

**Rockingham Board of Education  
Lincoln Elementary School  
Media Center  
2660 Oregon Hill Road  
Ruffin, NC 27326  
October 23, 2023  
Work Session  
12:00 Noon**

**Open Session Minutes**

Present: Ms. Kimberly McMichael, Board Chair and Ms. Vicky Alston, Vice Chair. Board Members: Mr. Philip Butler, Mr. Brent Huss, Ms. Vickie McKinney, Ms. Paula Rakestraw and Mr. Bob Wyatt. Administrative staff: Dr. Shawn Stover, Superintendent; Dr. Charles Perkins, Assistant Superintendent of Curriculum and Instruction; Dr. Cindy Corcoran, Assistant Superintendent of Support Services; Ms. Erselle Young, Assistant Superintendent of Operations and Logistics; Ms. Annie Ellis, Chief Financial Officer; Mr. Dean Richardson, Director of Human Resources; and Ms. Renee Brown, Board Assistant were present. Mr. Brandon McPherson, Board Attorney, joined by phone.

**CALL TO ORDER**

Ms. McMichael called the meeting to order.

**ROLL CALL**

The Board members stated their names. Seven members were present at roll call.

**ANNOUNCEMENTS**

The next Board Meeting is scheduled for Monday, November 20, 2023. The meeting begins at 6:00 p.m. at the Central Administrative Offices located at 511 Harrington Highway, Eden, NC.

There is no work session in November.

Ms. McMichael recognized special guests.

1. Ms. Summer Woodard - Reidsville City Manager
2. Ms. Judy Yarbrough - Reidsville Marketing Director

**Ms. McMichael requested that all elected or appointed officials stand and be recognized.**

None

**APPROVAL OF AGENDA**

Ms. Alston moved to amend the agenda, adding action item 4.3 Approval - Lawsonville School survey; the division of the gas bill for the boiler at Lawsonville based on square footage; and authorizing Mr. McLeod to draft the deed of the property from the BOE to the City of Reidsville. Ms. McKinney seconded the motion. The vote was 7/0, Unanimously Approved.

**ACTION ITEMS**

Approval - 2023-2024 Annual Budget Resolution

Ms. McMichael recognized Ms. Ellis for comments regarding the 2023-2024 Annual Budget Resolution. Ms. Ellis stated that the RCS Finance Committee met on Monday, October 16 to discuss

the budget. No changes were recommended by the Board or Finance Committee. Ms. Ellis requested Board approval.

Action: Mr. Wyatt moved the board approve the 2023-2024 Annual Budget Resolution as presented. Mr. Butler seconded the motion. The vote was 7/0. Unanimously Approved.

Approval - Purchase of New Transit Cargo Van And Refrigerated Box Truck For School Nutrition Use  
Ms. McMichael recognized Dr. Coleman-Casell for comments regarding the emergency van purchase. Dr. Coleman-Casell stated that the current school nutrition van was in an accident last week and only had liability insurance. The purchase of the new transit van is solely for school nutrition use. The new transit van will be utilized to transport food and supplies from our central warehouse location to each of our 21 kitchens for meal preparation. The capital expenditure request for this emergency purchase was approved by NCDPI on October 18, 2023. School Nutrition funding will be utilized for the purchase of the transit van and refrigerated box truck. Dr. Coleman-Casell stated that the new refrigerated box truck for school nutrition will be presented for approval at a later date. Board members asked questions and commented on the information presented. The Board voted on both vehicles. **(Attachment 1-A)**

Action: Ms. McKinney moved the board approve both purchases the emergency transit van and the refrigerated box truck as presented. Ms. Alston seconded the motion. The vote was 7/0. Unanimously Approved.

Approval - Lawsonville School Survey; The Division of the Gas Bill for the Boiler at Lawsonville Based on Square Footage; and to Authorize Mr. McLeod to Draft the Deed of the Property from the BOE to the City of Reidsville

Ms. McMichael recognized Dr. Stover for comments regarding the Lawsonville School property. Dr. Stover stated that the Board has a MOU agreement to sell a portion of the Lawsonville School to the City of Reidsville. Pursuant to that MOU, the City of Reidsville's attorney, Mr. Bill McLeod, has requested and Mr. McPherson is recommending the Board consider approving the following: the Lawsonville School survey; the division of the gas bill for the boiler at Lawsonville based on square footage; and to authorize Mr. McLeod to draft the deed of the property from the BOE to the City of Reidsville. The City of Reidsville will be improving their portion of the property and need to own the property to do so. The reason for Mr. McLeod to prepare the deed is that the City of Reidsville promised that this transaction would be at no cost to the BOE. Therefore, Mr. McLeod is willing and able to draft the deed for Mr. McPherson to review. Ms. Judy Yarbrough with the City of Reidsville spoke on the future plans of the property, which is a two-million dollar project.

