr. Huss. This meeting is provided via conference call due to the scheduling in June.

CALL TO ORDER

Ms. Rakestraw called the meeting to order.

ROLL CALL

The Board members stated their names. Five members were present.
The Board Attorney Mr. Nick Herman joined via conference call.
This is not considered an individual remote dial-in for board members.

MOMENT OF SILENCE

The Board had a moment of silence to remember the passing of “Coach Pass”, Mr. William Curtis Pass.

ACTION ITEMS

Approval – Exceptional Children Program Contracts with Vendors:

Ms. Rakestraw recognized Dr. Stephanie Ellis for comments regarding the vendor contracts with the Exceptional Children Department. Dr. Ellis presented the following vendors for services with the Exceptional Children Program and Instructional Support Services Department for the 2019-2020 school year. Dr. Ellis gave a description of the services provided by each of the vendors (Attachment 1-A).

Carolina Kids, Inc.
Youth Haven
Cheshire Center, Inc.
Guiding Hands, PLLC
Invision Services, Inc.

Action: Ms. Bell moved that the Board approve the vendors for services with the Exceptional Children Program and the Instructional Support Services Department as presented. Ms. McMichael seconded the motion. The vote was 5/0.

Approval – Copier Contract:

Ms. Rakestraw recognized Ms. Annie Ellis for comments regarding the copier contract. Ms. Ellis presented the Ricoh Product Schedule and Order Agreement for the district-wide copier contract. Ms. Ellis stated that Ricoh is on State Contract and a RFP was not required. However, a RFP was posted for the district-wide copier contract. Ricoh was the lowest bid and also provided better services. Ms. Ellis presented the Ricoh copier contract for the board approval.

Action: Mr. Isley moved that the Board approve the Ricoh copier contract as presented. Ms. Bell seconded the motion. The vote was 5/0.

Approval – 2019-2020 Workers’ Compensation:

Ms. Rakestraw recognized Ms. Ellis for comments regarding the Workers’ Compensation. Ms. Ellis presented the recommendation that the Board contract for local workers’ compensation insurance with the North Carolina School Boards Trust for the 2019-2020 school year. Ms. Ellis stated the estimated fund contribution for 2019-2020 is \$296,454. Ms. Ellis stated the fund contribution has steadily decreased each year since 2016. The district has contracted for the past several years with the North Carolina School Boards Trust for these services.

Action: Ms. Bell moved that the Board approve the Workers’ Compensation agreement and the 2019-2020 invoice as presented. Ms. McMichael seconded the motion. The vote was 5/0.

Approval – Budget Amendments:

Ms. Rakestraw recognized Ms. Ellis for comments regarding the budget amendments. Ms. Ellis presented the following budget amendments for board approval (Attachment 2-A).

Budget Amendment #36 – State Public School Fund
Budget Amendment #37 – Local Current Expense Fund
Budget Amendment #38 – Federal Grant Fund
Budget Amendment #39 – Capital Outlay
Budget Amendment #40 – School Food Service Fund
Budget Amendment #41 – Special Fund
Budget Amendment #42 – Other Restricted Fund

Action: Mr. Wyatt moved that the Board approve the budget amendments as presented. Mr. Isley seconded the motion. The vote was 5/0.

Action: Mr. Isley moved to adjourn, seconded by Ms. McMichael. The vote was 5/0.

Minutes read and approved:

Ms. Paula Rakestraw, Vice Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

July 15, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Central Administrative Offices 511

Harrington Highway

Eden, NC 27288

July 15, 2019

6:00 PM

REGULAR BOARD

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Ms. Ann Marie Ellis, Executive Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Members Mr. Wayne Kirkman and Mr. Doug Isley were absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Five board members were present at roll call.

Mr. Huss recognized students attending from the Rockingham Community College.

ANNOUNCEMENTS

Mr. Huss announced there is no work session scheduled in July.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, August 12, 2019 at the Central Administrative Offices in Eden.

Mr. Huss announced the Work Session is scheduled at 6:00 p.m. on Monday, August 26, 2019 at the Central Administrative Offices in Eden.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Bell moved to approve the agenda. Ms. McMichael seconded the motion and the vote was 5/0.

RECOGNITIONS / AWARDS

1. Board Member Mr. Bob Wyatt recognized the three finalist and the winner for the Aubrey Lee Brooks Scholarship as listed below.

Finalist:

- MaKenzie Wilson – Rockingham Early College
- Taylor Key – Rockingham County High
- Lediah King – Rockingham County High

Winner:

- Morgan Wharton – Reidsville High

HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Mr. Ron Price – Mr. Price addressed the Board with an invocation. Mr. Price addressed the Board regarding the Moss Street Partnership School. He stated it is time for re-evaluation of the school and make changes.
2. Ms. Diane Parnell – Ms. Diane Parnell addressed the Board regarding she is in favor of bringing back the Valedictorian for graduates. Ms. Parnell addressed the board regarding the importance of the Freedom of Religion.

Board Comments:

Mr. Wyatt stated he and Mr. Huss recently attended the Douglass School Summer Reading Program orientation and it was excellent.

Ms. McMichael congratulated Dr. Shotwell for receiving the UNCG “Distinguished Career Award” on May 10, 2019. Ms. McMichael also congratulated Dr. Shotwell for being named as 1 of the 2 Superintendents from North Carolina named to the American Association of Superintendent and School Administrators Executive Board.

Ms. Bell congratulated Dr. Shotwell on his recognition by UNCG and being named to the AASA Executive Board.

Ms. Rakestraw stated she is very excited the school district was awarded the Head Start Program Grant.

CONSENT AGENDA

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes and SACC early childhood substitutes list for 2019-2020.
2. Board of Education meeting minutes for approval:
 - June 10, 2019 – Open Session Meeting Minutes
 - June 25, 2019 – Open Session Special Called Meeting Minutes

Action: Ms. Bell moved that the Board approve the consent items as presented. Ms. Rakestraw seconded the motion. The vote was 5/0.

Bus Driver Substitute / Volunteer List:

None

Child Nutrition Substitute List:

Ann White

SAC/Early Childhood Center Substitute List:

None

Bus Monitor Substitute:

None

Substitute Teacher List:

Lakiesha Watkins
Stephanie Wright

ACTION ITEMS

Approval – Rockingham County High School Track Bid Proposal

Mr. Huss recognized Dr. Sonja Parks for comments regarding the RCHS track bid. Dr. Parks stated the bid opening was held today for the RCHS track and no bids were received. Mr. Adam Carroll spoke as well and stated they will work to bring a future bid to the board. No action was taken as there was no bid to accept on behalf of the Board.

Approval – Auction for Surplus Property Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the plan for disposing surplus property. Dr. Parks stated the district is prepared to move forward with disposing of surplus property according to Policy 6560. She stated items will be sold on site at the old Williamsburg Elementary School and Lawsonville Elementary Schools which will include chairs, tables, desk and kitchen equipment. The junk items inventoried at the Maintenance Department will be auctioned as well. Dr. Parks presented the auction proposal from Mr. Kenneth Smithey stating all profits will be placed in the Capital budget for school district repairs.

Action: Mr. Wyatt moved that the Board approve that Dr. Parks proceed and is authorized to set dates for the auctions as needed. Ms. McMichael seconded the motion. The vote was 5/0.

Note: Board Chair, Mr. Huss welcomed County Commissioner Kevin Berger to our meeting.

Approval – Performance Contract Investment Grade Audit:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Performance Contract Investment Grade Audit (IGA). Dr. Parks requested the board approve the Energy Service Agreement between Johnson Controls, Inc. and Rockingham County Schools and moving forward with the Investment Grade Audit phase (Attachment 1-A). Ms. Kim Smith, Senior Account Executive with Johnson Controls provided an update and answered questions.

Action: Ms. Bell moved that the Board approve the Energy Service Agreement with Johnson Controls, Inc. and move forward with the Investment Grade Audit phase as presented. Ms. Rakestraw seconded the motion. The vote was 5/0.

Approval – Federal Program Comprehensive Continuous Improvement Plan (CCIP):

Mr. Huss recognized Dr. Charles Perkins for comments regarding the Comprehensive Continuous Improvement Plan (CCIP). Dr. Perkins presented the CCIP for the district's federal funding application (Attachment 2-A). Dr. Perkins stated board approval is needed prior to the submission of the application. Dr. Perkins requested board approval of the consolidated application for the federal funding CCIP.

Action: Ms. Bell moved to approve the 2019 federal application for CCIP as presented. Ms. Rakestraw seconded the motion. The vote was 5/0.

Approval – Out-of-County Tuition Calculation for 2019-2020:

Mr. Huss recognized Ms. Ann Ellis for comments regarding the out-of-county tuition calculation for 2019-2020. Ms. Ellis presented the out-of-county tuition per pupil calculation for \$1,255 for board approval.

Action: Ms. Bell moved the Board approve the out-of-county per pupil tuition calculation for 2019-2020 as presented. Ms. McMichael seconded the motion. The vote was 5/0.

Approval – Revised Policies:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the revised policies for adoption. Dr. Corcoran presented the revised policies for board adoption as recommended by the Policy Committee.

Policy 1510/4200/7270	School Safety
Policy 1710/4021/7230	Prohibition Against Discrimination, Harassment, and Bullying
Policy 1720/4015/7225	Discrimination, harassment, and Bullying Complaint Procedure
Policy 3640	Child Care Programs
Policy 4300	Student Behavior Policies and Code of Student Conduct

Action: Ms. McMichael moved the Board approve the revised policies as presented. Ms. Bell seconded the motion. The vote was 5/0.

Approval – Beginning Teacher Plan 2019-2020:

Mr. Huss recognized Ms. Angela Martin for a presentation on the 2019-2020 Beginning Teacher Plan. Ms. Martin presented the Beginning Teacher Support Program and the BTSP Plan 2019-2020. Ms. Martin requested the board approve the 2019-2020 Beginning Teacher Plan. Ms. Martin presented a powerpoint presentation on the current program with updates for the 2019-20 school year as well.

Action: Mr. Wyatt moved that the Board approve the 2019-2020 Beginning Teacher Plan as presented. Ms. McMichael seconded the motion. The vote was 5/0.

Approval – Gifts and Donations:

Mr. Huss recognized Dr. Shotwell for comments regarding various monetary donations and grants. Dr. Shotwell requested the Board's approval for the acceptance of the following monetary donations as presented (Attachment 3-A).

Action: Ms. McMichael moved that the Board approve the acceptance of the gifts, grants and donations as presented. Ms. Rakestraw seconded the motion. The vote was 5/0.

Approval – Purchase of Software for District-wide Copiers:

Mr. Huss recognized Ms. Ann Ellis for comments regarding the Ricoh order agreement for district-wide copier software. Ms. Ellis presented the plan from Ricoh for an agreement for the purchase of the "Papercut" software for the district-wide copiers. Ms. Ellis stated this software purchase is required to allow cloud-based printing and monitoring of copier activity. Ms. Ellis presented the terms of the 5-year agreement and answered the board questions (Attachment 4-A).

Action: Ms. Bell moved that the Board approve the purchase agreement of the Papercut software for the district-wide copier plan with a five-year term as presented. Ms. McMichael seconded the motion. The vote was 5/0.

Approval – Purchase Orders Needed for Curriculum and Instruction:

Mr. Huss recognized Ms. June Nealy for comments regarding needed purchases. Ms. Nealy presented information regarding the Mentoring Minds Motivation Series and Achieve3000 subscription. Ms. Nealy stated these are continuation of products used by the school district. Ms. Nealy stated board approval is required due to the costs as stated.

Mentoring Minds Motivation Series - \$91,037.04
Achieve3000 Subscription - \$261,596.00

Ms. Nealy presented for board approval.

Action: Mr. Wyatt moved that the Board approve the needed purchase for Mentoring Minds Motivation Series and Achieve3000 as presented. Ms. Rakestraw seconded the motion. The vote was 5/0.

REPORTS / DISCUSSION ITEMS

Operations and Logistics Updates:

Mr. Huss recognized Dr. Sonja Parks for the Operations and Logistics Report. Dr. Parks reported on the following project and updates.

- Student Reassignment Update
- Lincoln Elementary School Driveway Extension
- Leaksville-Spray Elementary School Roof
- Reidsville Middle School Cooling Tower
- Fuel Oil Tank Update
- Reidsville High School Roof – Invitations to Bid
- Reidsville High School Machining Lab
- Morehead High School Security Vestibule
- Installation of Interactive Projectors / Boards
- RCS Summer Feeding Program
- Bus Driver Orientation – We are hiring bus drivers

Western Tennis Court Project Report:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the western tennis courts. Dr. Parks introduced Mr. Adam Carroll as well to provide information on the report produced by The Timmons Group. Mr. Carroll reported the soil can provide adequate support for the tennis court pavement structure. Mr. Carroll stated Timmons Group will now begin the design phase and bring plans to the Board of Education for review.

Curriculum and Instruction Summer Updates:

Mr. Huss recognized Dr. Charles Perkins for comments regarding Curriculum and Instruction updates. Dr. Perkins reported on the following areas.

- Summer School Retesting
- Summer SIT Academy (School Improvement Teams)
- Summer Reading Camp
- iStation – Teachers are registered for the sessions
- Course Revision and Creation
- Professional Development
- Curriculum Resource Reviews
- Comprehensive Needs Assessment and Review for CCIP – Federal Programs
- Digital Learning / Personalized Learning
- Schools That Lead – Pilot Program at Douglass, Holmes and Morehead
- DPI Summer Math Institute

Child Care Survey Results:

Mr. Huss recognized Dr. Cindy Corcoran for a report on child care survey results. Dr. Corcoran stated a parent survey at South End Elementary School to determine interest for a Before and After School Child Care Program. Dr. Corcoran stated three options were available for Board consideration. Ms. Kim Williams presented the three options for the Before and After School Child Care Program. Dr. Corcoran stated the board will have the opportunity to take action at the August board meeting.

Option 1: Option 1 is a projection of the cost of opening a site at South End with a minimum of 25 students. Projected Loss is \$3,523.07

Note: The gymnasium at South End is not air conditioned as required by the Sanitation Department for state guidelines.

Option 2: Option 2 is a projection of transporting a minimum of 25 students to the Monroeton site. This option would require a full-time group leader and as part-time sub. The maximum capacity set forth by the State Consultant is 95 and could create a problem for Monroeton site.

Option 3: Option 3 is offering to transport a maximum of 15 students from South End to the Monroeton site by our Transportation Department. There would be no minimum number but a maximum of 15 students to be enrolled from the South End site.

Report on Timeline for the Sale of the Johnson Street Property:

Mr. Huss recognized Dr. Shotwell for comments regarding the sale of the Johnson Street property. Dr. Shotwell stated that Will Flynt is analyzing the Johnson Street property to get an accurate appraisal to determine the value. Dr. Shotwell stated that request for proposals to select a realtor are being developed and will be presented to the Board for consideration and approval of a realtor to represent the school district for the sale of the Johnson Street property at the August board meeting.

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell stated the school district was awarded the Head Start Program Grant on July 5, 2019.

Dr. Shotwell reported the vacancies for the school district.

Dr. Shotwell reported the Scholarships and Awards totals by high school as listed:

McMichael High	Offered: \$11,274,610	Graduates: 218
Morehead High	Offered: \$3,307,798	Graduates: 200
Reidsville High	Offered: \$7,282,481	Graduates: 180
Rockingham County High	Offered: \$5,164,083	Graduates: 275
Rockingham Early College	Offered: \$1,047,880	Graduates: 62
Total Scholarships Offered:	\$28,076,852	Graduates: 935

Dr. Shotwell said a sincere thank you to all of the community, civic organizations and private benefactors for their continued support of Rockingham County Schools.

Dr. Shotwell reported on the Summer Graduation Ceremony held on July 17, 2019 at the Central Office board room.

Dr. Shotwell reported the Back to School Convocation will be held at the Reidsville High School Auditorium on August 19, 2019 at 1:00 – 3:00 p.m.

Dr. Shotwell stated it is time to Stuff the Bus. Locations are the Walmart Supercenters at Eden, Reidsville, and Mayodan on August 23 – 24, 2019.

Announcements – Mr. Huss Board Chair:

Mr. Huss stated he did not have any announcements.

Note: The Personnel Report was discussed in the Closed Session prior to the regular board meeting.

