## SCHOOL ACTIVITY TRIP SAFETY STATEMENT

In the interest of safety and in accordance with recommended procedures the following information must be reviewed with passengers prior to every school-related or athletic or other activity trip.

Providing this information complies with North Carolina State Board of Education Policy TCS-H-006:

"LEAs shall also provide safety instructions to students taking trips on activity buses or commercial buses as needed, including but not limited to instruction and demonstration of emergency exit operation for the vehicle on which they are riding for any specific trip."

Students and other passengers should:

- Remain seated at all times when the bus is not parked;
- Refrain from distracting the driver during the trip;
- Keep bus steps, aisle and emergency exits clear at all times (this includes sports equipment, book bags, luggage and coolers);
- Refrain from sticking any part of your body-or any objects-out of the windows;
- Keep voices down to a conversational level, and remain quiet at railroad crossings;
- Use the emergency exits only in an emergency;
- Be considerate of the comfort and safety of all passengers;

In the event of an emergency:

- Please remain calm
- Proceed to the closest emergency exit;
  - o emergency windows on either side of the bus;
  - o two roof hatches on the roof of the bus;
  - o emergency door at the rear of the bus.

(NOTE: There should be a demonstration on how to use each type exit)

## CERTIFICATION OF COMPLIANCE

The driver specified a designee to supervise and an evacuation team to assist with the evacuation of the school bus in the event of an emergency. The driver described the basic safety regulations, emergency exits and evacuation procedures.

Date of Trip	Time Of Trip	
School of Origin of Trip	Destination	
Signature of Sponsor/Lead Chaperone	Driver Signature	

North Carolina Department of Public Instruction Transportation Services August 2015