

**22-23 PAYROLL REPORTING SCHEDULE**

**2022-2023**

	# of	# of	**Reporting		Due in	Paydate	Pay	# of
	Days	Days	Period	End				
*Pay Period	Inst.	Oth.	Beg	End				
Jul 1 - 31		21	7/1	7/8	7/14	Jul 29	Fri	1w1d
Aug 17- Sept 15 (1/2)	21.5	23	7/9	8/5	8/11	Aug 31	Wed	4
Sept 15 (1/2) - Oct 14	21.5	22	8/6	9/2	9/8	Sept 30	Fri	4
Oct 15 - Nov 15 (1/2)	21.5	21	9/3	9/30	10/6	Oct 31	Mon	4
Nov 15 (1/2) - Dec 14	21.5	22	10/1	10/28	11/3	Nov 30	Wed	4
Dec 15 - Jan 13 (1/2)	21.5	22	10/29	11/25	12/1	Dec 19	Mon	4
Jan 13 (1/2) - Feb 13	21.5	22	11/26	12/30	1/5	Jan 31	Tues	5
Feb 14 - Mar 15 (1/2)	21.5	20	12/31	2/3	2/9	Feb 28	Tues	5
Mar 15 (1/2) - Apr 13	21.5	23	2/4	3/3	3/9	Mar 31	Fri	4
Apr 14 - May 15 (1/2)	21.5	20	3/4	3/31	4/6	Apr 28	Fri	4
May 15 (1/2) - June 13	21.5	23	4/1	4/28	5/4	May 31	Wed	4
10 month Hourly			4/29	6/13	6/14	Jun 23	Fri	6w2d
11 & 12 month employees		22	4/29	6/19	6/19	Jun 23	Fri	7wks
<b>Final Timesheets</b>								
Projected 11 & 12 month			6/17	6/30	6/14	Paid Jun 23		2w
Final 11 & 12 month			6/17	6/30	7/1	Paid Jun 23		2w
<b>*Pay Period:</b>								
Instructional personnel are paid for 21.5 day pay periods.								
10 month <b>salaried</b> employees are paid for the dates in the <b>Pay Period</b> range and will be paid August - May.								
<b>**Reporting Period:</b>								
<b>SUBSTITUTE TEACHERS</b> and <b>HOURLY EMPLOYEES</b> are paid monthly for the Reporting Period range.								
Absences for all employees are reported using the Reporting Period date range.								
Dillard Academy teachers, 11 and 12 month employees are paid from the first to the last day of each calendar month.								
Dillard Academy teachers will continue 12 month pay.								