PERSONNEL ACTIONS

Employments:

—Administration

Rebecca Wells
Effective 8/1/19

—Licensed

Rachel Alley
Effective 8/1/19
Cody Beasley
Effective 8/19/19
Derra Black
Effective 8/19/19
Takia Blackwell-Price
Effective 8/19/19

Samuel Boerboom
Effective 8/19/19
Terri Burcham
Effective 8/19/19
Candice Corcoran
Effective 8/19/19
Jennifer Crane
Effective 8/19/19
Tammy Greenawalt
Effective 8/19/19
Hayleigh Hall
Effective 7/19/19
Jenna Harmon
Effective 8/19/19
Shikela Harris
Effective 8/19/19
Elizabeth Harrold
Effective 8/19/19
Jeremy Hartzell
Effective 8/19/19
Tacoa Hill
Effective 8/19/19
Karen James
Effective 8/16/19-6/12/20
Carleigh Joyce
Effective 8/19/19
Kaysy Joyce
Effective 8/19/19
William Joyner
Effective 8/1/19
Carol Kubic
Effective 8/19/19
Susan Kunar
Effective 8/19/19
Kristen Martin
Effective 7/19/19
Jamie McGuinn Clark
Effective 8/19/19
Katelyn Mitchell
Effective 8/19/19
Willie Nicholson
Effective 8/19/19
Larry Nix
Effective 8/1/19
Stacey Olsen
Effective 8/19/19
Maegan Parker
Effective 8/19/19
Andrea Paul
Effective 8/19/19
Ashley Peoples
Effective 8/19/19
Sarah Petty
Effective 8/19/19
Hannah Revis
Effective 8/19/19
Mary Shaffer
Effective 8/19/19

Samantha Shelton
Effective 8/19/19
Sydney Simpson
Effective 8/16/19
Leigh Ann Slaughter
Effective 8/19/19
Timmy Snow
Effective 8/19/19
Daniel Toldoziecki
Effective 8/19/19
Lauren Turner
Effective 8/19/19
Devan Ward-Walsh
Effective 8/19/19
Laura Weatherly
Effective 7/19/19
Erin Weston
Effective 8/19/19
Darnell Wilson
Effective 8/19/19
Alison York
Effective 8/19/19
Jocelyn Anderson
Effective 8/19/19
William Bradshaw
Effective 8/19/19
Olivia Lusk
Effective 8/19/19
James Miley
Effective 8/19/19
Barbara Moore
Effective 8/19/19
Jade Tolles
Effective 8/19/19
Claudia White
Effective 7/19/19
—**Classified**
Donna Collins
Effective 8/19/19
Justin Cunningham
Effective 8/19/19
Aron Daniel
Effective 8/19/19
Elizabeth Ferguson
Effective 8/19/19
Mary Hagwood
Effective 8/19/19
Roxanne Hammack
Effective 8/19/19
Logan Hardin
Effective 8/19/19
Kimberly Jackie
Effective 8/19/19
Melissa Kelley
Effective 8/19/19
Sydney Lawson
Effective 8/19/19
Scarlett Liles

Effective 8/19/19
Maggy Greeson
Effective 6/24/19
Camika Marton
Effective 8/19/19
Cheryl Moore
Effective 8/26/19
JaWanda Moore
Effective 8/19/19
Robert Neal
Effective 7/1/19
Charlene Pettie
Effective 8/19/19
Karen Reichenbach
Effective 8/19/19
Brittany Slade
Effective 8/19/19
Deana Thomas
Effective 8/19/19
Holly Warner
Effective 8/19/19
Gale Galloway
Effective 8/26/19
Rose Graves
Effective 8/19/19
Micheala Holmes
Effective 8/19/19
Brianna McCandies
Effective 8/19/19
Jennifer Miller
Effective 7/9/19
Timothy Peters
Effective 8/26/19
Brittany Poindexter
Effective 8/19/19
Janice Smith
Effective 7/17/19
Reggie Smith
Effective 8/19/19
Florine Ward
Effective 8/19/19
Terminations:
—Administration
—Licensed
—Classified
Camillia Sanders
Effective 6/26/19
Transfers:
—Administration
—Licensed
Dian Brim
Effective 8/19/19
Wendy Carter
Effective 8/19/19
Tavia Clemendor
Effective 8/19/19
Rebecca Everett
Effective 8/19/19

Tiffany Finney
Effective 8/19/19
Nickie Freeman-Winters
Effective 8/1/19
Heather French
Effective 8/19/19
Jenna French
Effective 8/19/19
DeVona Hampton-William
Effective 8/19/19
Jennifer Hankins
Effective 8/19/19
Stephanie Knight
Effective 8/19/19
Amanda-Fay Korn
Effective 8/19/19
Kasey Mitchell
Effective 8/19/19
Walter Moore
Effective 8/19/19
William O'Neil
Effective 8/19/19
Corrine Ore
Effective 8/19/19
Kevin Ore
Effective 8/19/19
Amanda Perkins
Effective 8/1/19
Bonnie Petersen
Effective 8/19/19
Dorothy Prevette
Effective 8/19/19
Sarah Seymour
Effective 8/19/19
Janice Stokes
Effective 8/19/19
Katie Tillotson
Effective 8/19/19
Casey Tuttle
Effective 8/19/19
Rebekah Williams
Effective 8/19/19
—Classified
Debra Benjamin-Barnes
Effective 7/29/19
Lauren Brooks
Effective 8/19/19
Kristin Bullins
Effective 8/19/19
Jerry Carter
Effective 7/1/19
Kayla DeHart
Effective 7/1/19
Kimberly Ellington
Effective 8/19/19
Rebekah Frost
Effective 7/1/19
Kimberly Hodges

Effective 8/19/19

Charity Keen

Effective 8/19/19

Thomas Long

Effective 8/1/19

Shenitta Peterkin

Effective 8/19/19

Vicky Priddy

Effective 8/7/19

Jo Anne Rosser

Effective 8/19/19

Airyn Willis

Effective 7/1/19

Randy Houchins

Effective 7/24/19

Paula Horne

Effective 8/19/19

Resignations:

—Administration

—Licensed

Bridget Bowman

Effective 6/28/19

Natalie Jobe

Effective 6/17/19

Melinda Learned

Effective 6/27/19

Vicki Longhofer Copeland

Effective 7/2/19

Hal York

Effective 6/30/19

Joy Toms

Effective 7/17/19

—Classified

Aron Daniel

Effective 7/11/19

Gale Galloway

Effective 7/9/19

Logan Hardin

Effective 7/9/19

Veronica Hutchens

Effective 7/8/19

Kaitlin Cardwell

Effective 5/16/19

Bernice Motley

Effective 6/17/19

Courtney Shelton

Effective 6/13/19

Sarah Walter-Chambers

Effective 6/14/19

Retirements:

—Administrative

—Licensed

Laura Collins

Effective 10/1/19

Bret Hart

Effective 9/1/19

—Classified

Howard Martin

Effective 8/1/19

Robert Middleton
Effective 10/1/19
Leave Requests:
None

Action Ms. Bell moved to accept the **amended personnel report** as presented, seconded by Ms. Rakestraw.
The vote was 5/0.

Action: Ms. McMichael moved to adjourn, seconded by Ms. Rakestraw. The vote was 5/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

August 12, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Central Administrative Offices 511

Harrington Highway

Eden, NC 27288

August 12, 2019

6:00 PM

REGULAR BOARD

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Ken Scott, Director of HR Certified Staff and CTE Director; Ms. Ann Marie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Board Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call.

ANNOUNCEMENTS

Mr. Huss announced the Work Session is scheduled for Monday, August 26, 2019 at the Central Administrative Offices at 511 Harrington Highway, Eden, NC.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, September 9, 2019 at Morehead High School Auditorium at 134 North Pierce Street, Eden, NC.

Mr. Huss announced the Teacher of the Year Banquet is scheduled at 6:00 p.m. on Tuesday, September 24, 2019 at Pennrose Park Country Club in Reidsville, NC.

Mr. Huss announced the Board of Education has scheduled a Board Retreat for Monday, September 23, 2019 beginning at 4:00 p.m. The location is the Central Administrative Offices at 511 Harrington Highway, Eden, NC.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. McMichael moved to amend the agenda to remove Item 8.6 due to information received today from the family. Mr. Wyatt seconded the motion and the vote was 6/0.

NOTE: Mr. Huss recognized Sheriff Sam Page for attending the meeting this evening.

RECOGNITIONS / AWARDS

1. Board Member Ms. McMichael, Dr. Shotwell and Dr. Ken Scott recognized Ms. Dana Weston from the UNC Rockingham Health Care for the sponsorship the textbook purchase for the Anatomy and Physiology classes studying Health Science in the Rockingham County Schools. Ms. Dana Weston, Chief Executive Officers of UNC-Rockingham Health Care accepted the plaque on behalf of the hospital.

HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Mr. Ron Price – Mr. Price addressed the Board regarding minutes from the April 2018 meeting and a past news article from April 2018.
2. Mr. Tyres Tatum – Mr. Tatum addressed the Board regarding he is in favor of bringing back the Hunter Safety Program for students in our school district curriculum.

Board Comments:

Mr. Isley thanked those that attended the recent surplus inventory auction at the old Williamsburg School. He encouraged everyone to attend the upcoming auctions scheduled at Lawsonville School and Johnson Street properties on September 21 at 9:30. He also said the last auction is scheduled for October 12 at 9:30 at the RCS Transportation Garage. Mr. Isley stated it is a great way for the school district to clear out old and unused items and to make money for the school district at the same time.

Ms. Bell welcomed back the teachers and staff for the start of the new school year.

CONSENT AGENDA

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes, Head Start Subs and SACC early childhood substitutes list for 2019-2020.
2. Contracts Exceeding \$35,000 (Board Policy 6420) – Ms. Annie Ellis
 - School Specialty Inc. – Interactive Projector Boards costing \$47,974.35
 - Wenger Corporation – Lockers costing \$51,086.78
3. Board of Education meeting minutes for approval:
 - July 15, 2019 – Open Session Meeting Minutes

Action: Mr. Isley moved that the Board approve the consent items as presented. Ms. Bell seconded the motion. The vote was 6/0.

Bus Driver Substitute / Volunteer List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

None

Bus Monitor Substitute:

None

Substitute Teacher List:

None

Head Start Substitute Teacher List:

Helen Knight

Toye Rowe

NOTE: Board Chair Mr. Huss recognized County Commissioner Kevin Berger for attending the meeting this evening.

ACTION ITEMS

Approval – Before and After School Care Program at South End School.

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the Before and After School Care Program at South End School. Dr. Corcoran stated the board reviewed three options at the July meeting for the opportunity for a Before and After School Care Program at South End Elementary School. Dr. Corcoran presented the three options for review as listed below. Dr. Corcoran requested the board provide a decision on the best option to move forward.

Option 1: A Before /After School Child Care Program based at South End School:

- A minimum of 25 students enrolled in the full program would generate the projected revenue of \$60,500.
- The cost of operations would include the hiring of 1 Site Coordinator, 1 Group Leader and 10 days of estimated sub pay and would generate the projected expenses at \$64,023.07.
- The projected year-end gain/loss would be at -\$3,523.07

Option 2: An Expansion of the After School Care Program based at Monroeton School:

- A minimum of 25 students bused after school to Monroeton on a white activity bus would generate \$60,500.
- The cost of operations would include the hiring of 1 Group Leader, mileage/gas of the bus and 10 days of estimated sub pay and would generate the projected expenses at \$47,664.96.
- The projected year-end gain/loss would be at \$12,835.04

Option 3: An Expansion of the After School Program based at Monroeton School:

- A maximum of 15 students bused after school to Monroeton on yellow bus #32 (at no charge) would cost \$43,500.
- The cost of operations would include the hiring of 1 four-hour employee and 10 days of estimated sub pay and would generate the projected expenses at \$14,401.13.
- The projected year-end gain/loss would be at \$29,098.87

Ms. McMichael stated the board would like to suggest advertising during Open House and through the end of September so that by September 30th the possibility remains open to move to Option 2.

Action: Ms. McMichael moved that the Board approve to move forward with Option 3 as presented, with the possibility to move to Option 2, by September 30 without board approval. Mr. Isley seconded the motion. The vote was 5/1. Ms. Bell voted opposed.

Approval – Reidsville High School Roof Bid Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Reidsville High School roof bid. Dr. Parks stated the district received six proposals from general contractors as sealed bids which were opened by Operations and Logistics Department on July 23, 2019 at 2:00 p.m. Dr. Parks presented the six bids with the winning bid going to Guaranteed Roofing for the full roof replacement at a cost of \$349,800.00. Dr. Parks presented the winning bid for board consideration and approval for Guaranteed Roofing.

Action: Ms. Bell moved that the Board approve that Reidsville High School roof bid from Guaranteed Roofing as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Instructional Materials and Resources:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the instructional materials and resources. Dr. Perkins requested the board approve the selection of supplemental learning materials used in the instructional program. Dr. Perkins stated he listed all current materials, software and resources for review and board approval (Attachment 1-A).

Action: Ms. Bell moved that the Board approve the instructional materials and resources as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Contract for Purchase of Equipment, Materials and Supplies Exceeding \$75,000 according to Board Policy 6430:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the purchase of equipment and materials exceeding \$75,000. Ms. Ellis stated per Board Policy 6430, purchasing requirements for equipment, materials and supplies exceeding \$75,000 must be approved by the Board of Education. Ms. Ellis presented the purchases/ payments as listed for board approval.

Budget Code	Name	Description	Amount
1-5850069311000	Rockingham County	SRO	\$95,153.80
1-5850069311000	City of Eden	SRO	\$108,898.27
1-5850069311000	Town of Madison	SRO	113,542.29
2-6610801326810	Serenic Software Inc	Total Care Plan Fiscal year 2019-20	\$115,090.00
1-6400015319000	ProLogic ITS, LLC	ESentire	\$125,653.63

Action: Ms. Rakestraw moved to approve the payment for the purchases as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Chromebook and HP laptop Lease Purchase Agreement:

Mr. Huss recognized Dr. Shotwell and Ms. Annie Ellis for comments regarding the chromebook and HP laptop lease purchase agreement. Dr. Shotwell presented the request to approve the lease-purchase of 3800 Chromebooks and 300 HP laptops for the cost of \$1,485,849.59. Dr. Shotwell stated the HP laptops are for the Early College with the Chromebooks going to the RCS students. Dr. Shotwell stated Board Attorney, Mr. Nick Herman has reviewed and approved the documentation for the lease-purchase agreement. Dr. Shotwell stated the repayment term is for 3 years with American Capital Financial Services. Dr. Shotwell presented the financing structure as listed below.

	<u>Payment Due</u>	<u>Payment Amount</u>	<u>Finance Cost</u>
Year 1	October 1, 2019	\$515,916.67	
Year 2	October 1, 2020	\$515,916.67	\$40,984.29
Year 3	October 1, 2021	\$515,916.67	\$20,916.13
	Totals:	\$1,547,750.01	\$61,900.42

Dr. Shotwell stated after board approval, the administration will request the County Commissioners to consent to certify the district's funding level during the period of the lease agreement at the Commissioner's meeting on August 19, 2019. Dr. Shotwell stated the Local Government Commission reviewed the repayment schedule of three years and stated the school district is not required to obtain approval from the LGC due to the repayment schedule was less than five years.

Action: Mr. Isley moved the Board approve the lease-purchase of 3800 Chromebooks and 300 HP laptops, not exceeding the quoted amount, and pending final legal review by the Board's Attorney and any additional requirements stated in NC General Statutes as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

Strategic Plan Vision 2020 Report:

Mr. Huss recognized Dr. Sonja Parks for the Strategic Plan Vision 2020 Report. Dr. Parks stated the district adopted a four-year plan to map success for all students. Dr. Parks stated the district is in the last year of the four-year plan. Dr. Parks reported a summary report updating the progress of the measurable goals and strategies. Dr. Parks stated the plans are posted on the RCS website listed RCS Strategic Plan webpage.

Operations and Logistics Updates:

Mr. Huss recognized Dr. Sonja Parks for the Operations and Logistics Report. Dr. Parks reported on the following project and updates.

- Auction Update
- Lincoln Elementary School Driveway Extension
- Leaksville-Spray Elementary School Roof
- Reidsville Middle School Machining Lab
- Fuel Oil Tank Update
- Morehead High School Security Vestibule
- Installation of Interactive Projectors / Boards

- RCS School Nutrition Program

Head Start Program Update:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the Head Start Program Update. Dr. Corcoran reported on the following areas.