Action: Ms. Alston moved the board approve the Lawsonville School survey; the division of the gas bill; and to authorize Mr. McLeod to draft the deed of the property from the BOE to the City of Reidsville as presented. Ms. Rakestraw seconded the motion. The vote was 7/0. Unanimously Approved.

## **REPORTS/DISCUSSION ITEMS**

### Board of Education Meeting Schedule - Draft for Review

Ms. McMichael recognized Dr. Stover for comments regarding the draft 2024 Board of Education meeting schedule. Dr. Stover stated the Board of Education meets on the 2nd and 4th Mondays of each month. The presented draft schedule maintains that, with the exception of the November Board Meeting, which is recognized on Monday, November 18, 2023. Veterans' Day is on Monday, November 11, 2023. He stated that Mr. Butler recommended adding a meeting in July for approval of the personnel report, which is a great idea. He will bring the schedule back to the Board at the

November meeting for approval. Board members asked questions and commented on the information presented.

#### School Health Advisory Council Annual Report (SHAC)

Ms. McMichael recognized Dr. Corcoran for her presentation. Dr. Corcoran presented the 2023 School Health Advisory Council Annual Report. Highlights from the PowerPoint:

- Functions of the School Health Advisory County (SHAC)
- School Board Policies
- Accomplishments 2022-2023
- Additional Resources
- Making Connections
- Thank you - School/Community/Agency Members

#### Backpack Program

Ms. McMichael recognized Dr. Corcoran and Ms. Vernon for the Backpack Program presentation. Dr. Corcoran and Ms. Vernon updated the Board with current information on the Backpack Program in Rockingham County Schools. Listed below are a few highlights:

- Child Hunger is a Health Problem
- Child Hunger is a Educational Problem
- Child Hunger is a Workforce and Job Readiness Problem
- Fourteen Schools have begun a Backpack Program
- 430 backpacks are being distributed weekly to families in the 14 schools
- Backpacks include items such as: items that students can snack on over the weekend, items that students can prepare themselves and items that parents can prepare for a weekend meal
- Supporters of the program: School volunteers, social works, office staff, nurses, teachers, administrators, Shiloh Women's Auxiliary, Growing Oaks Church, Second Harvest Food Bank, St. Thomas Episcopal Church, Sharon Baptist Church, Leaksville United Methodist Church, WUMC Support Network/Second Harvest, Rockingham Hope and many more groups, organizations and clubs.

Board members asked questions and commented on the information presented.

#### Carolina College Advising Corp.

Ms. McMichael recognized Dr. Corcoran for her presentation. Dr. Corcoran and Sage Holden presented the Carolina College Advising Corps program overview.

- Meet The Leadership Team
- Our Mission - The Carolina College Advising Corps helps low-income, first-generation, and underrepresented students find their way to colleges that will service them well.
- CCAC Placements - 65 advisers, 81 high schools, 34 counties
- CCAC Commitment
- Adviser Expectations

## School Improvement Plan Review

Ms. McMichael recognized Dr. Perkins for the School Improvement Plan Review. Dr. Perkins presented the 2023-24 School Improvement Plans for our non low performing schools listed below.

1. Bethany Elementary
2. Douglass Elementary
3. Huntsville Elementary
4. Lincoln Elementary
5. Moss Street Elementary
6. Stoneville Elementary
7. Wentworth Elementary
8. Rockingham County Middle
9. Western Rockingham Middle
10. McMichael High
11. Morehead High
12. Rockingham County High
13. Rockingham Early College High
14. SCORE

Dr. Perkins stated that all RCS schools use the NC STAR platform for their plans. All RCS schools have been working on their plans since the summer. All schools will be required to use NC STAR as a state requirement to monitor school improvement. School Improvement Plans are “living documents” that require review and updating based on the strategies implemented and desired results. NC STAR will require schools to update their plans two times each month. Dr. Perkins requested the Board review the School Improvement Plans and stated that he would ask for approval at the November 20th Board of Education meeting. Dr. Perkins commended that SCORE's NC STAR Direction Report will be emailed to the Board this week.

