

RENEWAL

Driver's License Reimbursement Request for Permanent Route Drivers

Employee Name:

Employee Full Address:

Employee Phone Number:

School Location:

I verify the above named employee, _____, has obtained a renewal bus license and is assigned to a permanent bus route. He/she is eligible for reimbursement of the following fees: Driver's License (\$90).

Principal/Assistant Principal

Date

Director of Transportation

Date

Please attach your DMV receipt and (if applicable) a copy of your cleared check OR copy of your debit/credit card statement showing that transaction (statement must include your name, billing address, and last 4 digits of card number as shown on your DMV receipt). Please mark out all non-related transactions.