- Grant for Head Start Program was awarded to RCS on July 5, 2019
- Onboarding Head Start Employees
 - Current Head Start employees were offered an opportunity to work in their previous roles
 - There is a reduction in the Head Start sites from 14 to 11
 - Head Start staff orientation took place during July and August
- Calendar of Events
 - August 19 is Kick Off for Preschool and Head Start Calendar
 - The school calendar for 2019-2020 was posted
 - The Head Start staff will attend the RCS Back to School Convocation
 - August 29-30 are the anticipated staggered entry days with September 3 scheduled as the start of a full week for students and staff
- Technical Support – Future Action Steps
 - New Vision Building will house Head Start – phones, internet, computer needs
 - Classrooms and instructional materials are needed
 - Parental contacts and home visits between now and August 28th

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell reported on the Summer Graduation Ceremony held on July 17, 2019 at the Central Office board room went very well and attendance has grown each year.

Dr. Shotwell stated the new RCS school district website is online effective August 1, 2019.

Dr. Shotwell stated the school district was awarded the Head Start Program Grant on July 5, 2019.

Dr. Shotwell reported the vacancies for the school district. There are 30 certified positions and 35 classified positions open as of August 5, 2019.

Dr. Shotwell stated Dr. Stephanie Ellis scheduled the 2nd Annual School Safety Summit for August 15 at RCMS Cafeteria. He invited the board members to attend the Safety Summit. Dr. Shotwell stated the district will honor the School Resources Officers at the meeting.

Dr. Shotwell reported the Back to School Convocation will be held at the Reidsville High School Auditorium on August 19, 2019 at 1:00 – 3:00 p.m. He invited the board to attend.

Dr. Shotwell stated it is time to Stuff the Bus. Locations are the Walmart Supercenters at Eden, Reidsville, and Mayodan on August 23 – 24, 2019.

Dr. Shotwell stated the open house for the school district are scheduled as: elementary August 22, 3:00 – 7:00; middle schools August 21, 3:00 – 7:00; high schools August 8 for freshmen at 4:00 and 6:00 for sophomores – seniors.

Dr. Shotwell stated the teachers are showing school spirit and are ready for students to return.

Dr. Shotwell stated the first day of school are:

- Dillard Academy July 29
- Early College August 12
- Traditional Schools August 26

Announcements – Mr. Huss Board Chair:

Mr. Huss stated the Board appreciates all the work Mr. Nick Herman, Board Attorney is doing for the Board of Education.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and partnership with district according to N.C. General Statute 143-318.11-1. (a) 1. (5) (6), seconded by Mr. Wyatt. The vote was 6/0.

Action: Ms. Rakestraw moved to **amend** the motion to go into Closed Session to include discussion of a student transfer matter, preserve the attorney client privilege, protected by law, according to N.C. General Statute 143-318.11-1. (a) 1.(1) (5) (6), seconded by Mr. Wyatt. The vote was 6/0.

Action: Mr. Isley moved to return to open session, seconded by Ms. McMichael. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

Jacob Anders

Effective 8/19/19

Jose Arcos

Effective 9/3/19

Georgianna Blankenship

Effective 8/19/19

Koury Gibson

Effective 9/3/19

Cody Hadas

Effective 8/19/19

Kaitlyn Ingram

Effective 8/19/19

Amanda Marchese

Effective 8/19/19

Elizabeth Pacifico

Effective 8/19/19

Suzanne Pell

Effective 8/19/19

Elizabeth Ramsey

Effective 8/19/19

Lillie Small

Effective 8/19/19

Magaly Torres

Effective 8/19/19

Constance Wade

Effective 8/19/19

Jarrod Wilkerson

Effective 8/19/19

Christie Benton

Effective 8/19/19

Kevin Curtis

Effective 8/19/19

Kimberly Jackie

Effective 8/19/19

Elizabeth Kirby

Effective 9/3/19

Sherri Kirk
Effective 8/19/19
Jeffrey Moore
Effective 8/19/19
Arthur Rowe
Effective 8/19/19
Diana Salcedo Ortiz
Effective 8/19/19
Sara Wright
Effective 8/22/19
—**Classified**
Torrie Amos
Effective 7/31/19
Marivette Baez
Effective 8/5/19
Andrea Barker
Effective 8/5/19
Jennifer Bauguess
Effective 8/19/19
Phyllis Booker
Effective 8/19/19
Rodney Boykin
Effective 8/7/19-1/31/20
Amy Bradshaw
Effective 8/5/19
Sherry Broadnax
Effective 8/19/19
Linda Bullock
Effective 8/19/19
Edward Byrd
Effective 8/1/19
Bridget Burton
Effective 8/5/19
Beverly Campbell
Effective 8/19/19
Michelle Cheek
Effective 8/5/19
Kristen Cole
Effective 8/19/19
Doneka Dillard
Effective 8/5/19
Ronald Anderson
Effective 8/19/19
Andrea Barker – (Interim)
Effective 8/5/19
Janet Baughn
Effective 8/19/19
Stephanie Bean
Effective 8/19/19
Ashley Carter
Effective 8/19/19
Angela Elliott
Effective 8/19/19
Kristy Ellison
Effective 8/19/19
Shannon Folley
Effective 8/19/19
Mari Glenn

Effective 8/19/19
Tina Hensley
Effective 8/19/19
Marialyce Mahaffey
Effective 8/19/19
Belinda Moore
Effective 8/19/19
Ambra Preston
Effective 8/19/19
Francesca Somorang
Effective 8/19/19
Kimberly Tucker
Effective 8/19/19
Odette Webster
Effective 8/19/19
Emily Dillard
Effective 8/5/19
Jemiah Donnell
Effective 8/19/19
Valerie Ellis
Effective 8/19/19
April Enoch
Effective 8/19/19
Barbara Estes
Effective 8/19/19
Alicia Ferguson
Effective 8/19/19
Antwon Fogle
Effective 8/19/19
Annete Galloway
Effective 8/5/19
Deborah Goodman
Effective 8/26/19
Johana Gonzalez
Effective 8/19/19
George Gutierrez
Effective 8/26/19
Amanda Hairston
Effective 8/19/19
Clara Haynes
Effective 8/5/19
Sabrina Hemingway
Effective 8/19/19
Rose Hendren
Effective 8/19/19
Charvene Holloway
Effective 8/5/19
Serena Hooker
Effective 8/19/19
Shaquai King
Effective 8/5/19
Lori Miera
Effective 8/5/19
Phyllis Neal
Effective 8/19/19
Vickie Nelson
Effective 8/19/19
David Price

Effective 8/19/19
Duane Rhodes
Effective 8/26/19
Julian Slaydon
Effective 8/19/19
Dominique Smith
Effective 8/19/19
Catherine Troxler
Effective 8/26/19
Nancy Villalobos
Effective 8/19/19
Maria Villalpando
Effective 8/19/19
Shamekia Wilson
Effective 8/19/19
Kayla Yow
Effective 8/19/19

Terminations:

—Administration

—Licensed

—Classified

Transfers:

—Administration

—Licensed

Amela Ahmetovic

Effective 8/1/19

Rachel Alley

Effective 8/1/19

Meagan Bergeron

Effective 8/1/19

Marissa Casper

Effective 8/1/19

Richard Crowder

Effective 8/1/19

Holli Farr

Effective 8/1/19

Dorothy Prevette

Effective 8/19/19

Annie Snively

Effective 8/19/19-6/12/20

Hannah Walker

Effective 8/19/19-6/12/20

Holly Warner

Effective 8/19/19

Barbara Moore

Effective 8/19/19

—Classified

Tammy Goolsby

Effective 8/19/19

Melissa Guarry

Effective 8/19/19

Timothy Peters

Effective 8/19/19

Vickie Scales

Effective 8/19/19

Donna Smith

Effective 8/19/19

William Tester

Effective 7/22/19
Timothy Vincent
Effective 8/26/19
Joyce Almstead
Effective 7/29/19
Jerry Carter
Effective 8/22/19
Jemiah Donnell
Effective 8/19/19
Thomas Long
Effective 8/19/19
Richard Todd
Effective 8/19/19

Resignations:

—Administration

—Licensed

Karen Beardsley
Effective 7/11/19
Timothy Carter
Effective 7/29/19
Ashley Cobb
Effective 7/24/19
Sylvia Epkins
Effective 7/22/19
Jeremy Hartzell
Effective 7/22/19
Frances Jarrell
Effective 7/15/19
June Kemp
Effective 7/22/19
Revita Lewis
Effective 7/19/19
Jennifer Maness
Effective 7/18/19
Stacey Olsen
Effective 7/18/19
Theresa Schlosser
Effective 7/23/19
Amy Baker
Effective 8/7/19
Susan Bowden
Effective 8/5/19
Kristi Sutton
Effective 8/30/19

—Classified

James Allen
Effective 7/15/19
Kayla Bray
Effective 8/1/19
Francisco Celestino
Effective 8/1/19
Maegan Hawks
Effective 7/23/19
Kimberly Jackie
Effective 5/16/19
Brianna McCandies
Effective 7/29/19
Rungano Nyajeka
Effective 6/28/19

Richard Pittman
Effective 7/18/19
Kourtnee Reese
Effective 7/18/19
Doneka Dillard
Effective 8/12/19
Ajavia Hood
Effective 6/13/19
Arleen Settles
Effective 8/15/19
Elizabeth Walker
Effective 8/5/19

Retirements:

—Administrative

—Licensed

Scott Davis
Effective 9/1/19
Margaret Harpin
Effective 11/1/19

—Classified

Leave Requests:

None

Action Mr. Isley moved to accept the amended personnel report, approval of Teresa Knowles as realtor agent for the sale of the Johnson Street property and approval of the cafeteria manager's incentive plan as presented, seconded by Ms. McMichael. The vote was 6/0.

SECOND CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and superintendent evaluation format according to N.C. General Statute 143-318.11-1. (a) 1. (6), seconded by Ms. McMichael. The vote was 6/0.

Action: Ms. Rakestraw moved to return to open session, seconded by Mr. Isley. The vote was 6/0.

OPEN SESSION

Action: Ms. McMichael moved to approve the Superintendent's Annual evaluation, seconded by Mr. Isley. The vote was 6/0.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

September 9, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Central Administrative Offices

511 Harrington Highway

Eden, NC 27288

August 20, 2019

2:00 p.m.

Special Called Board Meeting

(For Approval of Head Start Program “Start-Up Budget Request”

Present: Mr. Brent Huss, Chairperson and Vice Chair, Ms. Paula Rakestraw. Board Members: Mr. Doug Isley and Mr. Bob Wyatt, Ms. Kimberly McMichael. Dr. Rodney Shotwell, Superintendent. Administrative Staff present; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Ms. Annie Ellis, Chief Financial Officer; Ms. Renee Everhart, Board Secretary was present. Board Members Mr. Wayne Kirkman and Ms. Amanda Bell were absent. Board Members were allowed to participate remotely via call-in conference call.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Five members were present (including those that participated via the remote call in).

ACTION ITEM

Approval – Start-Up Budget Request for Head Start Program:

Board Chair Mr. Huss recognized Dr. Cindy Corcoran. Dr. Corcoran provided an overview of the total Head Start Grant amount provided to RCS for the amount of \$1,682,130.00 million dollars. Dr. Corcoran reviewed the Head Start Program Start-Up Budget Request and the justification narrative. She reviewed each column to ensure that all board members understood what funds fell under which column. The four columns reviewed were as listed below:

1. Head Start Federal Funds - \$118,392.00
2. Technical Assistance Funds - \$5,000.00
3. Non-Federal Funds - \$30,893.00
4. Total Amounts (of each column) - \$154,285.00

Dr. Corcoran informed the Board that this was a request for funds for one-time, initial start-up costs. She explained the budget request is pending approval for a portion or all of the amount requested. Dr. Corcoran stated the N.C. Pre-K funds that will be paid to the district in September from the former Grantee, and are earmarked for Head Start purposes, will be used if only a portion of the start-up budget request is approved. Dr. Corcoran stated that currently other fund sources are being utilized until federal funds are available from the grant. Dr. Corcoran noted that the “non-federal fund share” of \$30,893 represents the district’s commitment to providing services from various departments to support Head Start. Ms. Rakestraw stated that often federal grants require a non-federal share commitment (in-kind services) upon award of the grant.

In discussion, Board Member Mr. Isley requested information regarding the purchase of the laptops and other technological devices and how the district would identify and monitor the inventory of this equipment. Dr. Shotwell stated that equipment purchases made with federal dollars must be inventoried and labeled as fixed assets. Dr. Shotwell stated upon being awarded the requested funds for the start-up budget equipment, the equipment would be tagged through Destiny Software.

Action: Mr. Isley moved to approve the Start-Up Budget Request for the Head Start Program as presented, seconded by Ms. Rakestraw. The vote was 5/0.

Action: Mr. Isley moved to adjourn, seconded by Ms. Rakestraw. The vote was 5/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

September 9, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
August 26, 2019
6:00 p.m.
BOARD WORK SESSION

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Chief Financial Officer; Ms. Renée Everhart, Board Assistant were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present.

ANNOUNCEMENTS

Mr. Huss announced the next regular Board Meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, September 9, 2019 at Morehead High School Auditorium at 134 North Pierce Street, Eden, NC.

Mr. Huss announced the Board has scheduled a Joint Meeting with the Board of County Commissioners on Monday, September 16, 2019 at 5:00 p.m. at Rockingham County High School Media Center, 182 High School Road, Reidsville, NC.

Mr. Huss announced the RCS Teacher of the Year Banquet is scheduled for Tuesday, September 24, 2019 at 6:00 p.m. at Pennrose Park Country Club in Reidsville.

Mr. Huss announced the Board has scheduled a Board Retreat for Monday, September 23, 2019 at 4:00 p.m. at the Central Administrative Offices, 511 Harrington Highway, Eden, NC.

Mr. Huss stated there is a motion to amend the agenda for this evening.

Action: Ms. Rakestraw moved that the Board amend the agenda to add two action items in open session after the reports section as requested by Dr. Corcoran and Ms. Annie Ellis to include Action Item 4.1 Head Start COLA (Cost of Living Adjustment) Budget Narrative and Justification and Action Item 4.2 Revised Start-Up Budget Narrative and Justification. Mr. Isley seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

Nomination of Rockingham County Board of Commissioners for the NCSBA County Commissioner of the Year Award:

Mr. Huss recognized Dr. Shotwell for comments regarding the nomination for the Board of Commissioner's NCSBA Award. Dr. Shotwell stated the Board of Education has the opportunity to recognize our County Commissioners for the outstanding contributions to the school district. The North Carolina School Board Association will take nominations for the County Commissioners of the Year Award from local school boards. Dr. Shotwell offered that the Board of Education consider the nomination

of the Rockingham County Commissioners for the nomination of the award. The Board determined unanimously to take action this evening to make the nomination.

Action: Mr. Wyatt moved that the Board of Education nominate the Rockingham County Board of Commissioners for the NCSBA 2019 Commissioners of the Year Award, seconded by Ms. McMichael. The vote was 6/0.

Summer Reading Camp Report:

Mr. Huss recognized Ms. June Nealy for a report on the Summer Reading Camp. Ms. Nealy presented a report on the Summer Reading Camp that occurred in June and July for 1st, 2nd and 3rd grade students.

Summer Camp Logistics:

- 10 sites with 12 principals, bookkeepers and custodians
- 114 contracted employees
- 19 buses
- 470 students
- 74 hours of small group and literacy focused instruction over 13 student days

Schedules – School Days 7:45 – 2:15

- Foundations
- Guided Reading
- Shared Reading
- Related Writing Activities
- Anchor Charts
- Literacy Centers
- Read Aloud with paired texts

Opportunities:

- 1st and 2nd grade students received small group literacy instruction and progress monitoring
- 3rd grade students had opportunity to show proficiency through MClass assessment

Results:

- 54 3rd grade students showed proficiency on the MClass assessment
- 80 3rd grade students passed the Read to Achieve Alternate Assessment
- 2 3rd grade students showed proficiency through portfolio completion during summer reading camp – These students move to 4th grade without the Retained Reading label
- 1st and 2nd grade students participated in targeted instruction and progress monitoring

Staffing Updates:

Mr. Huss recognized Mr. Jonathan Craig for a report on staffing updates. Mr. Craig presented the staffing changes and transitions.