## Committee Reports

Each committee listed below presented the following information: Committee Members, Goal of the Committee and Summary of Actions

- Finance Committee - Presented by Ms. McKinney
- Safety Committee - Presented by Mr. Butler
- Facility Committee - Presented by Ms. McMichael

The Board took a ten-minute break at 1:23 p.m.

## **CLOSED SESSION**

Action: Mr. Butler moved for the Rockingham County Board of Education to enter Closed Session, to discuss confidential personnel information, pursuant to N.C. General Statute §143-318.11(a)(1), and (a)(6), and to consult with the Board’s attorney in order to preserve the attorney-client privilege, pursuant to N.C. General Statute §143.318.11(a)(3). Ms. Rakestraw seconded the motion. The motion carried on a vote of 7/0. The Board moved into closed session at 1:32 pm.

Action: Ms. Rakestraw moved to return to open session, seconded by Ms. McKinney. The motion carried on a vote of 6/0.

## **OPEN SESSION**

### **Recommendations:**

—Licensed

Rebekah McComas

Effective 10/12/23

—**Classified**

Ricky Carter

Effective 10/23/23

Stephanie Saeger

Effective 10/23/23

**Substitutes:**

Nathan DeFalco

Effective 10/13/23

Joshua Ellis

Effective 10/09/23

Whitney Marley

Effective 10/09/23

Maegan Shaffner

Effective 10/09/23

Rebecca Smith

Effective 10/13/23

**Assignment Changes:**

—**Licensed**

William Chilton

Effective 09/11/23

—**Classified**

Jennifer Carter

Effective 11/01/23

Lethonia Childs

Effective 8/17/23

Erika Joyce

Effective 8/17/23

Meritausar Sams

Effective 9/25/23

Carol Shaffer

Effective 10/16/23

Darryl Smith

Effective 9/11/23

Amber Tuttle

Effective 11/06/23

Vanessa Williams-Carroll

Effective 8/17/23

**Separations: No Board Action Required**

**—Licensed**

Cherie Garland  
Effective 10/20/23  
Anna Micciulla  
Effective 12/31/23

**—Classified**

Nichole Heintz  
Effective 10/20/23  
Nathaniel Reynolds  
Effective 10/13/23  
Earl Richardson  
Effective 10/08/23  
Kiara Richardson  
Effective 10/10/23  
Paula Rubio  
Effective 9/25/23  
Sandra Walker  
Effective 01/01/24

**Employments Addendum:  
Recommendations:**

**—Licensed**

Lindsey Kendrick  
Effective TBD  
Rosa Perez Pinto  
Effective 9/05/23

**—Classified**

Kimberly Dooley  
Effective 8/17/23  
Brittany Knight  
Effective 11/06/23  
Malcolm Pickard  
Effective 10/16/23  
Destiny Roberts  
Effective 10/30/23  
Phoebe Shaffer  
Effective 10/23/23  
Tameya Smalls  
Effective 10/30/23

**Substitutes:**

Darla Carter  
Effective 10/14/23

Alexis Galloway  
Effective 10/13/23

**Assignment Changes:**

**—Classified**

Paulette Artis  
Effective 8/28/23  
Jennifer Bagues  
Effective 9/05/23  
Emma Broadnax  
Effective 8/21/23  
Anne Edwards  
Effective 9/12/23  
Karen Iio  
Effective 9/19/23  
Taylor Shields  
Effective 10/11/23

**Separations: No Board Action Required**

**—Classified**

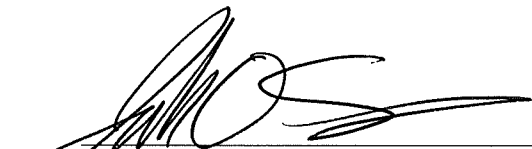
Oudsia Alimi  
Effective 6/08/23  
Devan Bowen  
Effective 6/13/23  
Serena Hooker  
Effective 11/17/23  
James Price  
Effective 6/13/23

Action: Ms. Alston moved to accept the personnel report as presented. Seconded by Ms. Rakestraw, motion carried on a vote of 6/0.

Action: Upon motion by Ms. McKinney and second by Ms. Rakestraw, the Board unanimously voted to adjourn the meeting.

Minutes read and approved:

  
Ms. Kimberly McMichael, Board Chair  
Rockingham County Board of Education

  
Dr. Shawn Stover III  
Superintendent of Schools

November 20, 2023

