



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT



Employment First State for Individuals with Disabilities

ROY COOPER
GOVERNOR

CHARLES PERUSSE
STATE BUDGET DIRECTOR

June 25, 2021

MEMORANDUM

TO: Department Heads and Chief Fiscal Officers
All Departments, Institutions and Agencies

FROM: Charles Perusse *Charles Perusse*

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2021

Pursuant to G.S. §138-6(5), the Director of the Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel. The revision is based on the percentage increase in the Consumer Price Index for All Urban Consumers for the most recent 24-month period. **Effective July 1, 2021**, total subsistence reimbursement rates will be increased by approximately 5.0% for both in-state expenses and out-of-state expenses. The new subsistence rates will be effective for both years of the 2021-23 biennium.

The following list details the various rates of subsistence per day for travel related expenses. A revision to the *State Budget Manual* will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 9.00	\$ 9.00
Lunch	\$ 11.80	\$ 11.80
Dinner	\$ 20.50	\$ 23.30
Lodging (actual, up to)	<u>\$ 78.90</u>	<u>\$ 93.20</u>
 Total	 \$ 120.20	 \$ 137.30

If you have any specific questions regarding the new rates, please contact your budget execution analyst.