HR Staffing Changes/Transitions:

- 50 Certified staff transfers were processed prior to July 1
- An additional classified staff transfers were processed

Summer Efforts by RCS HR Staff:

- 140 individuals have been processed through HR for new employee orientation as of 8/21/19
- 200 Hiring permits were issued and/or processed through 8/21/19
- Certified Staff, a focus on the new licensing eligibility requirements increased communication between administrators and the HR Department to determine eligibility for hiring permits.

Licensure Routes Effective 2019-2020

- The new definitions, qualifications and specifications were reviewed

Current Licensed Positions

- 10 current licensed vacancies
 - 2 High School Math positions (RCHS, DMHS)

- 2 Elementary (K-6) positions (Huntsville, South End)
- 1 Exceptional Children's Teacher (South End)
- 1 CTE (Computer Design) RCHS
- Art (LSE/Douglass/Stoneville)
- Guidance (RHS effective 9/20)
- Music (Stoneville) effective 11/1
- AF JROTC (RCHS)

Current Licensed Positions

- 20 TA vacancies (EC, Regular, Head Start, Pre-K)
- 6 Custodial vacancies (2 Head Custodians)
- 3 Exceptional Children's Bus Monitors
- 4 Director, Assistant Director, Qualified Prof., Maintenance Tech III

Summer Feeding Preliminary Report:

Mr. Huss recognized Ms. Erselle Young for a report regarding the Summer Feeding Program.

Ms. Young reported the preliminary numbers through July 31, 2019 for the Summer Feeding Program for reimbursements, meals served and food expenses. Ms. Young stated she will have the final numbers to report to the Board in October.

2019 Reimbursement	2018 Reimbursement
Snacks 0.95 each	Snacks 0.93 each
Breakfast 2.29 each	Breakfast 2.23 each
Lunch / Supper 4.03 each	Lunch/Supper 3.92 each
Total Meals Served through July 31, 2019	Total Meals Served through August 31, 2018
53,548	63,105
2019 Total Summer Food Service Program Reimbursement: \$164,374.65 (July)	2018 Total Summer Food Service Program Reimbursement: \$179,813.08
2019 Food Expenses \$42,881.75	2018 Food Expenses \$59,925.05
2019 Summer Food Service Program Reimbursement after Food Expenses was \$121,492.90 (through July 31st)	2018 Summer Food Service Program Reimbursement after Food Expenses was \$114,835.83 (through August 31st)

Rockingham County High School Track Update:

Mr. Huss recognized Dr. Sonja Parks for a report on the RCHS track. Dr. Parks stated the track project at Rockingham County High School will be put out for a rebid this fall. Dr. Parks stated Adam Carroll with the Timmons Group has provided a timeline for rebidding the project, with construction beginning in the spring of 2020. Dr. Parks presented the timeline for the project and asked that Board Members feel free to contact her with any questions.

Timeline to Maximize bidder participation with construction in early March of 2020:

- Week of September 3, 2019 Re-Advertise Project
- Week of September 16, 2019 Pre-Bid Meeting
- Week of October 7, 2019 Receive Bids
- October or November, 2019 Board of Education Meeting – Approve Contract for the Track Project
- Early March 2020 Begin Construction on Track Project
- Mid-May 2020 Complete Construction

ACTION ITEM

Approval of COLA for Head Start Staff:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the COLA for Head Start staff. Dr. Corcoran stated she and Ms. Ellis were notified on August 21, 2019 by the Office of Head Start requesting board approval of the COLA (Cost of Living Adjustment) of 1.77% for Head Start Personnel for the 2019-2020 school year. Dr. Corcoran presented the narrative and justification charting as well for the required COLA (Attachment 1-A). Dr. Corcoran presented for board approval.

Action: Ms. Bell moved that the Board approve the COLA (cost of living adjustment) for Head Start staff as presented, seconded by Ms. McMichael. The vote was 6/0.

Approval of Revised Start-Up Budget

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the re-vised start-up budget for Head Start grant. Dr. Corcoran stated she and Ms. Ellis were notified on August 21, 2019 by the Office of Head Start requesting board approval of the re-vised start-up budget for Head Start. Dr. Corcoran presented the narrative and justification charting as well for the re-vised start-up budget (Attachment 2-A). Dr. Corcoran presented for board approval.

Action: Ms. McMichael moved that the Board approve the re-vised Start-Up Budget for Head Start as presented, seconded by Mr. Isley. The vote was 6/0.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters and confidential matters concerning a student protected by law, according to N.C. General Statute 143-318.11-1. (a) (1) (6) (7), seconded by Mr. Isley. The vote was 6/0.

Action: Ms. Bell moved to return to open session, seconded by Mr. Wyatt. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

May Boykin

Effective 9/17/19

Angela Chestnut-Black

Effective 8/19/19

Kirsten Collins

Effective 9/3/19

Lakisha Crews

Effective 8/19/19

Monica Espinosa

Effective 9/3/19

Julie Fisher

Effective 8/19/19

Gladys Garcia Silva

Effective 8/19/19

Sally Long

Effective 9/23/19

Lora Luetjen

Effective 8/19/19

Khrystal Scott
Effective 8/26/19
Elena Voicila
Effective 9/3/19
Tiffany Hicks
Effective 8/21/19
Linda Lynch
Effective 8/22/19
Michelle Peters
Effective 9/23/19
Julie Wall
Effective 11/1/19
—**Classified**
Taylor Clark
Effective 8/19/19
Terri Gorrell
Effective 8/21/19
Desire Hairston
Effective 8/19/19
Chaleta Hockett
Effective 8/26/19
Pamela Kilby
Effective 8/26/19
Melissa Lawson
Effective 8/26/19
Kevin Wilson
Effective 8/19/19
Brittney Winchester
Effective 8/19/19
Cynthia Wrenn
Effective 8/26/19
James Allen
Effective 8/26/19
Bridgette Evans
Effective 8/26/19
Justin Hairston
Effective 8/27/19
Myeshia McBride
Effective 8/27/19
Patricia Searcy
Effective 9/11/19
Leroy Snipes
Effective 9/30/19
Larry Wright
Effective 9/10/19
Nicole Zielen
Effective 8/26/19
Terminations:
—**Licensed**
—**Classified**
Transfers:
—**Administration**
—**Licensed**
Tonya Gerringer
Effective 8/19/19
Gustavo Lanza

Effective 8/19/19
Tania Martin
Effective 8/19/19
Walter Moore
Effective 8/19/19
Megan Nance
Effective 8/19/19
Damien Price
Effective 8/19/19
Heather Tuggle
Effective 8/19/19
Sheri Wolfe
Effective 8/19/19
Nickie Freeman-Winters
Effective 8/19/19
Amy Wilson
Effective 8/19/19
—**Classified**
Adorraha Hampton
Effective 8/19/19
Ashley Hopper
Effective 8/26/19
Marcelle Laidlow
Effective 8/19/19
Genevieve Owens
Effective 9/3/19
Sidney Price
Effective 8/26/19
Darryl Smith
Effective 8/26/19
Justin Cunningham
Effective 8/26/19
Ashley Hopper
Effective 8/19/19
Lauretta Parker
Effective 8/26/19
Gloria Stone
Effective 8/26/19
Resignations:
—**Administration**
—**Licensed**
Elizabeth Woodard
Effective 9/20/19
—**Classified**
David Blauser
Effective 8/15/19
Kristen Cole
Effective 8/14/19
Juli Lamberth
Effective 8/23/19
Byron Curz Rosero
Effective 6/13/19
Mari Glenn-Tate
Effective 8/23/19
Selena Kelley
Effective 8/21/19

Shaquai King
Effective 9/6/19
Retirements:
—**Administrative**
Roy Weaver
Effective 9/1/19
—**Licensed**
—**Classified**
Leave Requests:
None

Action: Ms. Bell moved to accept the **amended personnel report** as presented, seconded by Mr. Wyatt.
The vote was 6/0.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

September 9, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

**Morehead High School
134 North Pierce Street
Eden, NC 27288
September 9, 2019
6:00 PM**

REGULAR BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Ms. Ann Marie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Board Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call.

ANNOUNCEMENTS

Mr. Huss announced the Board of Education has scheduled a Joint Meeting with the Board of County Commissioners on Monday, September 16, 2019 at Rockingham County High School Media Center at 5:00 p.m. The location is 180 High School Road, Reidsville, NC.

Mr. Huss announced the Board of Education has scheduled a Board Retreat for Monday, September 23, 2019 beginning at 4:00 p.m. The location is the Central Administrative Offices at 511 Harrington Highway, Eden, NC.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, October 14, 2019 at Central Administrative Offices at 511 Harrington Highway, Eden, NC.

Mr. Huss announced the Teacher of the Year Banquet is scheduled at 6:00 p.m. on Tuesday, September 24, 2019 at Pennrose Park Country Club in Reidsville, NC.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Morehead High School Army ROTC Color Guard – Presentation of Colors
The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Rakestraw moved to amend the agenda to add Item 8.4 “RCS Early Learning Head Start Reports”. Mr. Isley seconded the motion. The vote was 6/0.

Ms. McMichael moved to amend the agenda to remove Item 7.2 Policy 4150 – School Assignment, Ms. Rakestraw seconded the motion. The vote was 6/0.

HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Mr. Ron Price – Mr. Price addressed the Board regarding invocation. He gave an invocation.
2. Mr. Bret Hart – Mr. Hart addressed the Board regarding a question “who is the compliance officer” that is referred to at the end of the RCS email statement.
3. Ms. Diane Parnell – Ms. Parnell addressed the Board providing good feedback regarding the district moving the school fund balance interest account from bearing 0.9% to a 2.35% interest bearing account. She recognized the district for having auctions to rid unused items. She recognized the district for disposing of unused fuel from fuel tanks.
4. Mr. Jim Fink – Mr. Fink addressed the board providing good feedback for all the good work the Board is doing. Mr. Fink stated the Supreme Court recently voted on prayer in school.

Board Comments:

Mr. Wyatt stated children should be able to read
by the third grade. He encouraged parents to read with their children.

Mr. Isley thanked the principal, Morehead High School Band and Central Office staff for their work to prepare for the Board Meeting.

Ms. McMichael thanked Principal Ryan Moody, the Central Office Staff and Morehead High School Band for their work to prepare for the Board Meeting. Ms. McMichael also thanked Mr. Griggs at Central Elementary School for all the good work he is doing.

Ms. Rakestraw stated the RockATop Apprenticeship Signing Ceremony was great and she congratulated the 15 students entering into the program.

Mr. Huss thanked Principal Ryan Moody for the Morehead High School t-shirts given to the board.

CONSENT AGENDA

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes, Head Start Subs and SACC early childhood substitutes list for 2019-2020.
2. Board of Education meeting minutes for approval:
 - August 12, 2019 – Open Session Meeting Minutes
 - August 26, 2019 – Open Session Work Session Minutes
 - August 20, 2019 – Open Session Special Called Meeting

Action: Mr. Isley moved that the Board approve the consent items as presented. Ms. Bell seconded the motion. The vote was 6/0.

Bus Driver Substitute / Volunteer List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

None

Bus Monitor Substitute:

None

Substitute Teacher List:

None

Head Start Substitute Teacher List:

Viviane Baez (Head Start)
Sibyl Carter (Head Start)
Helen Knight
Katie Lawson
Sherry Miles
Joni Robertson (Head Start)
Toye Rowe (Head Start)
Tommie Watkins

ACTION ITEMS

Approval – Board Policy 3105 – Home School Dual Enrollment for Athletics:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding Policy 3105. Dr. Corcoran presented Board Policy 3105 – Home School Dual Enrollment for Athletics for first reading.

Action: Ms. Rakestraw moved that the Board approve Policy 3105 on first reading as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Revised Board Policy 4150 – School Assignment:

This policy was pulled from the agenda per board action.

Approval – Nomination for the NCSBA Raleigh Dingman Award/ School Board Member Leadership Award:

Mr. Huss stated a minimum requirement is to have served on the board 1 term. Mr. Wyatt stated he would suggest the Board make a nomination for the other award at this time for the “School Board Member Leadership Award”. The Board had consensus to make a nomination based on that information for the School Board Member Leadership Award.

Action: Mr. Wyatt moved that the Board nominate Board Member Ms. Amanda Bell for the NCSBA School Board Member Leadership Award. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – NCSBA Voting Delegates at Annual Conference:

Mr. Huss recognized Dr. Shotwell for comments regarding the voting delegates for the NCSBA Annual Conference. Dr. Shotwell stated according to the size of the RCS school district, the Board is to nominate 4 voting delegates and 1 alternate for the NCSBA Annual Conference. After discussion, Mr. Huss stated the Board had consensus to name the voting delegates as listed.

Voting Delegates:

Ms. Amanda Bell

Mr. Doug Isley

Ms. Kimberly McMichael

Mr. Brent Huss

1 Alternate:

Ms. Paula Rakestraw

Approval – Gifts, Grants and Donations:

Mr. Huss recognized Dr. Shotwell for comments regarding the gifts, grants and donations to the school district. Dr. Shotwell presented the gifts, grants and donations update for board approval (Attachment 1-A).

Action: Ms. McMichael moved the Board approve the gifts, grants and donations as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Amended Speech Contracts for Exceptional Children’s Department and Instructional Support Services:

Mr. Huss recognized Dr. Pam Watkins for comments regarding the amended speech contracts for Exceptional Children and Instructional Support Services. Dr. Watkins stated in accordance with Board Policy 6420, bids were requested for services which exceeded \$75,000 to provide direct services to student Individual Education Plans (IEP). Dr. Watkins stated Carolina Kids is able to provide contracted services for the Speech Language Therapist position to meet the needed services required for our students. Dr. Watkins requested the board approve the amended contract with Carolina Kids for the needed services.

Action: Ms. Bell moved the Board approve the amended speech contracts for the Exceptional Children’s Department and Instructional Support services to be provided by Carolina Kids as presented. Ms. McMichael seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

Energy Update on Cenergistic:

Mr. Huss recognized Mr. Gene Kelly for the Energy Update – Cenergistic Report. Mr. Kelly presented a powerpoint presentation updating the board on the primary goals of the program, savings numbers and some accomplishments. Mr. Kelly reported to date the district has saved \$3,576,349, which equals 18%. Mr. Kelly presented the information as listed in the following areas.

- Primary Goal is to reduce energy consumption by 20 – 30%
- Savings to date are 18%
- 12 Month utility cost is \$4.1 vs. 3.2 million (20.6%)
- Electric consumption RCS Energy Champions are:
 - Reidsville High School 27.8% \$91,181
 - Rockingham Middle School 25.5% \$44,318
 - Leaksville Spray Elementary 35.9% \$52,994
 - Lincoln Elementary School 29.3% \$41,728
 - Bus Garage 22.3% \$3,341

Mr. Kelly thanked everyone that is making the success of this program.

Superintendent’s Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent’s Report.

Dr. Shotwell reported the highest graduation rate of 86.5% for the school district.

Dr. Shotwell stated “Stuff the Bus” was very successful.

Dr. Shotwell stated the Bus Safety Message was completed with Sheriff Sam Page to bring safety to focus for everyone as school starts back.

Dr. Shotwell stated the “Back to School Convocation” was excellent with the students, cheerleaders and drum line. Dr. Shotwell thanked the Technology Department for the work on Convocation that made it successful. Dr. Shotwell showed the video from Convocation that was made by the Technology Department.

Dr. Shotwell invited folks to attend the upcoming Auction on September 21st at Lawsonville at 9:30 and Johnson Street at 12:00 p.m. Dr. Shotwell stated the last auction is scheduled for 10/12/19 at the Transportation Garage.

Announcements – Mr. Huss Board Chair:

Mr. Huss stated he did not have any announcements.

Head Start and Early Learning Reports:

Mr. Huss recognized Dr. Cindy Corcoran and Ms. Andrea Barker for two reports. Dr. Corcoran stated a required report to the Board is being presented tonight by Ms. Andrea Barker regarding Certifications of Government and Leadership Capacity Screening and Certification of Health and Safety Screening. Dr. Corcoran turned the presentation of the two reports over to Ms. Barker. Ms. Barker stated the presentation of the two reports as listed below were in compliance with the terms and conditions of the Notice of Award (NOA) for the RCS Early Learning Head Start Program to the district. Ms. Barker stated the reports for each of the five Early Learning Head Start Facilities are included with the report.

- Douglass Elementary Site
- Draper Site
- Elm Grove Site
- Lawsonville Site
- Stoneville Site

1. Report 1 – Certification of Government and Leadership Capacity Screening
2. Report 2 – Certification of Health and Safety Screening

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and partnership with district according to N.C. General Statute 143-318.11-1. (a) 1. (1), seconded by Mr. Wyatt. The vote was 6/0.

Action: Ms. Rakestraw moved to return to open session, seconded by Ms. Bell. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

Donald Pippin

Effective 9/10/19

Jeremye Totten

Effective 9/23/19

—Classified

Lindsey Edwards

Effective 9/23/19

Alejandra Zeller

Effective 9/9/19

Christine Duncan

Effective 9/4/19

Patricia Nix

Effective 9/4/19

Alicia Olson

Effective 9/3/19

Terminations:

—Administration

—Licensed

—Classified

Transfers:

—Administration

—Licensed

—Classified

Ronald Anderson
Effective 8/26/19
Hazel Martin
Effective 8/29/19
Carol Pryor
Effective 8/19/19

Resignations:

—Administration

—Licensed

Joshua Evans
Effective 10/2/19
Samuel McClain
Effective 10/4/19
Janet O'Bryant
Effective 10/4/19
Jade Tolles
Effective 10/4/19

—Classified

Larry Wright
Effective 9/3/19
Makia Aikens
Effective 9/6/19
Belinda Moore
Effective 8/29/19
Evie Scott
Effective 9/10/19
Richard Todd
Effective 9/11/19

Retirements:

—Administrative

—Licensed

—Classified

Leave Requests:

None

Action Mr. Wyatt moved to accept the amended personnel report as presented, seconded by Mr. Isley. The vote was 6/0.

Action: Mr. Isley moved to adjourn, seconded by Ms. McMichael. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

October 14, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Is Hosting

**The Board of County Commissioners
Rockingham County High School Media Center
180 High School Road
Reidsville, NC 2732
September 16, 2019**

5:00 p.m.

JOINT MEETING OF THE BOARDS

Board of Education Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Charles Perkins, Assistant Superintendent Curriculum and Instruction; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; Ms. Annie Ellis, Financial Officer; and Ms. Renée Everhart, Board Assistant were present. Board Member Mr. Wayne Kirkman was absent.

Board of County Commissioners Present: Mr. Reece Pyrtle, Chairman. Mr. Mark Richardson, Mr. Kevin Berger, Mr. Charlie Hall and Mr. Craig Travis. Administration Present were Mr. Lance Metzler, County Manager; Mr. John Morris, County Attorney and Ms. Keli Watkins, Clerk to the Board.

CALL TO ORDER

Mr. Huss called the Board of Education Meeting to order.

Mr. Pyrtle called the Board of Commissioner's Meeting to order.

BOARD OF EDUCATION COMMENTS OF APPRECIATION TO THE BOARD OF COUNTY COMMISSIONERS

Mr. Huss stated the Board of Education certainly recognizes the many contributions the Board of Commissioners has made to the school district and is appreciative of the good working relations with their board.

Mr. Pyrtle stated the Board of Commissioners is appreciative of the Board of Education and their good working relationship as well.

TOUR OF THE CLASSROOM OF THE FUTURE – RCHS

Mr. Huss stated the group would move to the second floor to tour the "Classroom of the Future". The boards had a presentation of the Classroom of the Future and technology involved for improved student learning.

CLOSED SESSION

Action: Mr. Isley moved to go into Closed Session to preserve the attorney client privilege, to discuss school security matters protected by law, according to N.C. General Statute 143-318.11-1. (a) 1. (1), seconded by Mr. Wyatt. The vote was 6/0. The Board of Commissioners joined the Board of Education in the Closed Session for the discussion on school security.

Action: Ms. Bell moved to return to open session, seconded by Mr. Isley. The vote was 6/0.

OPEN SESSION

ADJOURNMENT

Action: Ms. Bell moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

October 14, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
September 23, 2019
4:00 p.m.
Board Retreat
Master Board Training “Building Our Team”

Present: Mr. Brent Huss, Chairperson and Vice Chair, Ms. Paula Rakestraw. Board Members: Mr. Doug Isley and Mr. Bob Wyatt, Ms. Amanda Bell and Ms. Kimberly McMichael. Dr. Rodney Shotwell, Superintendent was present. NCSBA Master Board Training, Mr. Ralph Warren was present.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present.

Board Retreat – Training Session

Master Board Training “Building Our Team”:

Board Chair Mr. Huss recognized Mr. Ralph Warren, NCSBA Master Board Trainer for the presentation. Mr. Warren presented the program as developed by the North Carolina School Board Association specifically for board member development. The following areas were presented for discussion as listed (Attachment 1-A).

1. Building a Base for Our Work
 - (a) RCS Leadership Team
 - (b) Working Environment
 - (c) Roles and Responsibilities with the Leadership Team
2. Today’s Roadmap
 - (a) Team Dynamics
 - (b) Effective Teams
 - (c) Trust
 - (d) Personal Development
3. Evaluation of the Training Session

Mr. Warren thanked the Board Members for their time and commitment to building an effective team.

Action: Ms. Rakestraw moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Brent Huss, Chairperson
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

October 14, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Central Administrative Offices

511 Harrington Highway

Eden, NC 27288

October 14, 2019

6:00 PM

REGULAR BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Ms. Ann Marie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Board Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call.

ANNOUNCEMENTS

Mr. Huss announced the Board of Education has scheduled a Work Session scheduled for Monday, October 21, 2019 beginning at 6:00 p.m. The location is the Central Administrative Offices at 511 Harrington Highway, Eden, NC.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, November 12, 2019 at Rockingham County High School Auditorium, 180 High School Road, Reidsville, NC.

Boar Chair Mr. Huss recognized Sheriff Sam Page and County Commissioner Charlie Hall for attending the meeting this evening.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Bell moved to approve the agenda. Mr. Isley seconded the motion. The vote was 6/0.

HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Sheriff Sam Page – Sheriff Page addressed the Board regarding great team work between the Sheriff's Department and the school district during the recent lockdown at McMichael High School.
2. Mr. Ron Price – Mr. Price addressed the Board regarding two issues. Mr. Price stated he wants the district to revisit taking back the Moss Street Elementary School. Mr. Price referenced a memo regarding Communism and how it relates to public schools.

3. Ms. Anna Thomas (Student) – Ms. Thomas, a Rockingham County School’s student, addressed the Board reading her award winning essay of how tennis has had a positive influence in her life.

Board Comments:

Mr. Wyatt stated the “Senior Tarheel Card” is recognized by many school districts and allows seniors free entrance to athletic events across the state. Mr. Wyatt stated he would like to see the card recognized locally.

Ms. Rakestraw stated that vaping is a real issue. She stated training for parents and community is needed. Ms. Rakestraw stated vaping is dangerous health hazard.

Mr. Isley stated he agrees with Ms. Rakestraw regarding the dangers of vaping. Mr. Isley stated the district completed successfully the 3 auctions and thanked the Board members for supporting the effort. Mr. Isley thanked everyone involved with the recent lockdown at McMichael High and for the handling of the situation.

Mr. Huss stated vaping is scary with a huge percentage of students using the products.

CONSENT AGENDA

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes, Head Start Subs and SACC early childhood substitutes list for 2019-2020.
2. Board of Education meeting minutes for approval:
 - September 9, 2019 – Open Session Meeting Minutes
 - September 23, 2019 – Open Session Board Retreat Minutes
 - September 16, 2019 – Open Session Joint Meeting with Board of Commissioners

Action: Mr. Isley moved that the Board approve the consent items as presented. Ms. Bell seconded the motion. The vote was 6/0.

Bus Driver Substitute / Volunteer List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

None

Bus Monitor Substitute:

None

Substitute Teacher List:

Anthony Carter
Jene Hill
Elizabeth Morris
Emilie Rigney
Katelyn Dyson
Shannon Jernigan
Reanna Primavera
Wendy Sanchez
Shari Gulley

Carol Lawson
Nunzia Ricci
Anthony Scales

Head Start Substitute Teacher List:

None

ACTION ITEMS

Approval – Board Policies for Adoption:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding board policies for adoption. Dr. Corcoran presented Board Policies for adoption as listed below for board approval, recommended by the Policy Committee.

Policy 2020 – Board Bylaws
Policy 2302 – Remote Participation in Board Meetings
Policy 3420 – Student Promotion and Accountability
Policy 3620 – Extracurricular Activities and Student Organizations
Policy 6450 – Purchase of Services
Policy 9110 – Use and Selection of Architects, Engineers, Surveyors, and Construction Managers at Risk

Action: Ms. Bell moved that the Board approve the policies for adoption as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – 2019 NC Department of Natural and Cultural Resources: Records Retention and Disposition Schedule:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding the records retention and disposition schedule. Dr. Corcoran presented NC Department of Natural and Cultural Resources Records Retention and Disposition Schedule for Board approval (Attachment 1-A).

Action: Mr. Isley moved that the Board approve the Records Retention and Disposition Schedule as presented. Ms. Bell seconded the motion. The vote was 6/0.

Note: Board Chair Mr. Huss recognized County Commissioner Mr. Kevin Berger for attending the meeting this evening.

Approval – Extended Interim Budget Resolution through November 30, 2019:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Extended Interim Budget Resolution. Ms. Ellis presented the Extended Interim Resolution through November 30, 2019 for board approval (Attachment 2-A). Mr. Isley requested additional information for a specific line item. Ms. Ellis gathered additional information to answer Board Member's questions.

Action: Ms. Rakestraw moved the Board Interim Budget Resolution as presented. Ms. McMichael seconded the motion. The vote was 5/1. Mr. Isley voted in opposition.

Approval – Additions to the Annuity Vendor List:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Annuity Vendor List. Ms. Ellis presented three options to add to the Annuity Vendor List for board approval as listed below.

1. Activate the 457(b) Roth Plan for current service provider, Lincoln Investment
2. Approve the addition of the 457(b) and 457(b) Roth Plans for current service provider, Horace Mann
3. Approve to initiate the process for adding Edward Jones as a service provider through the approval process with our Third Party Administrator, TSA Consulting

Action: Mr. Wyatt moved the Board approve the addition of the 457(b) and 457(b) Roth Plans for Lincoln Investment and Horace Mann as well as approve permission to request TSA Consulting, Third Party Administrator of 403(b) and 457(b) plans to add Edward Jones as a service provider for Rockingham County Schools. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Mr. Huss recognized Dr. Shotwell for comments regarding the gifts, grants and donations to the school district. Dr. Shotwell presented the gifts, grants and donations update for board approval (Attachment 3-A).

Action: Mr. Isley moved the Board approve the gifts, grants and donations as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Stoneville Elementary Roof Bid Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Stoneville Elementary Roof Bid proposal. Dr. Parks stated the six proposals from general contractors were received and opened as sealed bids on September 19, 2019 at 2:00 p.m. Dr. Parks presented the tabulation bid sheet from the contractors (Attachment 4-A). Dr. Parks presented the proposal from AAR Roofing for the replacement of the roof at Stoneville Elementary School.

Action: Ms. Bell moved the Board approve the bid from AAR Roofing for the replacement of the roof at Stoneville Elementary School as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Rockingham County High School Track Re-Bid Improvements:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Rockingham County High School Track Re-Bid proposal. Dr. Parks stated a non-mandatory pre-bid meeting was held on September 24, 2019 at 10:00 a.m. The sealed bids were opened by the Operations and Logistics Department on October 10 at 2:00 p.m. Dr. Parks reported the base bid received from Carolina Courtworks, Inc for the Rockingham County High School Track improvements for an amount of \$294,526.00. Dr. Parks presented the bid to the board for approval.

Action: Ms. Rakestraw moved the Board approve the bid from Carolina Courtworks, Inc for the RCHS track improvements for the amount of \$294,526 as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – School Improvement Plan (SIP) for Low-Performing Schools: Leaksville Spray, South End and Reidsville Middle:

Mr. Huss recognized Dr. Charles Perkins for comments regarding the School Improvement Plans for low-performing schools. Dr. Perkins presented the School Improvement Plans for Leaksville Spray, South End and Reidsville Middle Schools for board approval.

Action: Mr. Wyatt moved the Board approve the School Improvement Plans for low-performing schools of Leaksville Spray, South End and Reidsville Middle as presented. Ms. Bell seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

Rockingham County School's Facility Update:

Mr. Huss recognized Dr. Sonja Parks and Dr. Shotwell for a report on school facilities. Dr. Parks presented an overall evaluation of schools based on ratings of good, fair-good, fair and poor. Dr. Parks reported as listed below:

Good – 1 school

Fair-Good – 5 schools

Fair – 8 schools

Poor – 12 schools

Dr. Parks reported a system-wide strategy for broad facility categories:

1. Maintain – the newer or recently renovated properties
2. Invest – Buildings built 15-35 years ago with newer design standards
3. Hold – Built 50-80 years ago with outdated design standards

Dr. Parks showed the properties of old Bethany, old/new Douglass, old Draper, old Lawsonville, South End School and old Williamsburg Elementary.

Dr. Parks stated the recommendations as listed:

- Sell North End School Property
- Sell Old Williamsburg Property
- Continue to maintain Draper Property
 - 3 Head Start classes and district storage
 - Repair roof on upper building and demolish building
- Continue to maintain property at Lawsonville
 - 85% in use in Flat Top Building (4 Head Start Classes, Professional Development, OT/PT,
 - Conduct Facility Asbestos Abatement and Demolish 1951 Building
- Continue to maintain property at Douglas
 - 10% in use
- Continue to maintain property at Old Bethany
 - Cafeteria and Gym are in use
 - Recommend roof improvements for Main Building and Gym
 - Conduct Facility Asbestos Abatement and Demolition of Old Science and Teacherage Building

Network Security Update:

Mr. Huss recognized Ms. Kacey Sensenich for a report on the RCS Network Security with updates. Ms. Sensenich reported on the RCS Network Security with updates of attacks and suspicious activities on our district. Ms. Sensenich stated without the sophisticated programs of Malware Bytes and eSentire, there would not be adequate protection for the district's network and technology. Ms. Sensenich reported and answered questions on the areas of eSentire, Malware Bytes, the firewall, and additional security measures.

Operations and Logistics Updates:

Mr. Huss recognized Dr. Sonja Parks for a report on Operations and Logistics. Dr. Parks presented an update on the Operations and Logistics Departments information as listed below.

- The McMichael Family Foundation contributed \$75,000 to replacement of tennis courts
- Update on the Reidsville High School Roof
- Update on the Reidsville High Machining Lab
- Update on the Morehead High School Security Vestibule
- Update on the listing of property for sale at North End School (Johnson Street property)
- Update on the 2nd Auction - \$5,676
- Next Auction is October 12, 2019
- Update on Energy Performance Contract
- Chromebook preparation
- Bus Driver's Class – October 7-9

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell congratulated the RCS Teacher of the Year, Ms. Nicole Gardner and Ms. Chasity Fix, Runner-Up Teacher of the Year.

Dr. Shotwell congratulated the RCS Principal of the Year, Mr. Josh Eanes and Laura Carter, Assistant Principal of the Year.

Dr. Shotwell congratulated Dr. Stephanie Ellis for being Averett University's Alumni Award Recipient.

Dr. Shotwell congratulated Dr. Cindy Corcoran for being nominated for the "We Are Leading" Award.

Dr. Shotwell stated congratulations to Rockingham Middle School for being named for 2019 America's Healthiest Schools.

Dr. Shotwell congratulated Morehead High School for an ejection free school year for r2018-2019 named by the NCHSAA.

Dr. Shotwell stated that RCS has been awarded the COPS Grants to the amount of \$500,097.00 by the US Department of Justice.

Dr. Shotwell reported that RCS has been awarded the USTA Award for 2019.

Dr. Shotwell announced there will be a "Showcase of Success" on November 22, 2019 at WRMS at 8:30 am in the Media Center.

Dr. Shotwell announced this week there is All County Chorus at RHS at 6:00 on October 15, 2019 and October 18, the College Advisor tour will be at Morehead High School.

Announcements – Mr. Huss Board Chair:

Mr. Huss stated he did not have any announcements.

CLOSED SESSION

Action: Ms. Rakestraw moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and partnership with district according to N.C. General Statute 143-318.11-1. (a) 1. (1), seconded by Ms. McMichael. The vote was 6/0.

Action: Ms. Rakestraw moved to return to open session, seconded by Ms. Bell. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

Cynthia Anderson

Effective 10/21/19

Louise Butler

Effective 10/9/19

Megan Gunter

Effective 10/10/19

Lauren Kufel

Effective 9/27/19

Jennifer Maness

Effective 10/28/19

Kristin Carter

Effective 11/12/19

—Classified

Cassidy Claybrook

Effective 10/14/19

Sara Eaton

Effective 10/14/19

Cassandra Hampton

Effective 10/14/19

Lyndsey Harris

Effective 10/1/19

Angela Haskins

Effective 10/14/19

Christian Inman

Effective 9/23/19
Makayla Lawson
Effective 9/30/19
Gary Moore
Effective 10/14/19
Elizabeth Patterson
Effective 9/30/19
Lonnie Roberts
Effective 9/30/19-12/20/19
Robin Sawyers
Effective 9/19/19
Katherine Schoolfield
Effective 9/30/19
Taylor Scott
Effective 10/11/19
James Turner
Effective 9/30/19
Elizabeth Walker
Effective 10/2/19
Timmy Welch
Effective 9/23/19 – 12/20/19
Christopher Auman
Effective 10/22/19
Natasha Blankenship
Effective 10/14/19
Mary Johnson
Effective 10/21/19
Richard Pittman
Effective 10/14/19
Toye Rowe
Effective 10/14/19
Hunter Sawyers
Effective 10/25/19
Terminations:
—**Administration**
—**Licensed**
—**Classified**
Kailey Cardwell
Effective 8/19/19
Transfers:
—**Administration**
—**Licensed**
Maggy Greeson
Effective 10/14/19
Melissa Meadows
Effective 10/7/19
—**Classified**
Denise Armstrong
Effective 10/21/19
Gale Craig
Effective 9/9/19
Eder Dadul
Effective 9/24/19
Sidney Daniels
Effective 9/16/19
Neletta Davis
Effective 8/26/19
Kimberly Dillard

Effective 9/20/19
Teresa Dishmon
Effective 8/26/19
Shanaqua Fields
Effective 8/26/19
Ruth Goins
Effective 9/24/19
Rose Graves
Effective 10/14/19
Joseph Griffin
Effective 9/12/19
Christian Harrison
Effective 9/23/19
Vicki Hedrick
Effective 8/26/19
Rose Hendren
Effective
Chasity Joyce
Effective 9/19/19-12/20/19
Scarlett Liles
Effective 10/7/19
Edna Miller
Effective 9/12/19
Diane Brown
Effective 10/14/19
Deborah Goodman
Effective 8/26/19
JaWanda Moore
Effective 10/4/19
Cynthia Pruitt
Effective 9/26/19
Ernestine Rogers
Effective 10/4/19
Leroy Snipes
Effective TBD
Fredrick Thornton
Effective 10/14/19
Kimberly Tucker
Effective 10/15/19
Diondra Mines
Effective 12/21/19
Vickie Scales
Effective 9/17/19
Kelly Sharpe-Lee
Effective 8/26/19
Dominique Smith
Effective 10/8/19
Mariana Vargas
Turrubiarres
Effective 8/26/19
Nancy Villalobos
Effective 10/1/19
Timothy Vincent
Effective 9/9/19
Robin Woods
Effective 9/9/19

Resignations:

—Administration

—Licensed

Amela Ahmetovic
Effective 10/25/19
Sherri Kirk
Effective 9/13/19
James Miles
Effective 10/11/19
Sherika Scales
Effective 1/1/19
Louise Butler
Effective 10/11/19

—Classified

Taylor Clark
Effective 10/7/19
Ronald Anderson
Effective 10/4/19
Rodney Boykin
Effective 9/17/19
Crystal Clark
Effective 9/20/19
Christine Forsythe
Effective 6/8/19
Luke Galloway
Effective 8/16/19
Melissa Gover
Effective 10/4/19
Brittany Harris
Effective 9/17/19
Charvene Holloway
Effective 9/24/19
Richard Pittman
Effective 10/11/19
David Slade
Effective 9/27/19
Timothy Vincent
Effective 8/30/19

Retirements:

—Administrative

Curtis Gore
Effective 12/1/19

—Licensed

Deborah Assister
Effective 1/1/20
Angela Martin
Effective 12/1/19

—Classified

Lynn Barber
Effective 9/1/19
Charles Dickerson
Effective 12/1/19
Loretta Newman
Effective 10/1/19
Constance Scales
Effective 12/1/19
Donna Smith
Effective 1/1/20

Leave Requests:

None

Action Ms. Bell moved to accept the amended personnel report as presented, seconded by Mr. Isley. The vote was 6/0.

Action: Mr. Wyatt moved to adjourn, seconded by Ms. Rakestraw. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

November 9, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
October 21, 2019
WORK SESSION MINUTES
6:00 p.m.

Present: Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Amanda Bell, Mr. Bob Wyatt, Ms. Kimberly McMichael and Mr. Doug Isley. Administrative staff: Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K-12 Curriculum and Instruction; Ms. Annie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Mr. Nick Herman, Board Attorney and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent. Dr. Shotwell was absent due to illness. Board Chair, Mr. Huss was absent.

CALL TO ORDER

Ms. Rakestraw called the meeting to order. Five members were present.

ANNOUNCEMENTS

Ms. Rakestraw announced the next regular board meeting of the Rockingham County Board of Education will be at 6:00 p.m., on Tuesday, November 12, 2019 at Rockingham County High School Auditorium, at 180 High School Road, Reidsville, NC.

Ms. Rakestraw announced there is no Work Session scheduled in November.

REVIEW ITEMS / REPORTS

2018-2019 Testing Data Presentation:

Ms. Rakestraw recognized Mr. Jason Hyler for comments regarding the 2018-2019 Testing Data presentation. Mr. Hyler presented a powerpoint of the school district 2018-2019 testing results. Mr. Hyler stated the school accountability and performance grades were released by the state on September 4, 2019 for the 2018-2019 school year. Mr. Hyler stated the Board would receive information on the following:

- Provide an understandable explanation of the changes to the testing and accountability for 2018-2019
- Review RCS data results from 2018-2019 school year
- Review RCS Cohort Graduation Rates
- Review RCS District Growth Performance
- Review RCS School Performance Grades

Slides of the Presentation (Attachment 1-A)

- Math Proficiency Over Time – 2012-13 was a renorming year, 2018-19 was a renorming year
- Reading Proficiency Over Time - 2012-13 was a renorming year, 2018-19 was a renorming year
- Changes to Reporting Levels: for reading/science and mathematics
- Changes to Math Test Scoring
- District Performance Major Indicators
- Comparative Data: comparison between the 2016-17 school year to the 2017-18 school year
- Subgroup Change – CCR
- Subgroup Change – GLP
- RCS Reading Percent Proficient – increased performance in 3rd and 5th grade reading
- RCS Math Percent Proficient – Re-normed test for the 2018-19 school year with increased proficiency in 3rd, 7th and 8th grades
- EOG Science Percent Proficient: Overall Science scores up ty 5.5%; 5th grade Science scores were up by 8.9%; and 8th grade Science scores were up by 1.1%
- HS EOC Percent Proficient – Prior to 2018-19, High School Math 1 included banked scores from 8th grade students that passed Math 1. 2018-19 was the fire year of the Math 3 End of Course Assessment.
- RCS Graduation Rates: Graduation Rate is at an all-time district High of 86.5%. Rate has risen by 10.2 points since the 2012-2013 school year.

- Graduation Rates by Subgroup
- RCS Growth Performance
- District Growth Performance
- Elementary Growth
- Middle/High School Growth
- Percent of Schools Meeting Exceeding Growth
- School Performance Grades
- School Performance Grades
- State Comparison Data: How RCS compares to the state overall in proficiency
- RCS District Highlights

Mr. Hyler provided each Board Member with a copy of the Internal Review Report for the school district and each individual school for all tested areas.

Note: Mr. Wyatt left the meeting at 7:00 p.m. to attend a previously event.

Classified Salary Study:

Ms. Rakestraw recognized Ms. Annie Ellis for a report on the Classified Salary Study. Ms. Ellis stated her presentation will provide a historical look at the compression of the Classified Salary Schedules over the past 10 years. The classified staff have not received a step increase since 20018-2009. Ms. Ellis stated it is important to discuss solutions for implementing the resumption of step increases for the classified staff.

Ms. Ellis stated the Eury Consulting Group performed an efficiency study for the school district during the fall of 2018-2019. Recommendations from this study included:

- Adjustments to pay grades for 12 month classified positions
- The recommendations are calculated in the presentation
- This study did not include the 10 and 11 month classified staff
- The 10 and 11 month employees must be included in the review in order to determine the best approach for implementing changes to the classified salary schedule

Slides of the Presentation (Attachment 2-A)

- Discussion Items:
 - Compression of steps began in 2008-2009
 - Classified Staff received only state salary increases
 - Local step increases may or may not have been part of the Proposed Budget to the County
 - This became procedure with each new year
 - Current Classified Salary Schedules
 - Current composition of classified staff
 - 10-month staff – 646 employees (Teacher Assistants 188, Bus Drivers 157, Bus Monitors 117, Custodians 38, Cafeteria Staff and Managers 91, Before and After School Staff 40, Office Staff 15)
 - 11-month staff – 16 employees (Custodians 8, Office Staff 8)
 - 12-month staff – 121 employees (Custodians 47, Office Staff 74)
 - Total of 783 classified employees
 - Eury Consulting Study pay grade change recommendations
 - The estimated cost of implementing the recommended pay grade adjustments per the Eury Consulting Report for the classified staff identified approximately 125:
 - \$81,368 – Salary (per current step on salary schedules)
 - \$6,225 – FICA
 - \$16,030 – Retirement
 - Total \$103,623
 - Eury Consulting Recommendations: The estimated cost of implementing the recommended pay grade adjustments per the Eury Consulting Report for the classified staff identified (approximately 125 staff)
 - \$844,032 – Salary
 - \$64,568 – FICA

- \$166,274 – Retirement
 - Total \$1,074,874
- Proposed Solutions for the Fiscal School Year 2020-2021
 - Proposed Solutions:
 - Return to one salary schedule for all classified staff
 - Update the year ranges on the salary schedule to 0-30+ years with step increases every 3 years
 - Determine the correct step for every classified employee and place them on the correct step
 - Resume annual step increases for classified staff
 - Form a Committee to study the various solutions and make a recommendation to the Board of Education for the 2020-2021 school year
- Impact on Budget
 - Classified Staff are funded through several different funding sources:
 - State – 489 employees
 - Local – 53 employees
 - Federal – 106 employees
 - Child Nutrition – 91 employees
 - Before and After School – 40 employees
 - Restricted – 4 employees
- Future considerations and sustainability
 - Must be able to financially sustain annual step increases if implement – do not want to have to freeze step increases in the future due to lack of funding
 - Research prior year teacher salary schedules to determine which years teachers did not receive step and/or pay increases
 - Consult with other LEAs to gather comparative data and determine best practices

ADJOURNMENT

Action: Ms. Bell moved to adjourn, seconded by Ms. McMichael. The vote was 4/0.

Minutes read and approved:

Paula Rakestraw, Vice Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of School

November 12, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Rockingham County High School

Auditorium

180 High School Road

Reidsville, NC 27320

November 12, 2019

6:00 PM

REGULAR BOARD MEETING

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Ms. Ann Marie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Board Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call.

ANNOUNCEMENTS

Mr. Huss announced there is no Work Session scheduled for November.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, December 9, 2019 at Central Administrative Offices, 511 Harrington Highway, Eden, N.C.

Mr. Huss announced the Board of Education invites the Bethany Community to a “Bethany Elementary Community Forum” on Thursday, December 5, 2019 scheduled at 6:00 p.m. It will be held in the new Bethany Elementary School Gym. It is to discuss the old Bethany School property and the future of the buildings on that property.

Mr. Huss recognized Judge Christine Strader for attending the meeting this evening.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE and PRESENTATION OF COLORS

The Rockingham County High School JAROTC did the Presentation of Colors.

The Board led the pledge of allegiance.

APPROVAL OF AGENDA

Ms. Bell requested to amend the agenda to vote on Policy 4150 separately. approve the agenda. Mr. Wyatt made the motion to amend the agenda as stated, Ms. Rakestraw seconded the motion. The vote was 6/0.

HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS

Public Comments:

1. Ron Price – Mr. Price addressed the Board stating the district has made progress led by Mr. Isley and Mr. Huss (board members) and Dr. Sonja Parks (Assistant Superintendent of

Logistics and Operations) with the recent surplus auctions, removal of old fuel tanks, and placing the Johnson Street property for sale. Mr. Price also addressed Communism attacking the public school system.

2. Ms. Diane Parnell – Ms. Parnell addressed the Board regarding the political email that went to all school district employees which solicited funds for political gain. Ms. Parnell stated she was opposed to the email and the distribution of the email to employees.
3. Ms. Miriam Aikens – Ms. Aikens addressed the Board regarding the absence of prayer in school. Ms. Aikens offered a prayer.

Board Comments:

Mr. Isley thanked Mr. Kemp and staff that prepared RCHS for the meeting this evening. Mr. Isley thanked Ms. Everhart for the work getting the Board ready for the meeting. Mr. Isley recognized Mr. Roy Sawyers and wife, Robin for their dedication to streaming video/audio of the meetings for the Board. Mr. Isley encouraged the public to come out to the Board Meetings.

Mr. Wyatt stated the replacement auditorium seats look great in the RCHS Auditorium. Mr. Wyatt stated he and Board Member Ms. Rakestraw recently attended a service at WRMS recognizing Veterans that served our country.

Ms. McMichael thanked Dr. Stephanie Ellis and her team and the care they took with the recent tragedy.

Mr. Huss stated the replacement of the auditorium seating at RCHS was a very good financial decision and looks very nice.

Note: Mr. Huss recognized County Commissioner Kevin Berger for attending the board meeting.

CONSENT AGENDA

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes, Head Start Subs and SACC early childhood substitutes list for 2019-2020.
2. Board of Education meeting minutes for approval:
 - October 14, 2019 – Open Session Meeting Minutes
 - October 21, 2019 – Open Session Work Session Minutes

Action: Mr. Isley moved that the Board approve the consent items as presented. Ms. Bell seconded the motion. The vote was 6/0.

Bus Driver Substitute / Volunteer List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

Marcy Hanks
Diondra Mines
Breanna Primavera

Bus Monitor Substitute:

None

Substitute Teacher List:

Beatrice Barber
Ashton Bennett
Shelby Clyburn
Zachary Johnson
Jams Keku
Janet O'Bryant
Timothy O'Leary
Susanne Reid
Patricia Schmidt

Head Start Substitute Teacher List:

Karen Bridges
Gloria Hendley

ACTION ITEMS

Approval – Board Policies for Adoption:

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding board policies for adoption. Dr. Corcoran presented Board Policies for adoption as listed below for board approval, recommended by the Policy Committee.

Policy 3620 – Extracurricular Activities and Student Organizations
Policy 4127 – Transfer of Students from Charter and Non-Public Schools
Policy 4705/7825-R – Confidentiality of Personal Identifying Information
Policy 7130 – Licensure (Recommend to Rescind)

Action: Ms. McMichael moved that the Board approve the policies for adoption as presented. Ms. Rakestraw seconded the motion. The vote was 6/0.

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding board policies for adoption. Dr. Corcoran presented Board Policies for adoption as listed below for board approval, recommended by the Policy Committee.

Policy 4150 – School Assignment
Policy 4150-R – Assignment of Students to School

Action: Mr. Isley moved that the Board approve the policies for adoption as presented. Ms. Rakestraw seconded the motion. The vote was 5/1. Ms. Bell voted opposed.

Mr. Huss recognized Dr. Cindy Corcoran for comments regarding board policy 3105 on first reading. Dr. Corcoran presented board policy on first reading, recommended by the Policy Committee.

Policy 3105 – Home School Dual Enrollment t for Athletics – First Reading

Action: Ms. Bell moved that the Board approve policy 3105 for first reading. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Disposition of Surplus Property of Old Williamsburg Elementary School:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the disposition of property of old Williamsburg Elementary School. Dr. Parks presented the property and building located at Mizpah Church Road in Reidsville to be surplus property. Dr. Parks stated the property is undesirable for public school purposes.

Action: Mr. Isley moved that the Board approve to declare the property and building of the old Williamsburg School surplus as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Western Rockingham Middle School Bleacher Bid Proposal:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the Western Rockingham Middle School bleacher proposal. Dr. Parks stated the sealed bids were opened on November 6, 2019. Learning Environments had the lowest bid of \$126,250.00. Dr. Parks presented the WRMS bleacher bid be approved with Learning Environments as presented.

Action: Mr. Wyatt moved the Board approve the bid from Learning Environments for the WRMS bleachers replacement for \$126,250 as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Disposition of Surplus Property Lockers at Reidsville High School:

Mr. Huss recognized Dr. Sonja Parks for comments regarding the declaration of lockers in the Reidsville High School football locker room surplus, no longer are they appropriate for school use. Dr. Parks presented the lockers in the Reidsville High football locker room be declared surplus according to Policy 6560 and be disposed of as surplus property.

Action: Mr. Isley moved that the Board approve to declare the locker surplus at Reidsville High School football locker room, and that they are no longer necessary or appropriate for public school purpose and otherwise and authorize the staff to dispose of the property in accordance with Board Policy 6560 as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Mr. Huss recognized Dr. Shotwell for comments regarding the gifts, grants and donations to the school district. Dr. Shotwell presented the gifts, grants and donations update for board approval (Attachment 1-A).

Action: Mr. Wyatt moved the Board approve the gifts, grants and donations as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Extended Interim Budget Resolution through December 31, 2019:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Extended Interim Budget Resolution. Ms. Ellis presented the Extended Interim Resolution through December 31, 2019 for board approval (Attachment 2-A).

Action: Ms. Rakestraw moved the approve Board Interim Budget Resolution as presented. Ms. Bell seconded the motion. The vote was 5/1. Mr. Isley voted in opposition.

Approval – Activity Bus Purchase and Transfer of Funds Request:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the purchase of an activity bus and required transfer of funds for the purchase. Ms. Ellis stated the district has accumulated sufficient funds to purchase a new replacement activity bus as well as repower and paint an existing activity bus #012. Ms. Ellis requested to transfer the funds from the Other Restricted Fund account to the Capital Outlay Fund account, followed by the County Commissioners approval at their upcoming meeting.

Action: Ms. Bell moved the Board approve the transfer of funds and the purchase of the activity bus and repowering of an additional activity bus as requested. Ms. Rakestraw seconded the motion. The vote was 6/0.

Approval – Classroom Technology:

Mr. Huss recognized Ms. Kacey Sensenich for comments regarding the renewal network security programs. Ms. Sensenich stated Malware Bytes protects end points against malware, viruses, hackers, ransomware, etc. The eSentire protection is the core of the network and monitors all traffic in and out of the school district systems as well as protects the district from threats 24 hours a day/365 days a year. Ms. Sensenich requested approval of the renewal for both contracts: 1) Malware Bytes for 1-year renewal and 2) eSentire for a 2-year renewal with the proposed cost information (Attachment 3-A).

Action: The Board determined to table this item until the December Board Meeting. There was no other action taken.

Approval – Utilize Achieve3000 as Good Cause Exemption for Third Grade Students:

Mr. Huss recognized Ms. June Nealy for comments regarding the good cause exemption using Achieve3000. Ms. Nealy requested board approval to utilize Achieve3000 for third grade students as pathway to proficiency according to the Read to Achieve legislation. Ms. Nealy stated the Achieve3000 has been approved by the State Board of Education as an option for 2019-2020.

Action: Mr. Wyatt moved the Board approve the use of Achieve3000 for third grade students in 2019-2020 as presented. Ms. McMichael seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

School Improvement Plan Review:

Mr. Huss recognized Dr. Charles Perkins for a report on Annual School Improvement Plans for non-low performing schools. Dr. Perkins presented the School Improvement Plans for the non-low performing schools with review open for one month. At that time, Dr. Perkins will request board approval of the plans at the December Board Meeting.

ISS Information Series: Student and Family Health Education and Engagement Coordinate Updates (SHAC):

Mr. Huss recognized Dr. Dee Moyer for a report on the Student and Family Health and Education (SHAC). Dr. Moyer presented a powerpoint regarding Policy 6100 Goals of Student Health Services and Policy 6140 Student Wellness covering the topics listed below. Ms. Cathy DeMason also spoke regarding the Student Health Centers in each of the four high schools.

- Removing barriers to promote success for the whole child
- Vision 2020 Strategic Planning
- Transforming classroom to change the behavior
- Healthy and supported schools
- School Health Advisory Council (SHAC)
- Playworks
- Puberty Education – Second Year in Spring 2019
- ASPIRE / Catch My Breath (Middle Schools and High Schools)
- Anti-Bullying Efforts
- Student Health Centers

Operations and Logistics Updates:

Mr. Huss recognized Dr. Sonja Parks for a report on Operations and Logistics. Dr. Parks presented an update on the Operations and Logistics Departments information as listed below.

- The RCHS Auditorium Renovation
- Reidsville High School Roof
- Stoneville Elementary School Roof
- Western Tennis Courts
- RCHS Track
- Reidsville High School Machining Lab
- Morehead High School Security Vestibule
- South End Elementary School Boiler Replacement
- North End School (Johnson Street) Property Sale Update
- 3 Successful Auctions Completed
- State Bus Inspection Score
- Board Accomplishments / Projects Completed:
 - Completed Operation Pot Hole
 - Completed Security Project
 - Completed 3 Auctions
 - Completed installation of Grades 3-5 Interactive Projectors
 - Completed roof replacement at Leaksville-Spray Elementary

- Completed Boiler replacement at South End Elementary
- Completed Lincoln new traffic extension
- Completed roof replacement at RHS – Main Building
- Construction underway with Renovation Projects MHS
- Construction underway for roof replacement at Stoneville Elementary

Superintendent's Report:

Mr. Huss recognized Dr. Shotwell for the Superintendent's Report.

Dr. Shotwell stated the RCS Showcase of Bands was held October 25, 2019 at RCHS.

Dr. Shotwell stated the All County Chorus was great that was recently held.

Dr. Shotwell stated November is college application month.

Dr. Shotwell stated a "thank you" to Cindy Farmer of Fox 8 News for featuring our RHS students in a recent segment of "What's Right About Our Schools".

Dr. Shotwell congratulations to Rockingham County High School Cougars Women's Golf State Champions for 2nd Place this year.

Dr. Shotwell stated the district received a Mental Health Services Partnership Grant with UNCG which awarded our school district \$2.4 million dollars.

Dr. Shotwell stated the Showcase of Success will be held at WRMS at 8:30 a.m. on November 22, 2019.

Dr. Shotwell stated the Community Focus Group Meeting regarding a discussion of old Bethany School property and future of the old Bethany buildings will be held Thursday, December 5 at 6:00 p.m. in the new Bethany Elementary Gym.

Dr. Shotwell wished everyone a happy Thanksgiving.

Announcements – Mr. Huss Board Chair:

Mr. Huss stated he did not have any announcements.

Ms. McMichael commented the SCORE Center is in need of coat donations and also items for the backpack programs. She mentioned as well if anyone would donate their time for a teacher to have a duty-free lunch it would be appreciated.

NCSBA FALL LAW CONFERENCE REVIEW:

Mr. Huss recognized Ms. Bell, Ms. McMichael and Ms. Rakestraw for the review comments of the recent NCSBA Fall Law Conference. Ms. Bell reported on Wednesday, October 16 session. Ms. McMichael reported on the Thursday, October 17 session. Ms. Rakestraw reported on the Friday, October 18 session.

PERSONNEL REPORT:

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

Wendell Barnett

Effective 1/2/20

—Licensed

Vido Clorinda

Effective 2/3/20-6/12/20

LaDora Danley

Effective 1/20/20

—Classified

Morgan Carter

Effective 11/12/19

Steven Cashion

Effective 11/12/19

Jessica Fackler

Effective 10/21/19

David Hewitt

Effective 11/4/19

Victoria Ore

Effective 11/5/19

Cynthia Randolph

Effective 11/4/19

Stephanie Rash

Effective 10/28/19

Mary Shelton

Effective 11/12/19

Leslie Smith

Effective 11/18/19

Helen Ziglar

Effective 11/18/19

Terminations:

—Administration

—Licensed

—Classified

Gary Moore

Effective 10/15/19

Transfers:

—Administration

—Licensed

Cynthia Anderson

Effective 11/1/19

Khrystal Scott

Effective 11/1/19

—Classified

Alicia Ferguson

Effective 11/1/19

Ashley Brim

Effective 11/12/19

Ashley Carter

Effective 12/2/19

Gale Craig

Effective 10/14/19

Melissa Greene

Effective 11/18/19

Marialyce Mahaffey

Effective 10/24/19

Diondra Mines

Effective 10/30/19

Andrew Moore

Effective 10/15/19

Resignations:

—Administration

Madison Hester

Effective 11/20/19

—**Licensed**

Julie Sladky
Effective 11/20/19

—**Classified**

Jerry Carter
Effective 11/15/19
Alicia Ferguson
Effective 10/31/19
Keila Fernandez
Effective 11/8/19
Gale Galloway
Effective 10/14/19
Lyndsey Harris
Effective 11/8/19
Timothy Vincent
Effective 10/25/19
Morgan Carter
Effective 11/12/19
Robert Weatherly
Effective 11/19/19
Timmy Welch
Effective 11/7/19

Retirements:

—**Administrative**

—**Licensed**

Carolyn Bayliss
Effective 2/1/20
Gustavo Lanza
Effective 1/1/20
Edward Shamsoum
Effective 2/1/20
Cheryl Yates
Effective 2/1/20

—**Classified**

Gerald Lawrence
Effective 1/1/20

Leave Requests:

None

Action Ms. McMichael moved to accept the amended personnel report as presented, seconded by Ms. Rakestraw. The vote was 6/0.

Action Ms. Rakestraw moved to a limited settlement of \$377.71 for a settlement agreement and release as presented, seconded by Ms. McMichael. The vote was 6/0.

Action: Ms. McMichael moved to adjourn, seconded by Ms. Bell. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

December 9, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
December 2, 2019
11:00 a.m.
Special Called Board Meeting

Present: Mr. Brent Huss, Board Chair and Ms. Paula Rakestraw, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Bob Wyatt, Mr. Doug Isley, and Ms. Amanda Bell. Administrative Staff present; Dr. Rodney Shotwell, Superintendent; Ms. Annie Ellis, Chief Financial Officer; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of Curriculum and Instruction; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Mr. Jonathan Craig, Executive Director of Human Resources; and Ms. Renee Everhart, Board Secretary were present. Board Member Mr. Wayne Kirkman was absent.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six members were present.
The Board Attorney Mr. Nick Herman was not present.

ACTION ITEMS

Approval – Implementation of the Classified Salary Schedule and Step Increase for Classified Employees:

Mr. Huss recognized Ms. Annie Ellis for comments regarding the Classified Salary Schedule and Step Increase for Classified Employees. Ms. Ellis presented the following memorandum to the Board (Attachment 1-A) stating the committee met to review the current classified salary schedule on November 25, 2019. Ms. Ellis stated the recommendation of the committee to the Board of Education is for the following:

1. Consolidate the current classified salary schedules into one salary schedule and reinstate the original years of experience levels on each step
2. Place all classified employees on the correct step based on verified years of experience
3. Reinstatement the annual step increase

Ms. Ellis stated due to the timing of this request, it is recommended the funding source for the implementation of funds come from the Local Fund Balance. Ms. Ellis stated the Local Fund Balance as of June 30, 2019 has \$14,459,639 minus \$3,133,647 fund balance appropriated to the 2019-2020 proposed budget for at final balance of \$11,325,992. Ms. Ellis stated the request of funds to cover the implementation of the salary steps increase in classified salaries and cover the possible 1% increase in classified salaries if approved from the State. Ms. Ellis stated the requested amount for \$2.5 million dollars does include retirement, etc.

Ms. Ellis stated the request is to make the step increase effective for the current fiscal year 2019-2020, with classified employees receiving the salary change in the December 19, 2019 pay check. Ms. Ellis stated retroactive pay for July 1, 2019 through November 30, 2019 will be paid to the classified employees in their January 31, 2020 pay check.

Ms. Ellis stated Directors will need to monitor their budgets going forward to prepare and plan for the classified employees anticipated step increases and funding sources from which the classified employees are paid in the 2020-2021 budget as well as future annual step increases going forward.

Ms. Ellis stated this recommendation does not include the pay grade adjustments to the 12-month classified staff as presented in the Eury Consulting Efficiency Study. This recommendation focuses solely on bringing the classified staff to the correct salary step based on verified years of experience on the new classified salary schedule, as well as reinstating the annual step increases for classified staff. Ms. Ellis stated the pay grade levels are not being adjusted in this recommendation.

Ms. Ellis presented the 2019-2020 Classified Salary Schedule – SALARIED (proposed 12/2/2019) for 11 and 12 month classified employees (Attachment 2-A).

Ms. Ellis presented the 2019-2020 Classified Salary Schedule – HOURLY (proposed 12/2/2019) for classified employees (Attachment 3-A).

Ms. Ellis presented the 2019-2020 BUS DRIVER SCHEDULE (proposed 12/2/2019) (Attachment 4-A).

Action: Mr. Doug Isley moved that the Board approve the requests presented by Ms. Ellis for \$2.5 million dollars to consolidate the current classified salary schedules and reinstate the original years of experience levels on each step, placing all classified employees on the correct step based on verified years of service and reinstate the annual step increase for classified employees as presented, seconded by Ms. Kimberly McMichael. The vote was 6/0.

Action: Mr. Wyatt moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Minutes read and approved:

Mr. Brent Huss, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

December 9, 2019

ROCKINGHAM COUNTY BOARD OF EDUCATION

Central Administrative Offices 511

Harrington Highway

Eden, NC 27288

December 9, 2019

6:00 PM

REGULAR BOARD MEETING

Present: Ms. Paula Rakestraw, Board Chair and Mr. Bob Wyatt, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Brent Huss, Mr. Doug Isley and Ms. Amanda Bell. Administrative staff: Dr. Rodney Shotwell, Superintendent; Dr. Sonja Parks, Assistant Superintendent of Operations and Logistics; Dr. Charles Perkins, Assistant Superintendent of K- 12 Curriculum and Instruction; Mr. Jonathan Craig, Executive Director of Human Resources and Athletics; Ms. Ann Marie Ellis, Chief Financial Officer; Dr. Cindy Corcoran, Assistant Superintendent for Support Services; Board Attorney, Mr. Nick Herman and Ms. Renee Everhart, Board Clerk were present. Board Member Mr. Wayne Kirkman was absent. Note: Mr. Huss was standing Board Chair until the reorganization portion of the agenda.

CALL TO ORDER

Mr. Huss called the meeting to order.

ROLL CALL

The Board members stated their names. Six board members were present at roll call.

ANNOUNCEMENTS

Mr. Huss announced there is no Work Session scheduled for December.

Mr. Huss announced the next regular board meeting of the Board of Education is scheduled at 6:00 p.m. on Monday, January 13, 2020 at Central Administrative Offices, 511 Harrington Highway, Eden, N.C.

Mr. Huss announced there is a Work Session scheduled for Monday, January 27, 2020 at 6:00 p.m. at Central Administrative Offices, 511 Harrington Highway, Eden, NC.

MOMENT OF SILENCE

The Board had a moment of silence.

PLEDGE OF ALLEGIANCE

The Board led the pledge of allegiance.

APPROVAL OF AGENDA / BOARD REORGANIZATION

Mr. Isley requested to amend the agenda to add the Cenergistic renewal addendum contract to discussion in Closed session, seconded by Mr. Wyatt. The vote was 6/0.

Ms. Rakestraw requested to amend the agenda to add review of the superintendent's goals in closed session, seconded by Mr. Isley. The vote was 6/0.

Board Reorganization – Board Chair:

Dr. Shotwell stated the floor is open for nominations for Board Chair.

Ms. Kimberly McMichael nominated Ms. Paula Rakestraw for Board Chair.

Mr. Doug Isley nominated Mr. Bob Wyatt for Board Chair.

The Board voted by ballot. The votes for Board Chair are in favor of Ms. Paula Rakestraw with a 4/2 vote as listed below. Attorney Nick Herman and Dr. Shotwell tallied and read the votes.

Votes for Paula Rakestraw (4 votes)

Kimberly McMichael

Bob Wyatt

Amanda Bell

Brent Huss

Votes for Bob Wyatt (2 votes)

Doug Isley

Paula Rakestraw

Board Reorganization – Board Vice Chair:

Ms. Rakestraw, Board Chair stated the floor is open for nominations for Board Vice Chair.

Ms. Kimberly McMichael nominated Mr. Bob Wyatt for Vice Chair.
There were no other nominations.

The Board determined by consensus that Mr. Wyatt is Vice Chair.

Board Chair Ms. Rakestraw recognized County Commissioners Mr. Charlie Hall and Mr. Kevin Berger as attending the meeting.

RECOGNITION OF TWO PAST BOARD CHAIRS:

Dr. Shotwell recognized Ms. Amanda Bell with a plaque. Ms. Bell was recognized for her two-year term serving as Board Chair for 2016-2017 and 2017-2018.

Dr. Shotwell recognized Mr. Brent Huss with a plaque. Mr. Huss was recognized for his one-year term serving as Board Chair for 2018-2019.

HEARING OF INDIVIDUALS – PUBLIC COMMENTS / BOARD COMMENTS**Public Comments:**

1. Shane Woodall – Mr. Woodall commented regarding the positive impact on the community from the FCA (Fellowship of Christian Athletes) at McMichael High School.
2. Bobby Stanley – Mr. Stanley commented the recent concert at WRMS was very good and congratulated the Chair and Vice Chair for serving the school district.
3. Sydney Laford – Mr. Laford gave an invocation.
4. Ron Price – Mr. Price commented stating he commends the Board for implementation of the classified personnel step increase.

Board Comments:

Mr. Wyatt stated the focus is student oriented with the students participating in the robotics camp. Mr. Wyatt stated he recently attended the NCSBA Annual School Board Conference sessions on student achievement. He stated it is clear the lower 50% of the school population needs attention.

Ms. Bell congratulated the Reidsville High Football Team for winning the State 2AA Championship. She wished everyone a happy holiday.

Ms. McMichael wished everyone happy holidays. She reminded folks to make coat donations and backpack program donations.

Mr. Isley stated the backpack program needs donations. He stated he appreciated the cards from the schools wishing the Board a Merry Christmas.

Mr. Huss thanked the schools and community for the Christmas cards. He wished everyone a Merry Christmas. He thanked the community for all the help and donations they give to the schools.

Ms. Rakestraw wished everyone happy holidays and a Merry Christmas. She stated she appreciated the service and leadership from Board Chair Mr. Huss to the Board. She thanked him.

CONSENT AGENDA

Presented consent items for Board consideration:

1. Additions to the child nutrition, bus drivers, bus monitors, teacher substitutes, Head Start substitutes and SACC early childhood substitutes list for 2019-2020.
2. Board of Education meeting minutes for approval:
 - November 12, 2019 – Open Session Meeting Minutes
 - December 2, 2019 – Special Called Meeting Minutes

Action: Ms. Bell moved that the Board approve the consent personnel items as presented. Mr. Huss seconded the motion. The vote was 6/0.

Bus Driver Substitute / Volunteer List:

None

Child Nutrition Substitute List:

None

SAC/Early Childhood Center Substitute List:

None

Bus Monitor Substitute:

None

Substitute Teacher List:

Chance Barrow
Nicholas Manning
Michael Black
Richard Mills
Serenity Green
Carolyn Moore

Head Start Substitute Teacher List:

None

Action: Mr. Isley moved that the Board approve the board minutes as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

ACTION ITEMS

Approval – Board Policies for Adoption:

Ms. Rakestraw recognized Dr. Cindy Corcoran for comments regarding board policies for adoption. Dr. Corcoran presented Board Policies for adoption as listed below for board approval, recommended by the Policy Committee. Dr. Corcoran stated Board Policy is being presented for approval as well on second reading.

Policy 1310/4002 – Parental Involvement
Policy 2300 – Board Meetings
Policy 3105 – Home School Dual Enrollment for Athletics (second reading)
Policy 4040/7310 – Staff-Student Relations
Policy 4300 – Student Behavior Policies and Code of Student Conduct
Policy 4400 – Attendance

Action: Ms. McMichael moved that the Board approve the policies for adoption as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – 2019-2020 School Improvement Plans for Non-Low Performing School:

Ms. Rakestraw recognized Dr. Charles Perkins for comments regarding the 2019-2020 School Improvement Plans for non-low performing schools. Dr. Perkins requested the approval of the 2019-2020 School Improvement Plans for all non-low performing schools.

Action: Mr. Wyatt moved that the Board approve to the 2019-2020 School Improvement Plans for non-low performing schools as presented. Ms. McMichael seconded the motion. The vote was 6/0.

Approval – Renewal of Malware Bytes and eSentire Contracts for Classroom and Network Security:

Ms. Rakestraw recognized Ms. Kacey Sensenich for comments regarding the renewal network security programs. Ms. Sensenich stated Malware Bytes protects end points against malware, viruses, hackers, ransomware, etc. The eSentire protection is the core of the network and monitors all traffic in and out of the school district systems as well as protects the district from threats 24 hours a day/365 days a year. Ms. Sensenich requested approval of the renewal for both contracts: Malware Bytes for 1-year renewal and eSentire for a 2-year renewal with the proposed cost information (Attachment 1-A).

Action: Ms. Bell moved to approve the renewal contracts with Malware Bytes and eSentire as presented. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – 2019-2020 Budget Resolution:

Ms. Rakestraw recognized Ms. Annie Ellis for comments regarding the annual Budget Resolution. Ms. Ellis presented the Annual Budget for 2019-2020 for board approval. The Board requested the budget be presented in a visual-friendly format with descriptions of the PRC line items. Ms. Ellis reviewed the state, local, federal and other restricted funds with the Board.

Action: Ms. Bell moved the Board approve 2019-2020 Budget Resolution as presented. There was not second. The motion failed.

The Board determined with board vote to schedule a Special Called Open Meeting on December 17, 2019 at 10:00 a.m. The meeting is for review and action of the budget with an Interim Resolution for the period of January 1-31, 2020, scheduled the motion. The vote was 5/1. Ms. Bell voted in opposition. Ms. Ellis will prepare the Interim Budget Resolution for Board approval for the period of January 1 – 31, 2020.

Action: Mr. Isley moved the Board approve to schedule a Special Called Meeting for Budget Resolution on Tuesday, December 17, 2019 at 10:00 a.m. Mr. Wyatt seconded the motion. The vote was 5/1. Ms. Bell voted in opposition.

Approval – Selection of Modern Enterprise Resource Planning (ERP) System:

Ms. Rakestraw recognized Ms. Annie Ellis for comments regarding the Enterprise Resource Planning (ERP) System. Ms. Ellis presented the Modern Enterprise Resource Planning (ERP) System contract and program details beginning in 2020 for board approval (Attachment 2-A).

Action: Mr. Wyatt moved the Board approve Enterprise Resource Planning (ERP) System as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Cenergistic Contract Extension and Addendum:

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the Cenergistic contract extension and addendum. Dr. Shotwell presented stated the VP of Client Relations and VP of Operations have been working with the Administration to prepare the renewal contract as presented. Dr. Shotwell presented the contract extension and addendum (Attachment 3-A).

Action: Mr. Wyatt moved that the Board approve the Cenergistic Contract Extension and Addendum as presented. Mr. Isley seconded the motion. The vote was 6/0.

Approval – Gifts, Grants and Donations:

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the gifts, grants and donations to the school district. Dr. Shotwell presented the gifts, grants and donations update for board approval (Attachment 4-A).

Action: Mr. Isley moved the Board approve the gifts, grants and donations as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – 2020 Board of Education Meeting Schedule:

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the 2020 Board of Education Meeting schedule. Dr. Shotwell presented the 2020 Board of Education Meeting Schedule for board approval (Attachment 5-A).

Action: Ms. McMichael moved the Board approve the 2020 Board of Education meeting schedule as requested. Mr. Wyatt seconded the motion. The vote was 6/0.

Approval – Resolution Urging the State to take action to Remit Civil Penalties and Forfeiture Funds:

Ms. Rakestraw recognized Dr. Shotwell for comments regarding the Resolution for the State to take action to remit civil penalties and forfeiture funds back to the school districts of North Carolina. Dr. Shotwell presented the Resolution as stated (Attachment 6-A).

Action: Mr. Wyatt moved the Board approve the Resolution for the State to take action to Remit Civil Penalties and Forfeiture funds as presented. Ms. Bell seconded the motion. The vote was 6/0.

Approval – Old Williamsburg Elementary School Property:

Ms. Rakestraw recognized Dr. Sonja Parks for comments regarding the old Williamsburg Elementary School property. Dr. Parks presented the old Williamsburg Elementary School property for sale with Century 21 Theresa Knowles as the realtor.

Action: Ms. McMichael moved the Board approve the old Williamsburg School property for sale with Teresa Knowles, Century 21 as the Realtor as presented. Ms. Bell seconded the motion. The vote was 6/0.

REPORTS / DISCUSSION ITEMS

ISS Information Series: Behavioral Health / Mental Health Update:

Ms. Rakestraw recognized Dr. Stephanie Ellis and Dr. Dee Moyer for a report on the Behavioral Health and Mental Health update. Dr. Ellis and Dr. Moyer presented a powerpoint presentation update on the Project Aware Grant, behavioral health and social emotional learning updates.

Operations and Logistics Updates:

Ms. Rakestraw recognized Dr. Sonja Parks for a report on Operations and Logistics. Dr. Parks presented an update on the Operations and Logistics Departments information as listed below.

- Ribbon cutting for Reidsville High Athletic rooms
- Community Focus Group Report discussing the old Bethany School property will be provided to the Board at the January 13, 2020 meeting.
- Stoneville School roof update
- Western Tennis Court updates
- RCHS Track update
- Morehead High School Security Vestibule
- Listing Update on North End School (Johnson Street Property)

Superintendent's Report:

Ms. Rakestraw recognized Dr. Shotwell for the Superintendent's Report. Dr. Shotwell presented the Superintendent's Report.

- Showcase of Success
- 1st Annual Middle School Academic Challenge Competition
- Western Rockingham Middle School and McMichael High School girls teamed up to deliver food to Meals on Wheels to local citizens.

- MLK Day of Service is January 25, 2020
- State Championship game is December 14, 2019 for the State 2AA Football Team – Our Reidsville High Boys are playing
- Happy Holidays and school district Christmas card

Announcements – Ms. Rakestraw, Board Chair:

Ms. Rakestraw stated she did not have any announcements.

NCSBA Annual Conference Review:

Mr. Isley stated he spoke with representatives regarding the North Carolina Lottery at the meeting.

Ms. Bell stated she attended the awards ceremony Tuesday evening.

Mr. Wyatt stated the programs at the conference were from school districts all over the state and much of the information was related to student problems with learning related to trauma and difficult life experiences.,

CLOSED SESSION

Action: Mr. Wyatt moved to go into Closed Session to preserve the attorney client privilege, to discuss personnel matters protected by law, and partnership with district according to N.C. General Statute 143-318.11-1. (a) 1. (1), seconded by Mr. Huss. The vote was 6/0.

Action: Ms. Bell moved to return to open session, seconded by Mr. Wyatt. The vote was 6/0.

OPEN SESSION

PERSONNEL ACTIONS

Employments:

—Administration

—Licensed

JoAnna Gwynn

Effective 12/10/19-6/12/20

Melissa Landreth

Effective 12/2/19

—Classified

Cynthia McAllister

Effective 12/2/19

Robin Daniel

Effective 11/18/19

Haley Dillon

Effective 11/18/19

Aaron Edwards

Effective 11/26/19

Kelia Fernandez

Effective 11/12/19

Ineshia Goods

Effective 12/9/19

Rhonda F. Jumper

Effective 1/6/20

William Lawrence

Effective 11/26/19

Heather Lockhart

Effective 12/2/19

Rebekah Mull

Effective 11/18/19

Douglas Neal

Effective 11/18/19

Lisa Price

Effective 11/18/19

Eric Roberts
Effective 12/9/19
Tierra Venable
Effective 12/9/19
Lauren Webster
Effective 11/18/19
Jerry Carter
Effective 12/10/19
Joseph Ethridge
Effective 12/9/19

Terminations:

—**Administration**

—**Licensed**

—**Classified**

Transfers:

—**Administration**

Laura Carter
Effective 12/16/19

—**Licensed**

Tracey Anderson
Effective 12/16/19
Deborah Paylor
Effective 16/16/19

—**Classified**

James Allen
Effective 12/10/19
Diane Brown
Effective 12/3/19
Sierra Cook
Effective 1/2/20
Charletta Hockett
Effective 1/6/20
Janear Johnson
Effective 1/3/20
Pamela Kilby
Effective 12/2/19
Rosa Neal
Effective 12/3/19
John Price
Effective 12/3/19
Vance Southard
Effective 12/6/19
Robert Steffan
Effective 12/9/19
Andrea Barker
Effective 1/6/20
Phyllis Barrett
Effective 11/1/19
Stephanie Bean
Effective 11/25/19
Sherry Broadnax
Effective 10/14/19
Steven Cashion
Effective 11/12/19
Sidney Daniels
Effective 11/21/19
Valerie Ellis
Effective 10/14/19

Shelby Goins
Effective 12/2/19
Deborah Goodman
Effective 12/10/19
Alicia Olson
Effective 11/18/19
Kimberly Tucker
Effective 10/15/19

Resignations:

—Administration

Melissa Hamilton
Effective 1/3/20

—Licensed

Michael Quinones
Effective 12/9/19

—Classified

Jaime Allen
Effective 11/15/19
Jason Broadnax
Effective 11/19/19
Neletta Davis-Barnett
Effective 11/1/19
Timothy Peters
Effective 12/6/19

Retirements:

—Administrative

—Licensed

Frances Myers
Effective 1/1/20

—Classified

Anita Carter
Effective 3/1/20
Cheryl Isley
Effective 1/1/20

Leave Requests:

None

Action Mr. Isley moved to accept the amended personnel report as presented, seconded by Ms. McMichael. The vote was 6/0.

Action Ms. Bell moved to approve the Cenergistic Contract Extension and Addendum as presented, seconded by Mr. Wyatt. The vote was 6/0.

Action: Mr. Huss moved to adjourn, seconded by Mr. Isley. The vote was 6/0.

Ms. Paula Rakestraw, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

Minutes signed as approved

January 13, 2020

ROCKINGHAM COUNTY BOARD OF EDUCATION
Central Administrative Offices
511 Harrington Highway
Eden, NC 27288
December 17, 2019
10:00 a.m.

Special Called Board Meeting – Via Conference Call In for Members as Needed

Present: Ms. Paula Rakestraw, Board Chair and Mr. Bob Wyatt, Vice Chair. Board Members: Ms. Kimberly McMichael, Mr. Doug Isley and Mr. Brent Huss. Administrative Staff present; Dr. Rodney Shotwell, Superintendent; Ms. Annie Ellis, Chief Financial Officer; Dr. Charles Perkins, Assistant Superintendent of Curriculum and Instruction; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; and Ms. Renee Everhart, Board Secretary were present. Board Members Mr. Wayne Kirkman and Ms. Amanda Bell were absent.

CALL TO ORDER

Ms. Rakestraw called the meeting to order.

ROLL CALL

The Board members stated their names. Five members were present.
The Board Attorney Mr. Nick Herman was not present.

ACTION ITEMS

Approval – Interim Budget Resolution January 1, 2020 – January 31, 2020:

Ms. Rakestraw recognized Ms. Annie Ellis for comments regarding the Interim Budget Resolution. Ms. Ellis presented the Interim Budget Resolution for the period of January 1 – 31, 2020 for review and approval (Attachment 1-A).

Action: Mr. Doug Isley moved that the Board approve the Interim Budget Resolution for January 1 – 31, 2020 as presented, seconded by Ms. Kimberly McMichael. The vote was 5/0.

Action: Ms. McMichael moved to adjourn, seconded by Mr. Wyatt. The vote was 5/0.

Minutes read and approved:

Ms. Paula Rakestraw, Board Chair
Rockingham County Board of Education

Dr. Rodney Shotwell
Superintendent of Schools

January 13, 2020